



**Distance Education Committee**  
**Wednesday, Nov. 30th, 2022**  
**Meeting Agenda ([Zoom Link](#))**

Committee Focus and Presenter	Members – Highlight Indicates Presence in Mtg
<b>Welcome</b> Approve Agenda and Minutes	Ryan Hitch (COM) – Faculty Co-Chair
	Peggy Campo – Dean – Administrative Co-Chair
<b>Nov. Agenda</b> Moved by: Seconded by:	Matt Allen (DRC)
	Steven Camacho (COM)
	Paul Van Hulle (BEIT)
<b>Oct. Minutes</b> Moved by: Seconded by:	Jesus Reyes (STEM)
	Adriana Moreno (SBS)
	Walter Stevens (AHLW)
	Mitzi Sloniger (COM)
	Bibiana Lopez (STEM)
	Farshid Mirzaei (BEIT)
	Sandra Popiden (SBS)
	Kristin Rigby (COM)
	Steph Bee (COM)
	Fabian Orozco (ASNC Rep)

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	<b>New Member(s)</b>
	<b>Visitor(s)</b>
<p><b>Ryan’s Share Out</b></p> <ul style="list-style-type: none"> <li>• Professional Expert Course Developer Update           <ul style="list-style-type: none"> <li>○ This continues to be a work in progress. Several candidates have been interviewed thus far.</li> </ul> </li> <li>• New Quizzes Migration           <ul style="list-style-type: none"> <li>○ Canvas has, “remov[ed] the required deadline for migration to New Quizzes.” Here are few keys points from an email sent out on this:</li> <li>○ "We’ve eliminated the end-of-life date for Classic Quizzes for now." (Note the “for now” in that sentence.)</li> <li>○ "We will not be adding any new features to Classic Quizzes," but "we will continue to fix critical bugs and maintain [Classic Quizzes]."</li> <li>○ "We’ve created a <a href="#">New Quizzes Hub</a>, where customers can find up-to-date roadmaps, release notes, and other resources to aid in the transition to the new product."               <ul style="list-style-type: none"> <li>▪ If you have any questions, let Ryan know. He will forward more updates as he gets them.</li> </ul> </li> </ul> </li> </ul>	

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<p><b>DE Survey</b></p> <ul style="list-style-type: none"> <li>• A quick head's up.</li> </ul> <p><b><u>CVC-OEI FAQ Document</u></b></p> <ul style="list-style-type: none"> <li>• Review final draft, and if satisfactory, vote to approve the FAQ document for distribution.</li> <li>• Develop plan for distribution: <ul style="list-style-type: none"> <li>○ Ryan will take this to the next Academic Senate meeting, but it's important that DEC members share out in discipline meetings as well.</li> </ul> </li> <li>• If you feel uncomfortable sharing out, please know Ryan is happy to meet with people one-on-one or co-present at a meeting as everyone's schedules allow.</li> </ul>	
<p><b>Acronyms</b></p> <ul style="list-style-type: none"> <li>• One DEC member reached out to propose that we do something to clarify some of the various acronyms floating around, in relationship to the CVC-OEI Consortium, but also perhaps on a larger basis as well.</li> <li>• What does the committee think about the possibility of building a new page on the DEC webpage to support this? If so, would it be possible for the committee to brainstorm some terms that we might put on here initially?</li> </ul>	
<p><b>Spring Flex Proposal</b></p> <ul style="list-style-type: none"> <li>• I'd like to propose that DEC hosts a Spring Flex workshop for Spring 2023 that focuses on helping faculty understand the CVC-OEI Consortium better.</li> </ul>	

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<ul style="list-style-type: none"> <li>Based on what you've heard from colleagues, or any lingering questions you have yourselves, what would you want to see in a PD event like this?</li> </ul>	
<p><b><u>Peer Online Course Review (POCR)</u></b></p> <ul style="list-style-type: none"> <li>The next big step for DEC after communicating with our colleagues about what the CVC means is working to establish a voluntary POCR process to “certify” our courses as quality reviewed.</li> <li>If you search the <a href="#">CVC Exchange</a>, you'll find that some courses have a “Quality Reviewed” badge underneath them. This badge sends them to the top of the search results for students looking to join a class. <ul style="list-style-type: none"> <li>In effect, if we build a robust POCR process that faculty want to engage in, we can build enrollment.</li> </ul> </li> <li>It's imperative that we all feel comfortable and confident with this process, so we can explain to colleagues.</li> </ul>	
<p><b>POCR Training</b></p> <ul style="list-style-type: none"> <li>The CVC-OEI offers a POCR training course that is free for faculty to take. It's a 6-week course, measured at about 10 hours/week, and it covers all aspects of the CVC-OEI Rubric along with what it means to be in a POCR review process. The dates for it are: <ul style="list-style-type: none"> <li>Jan. 14th – Feb. 25th</li> <li>Mar. 04th – Apr. 15th</li> <li>Apr. 01st – May 13th</li> <li>May 13th – Jun. 24th</li> </ul> </li> </ul>	

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<ul style="list-style-type: none"> <li>It's offered by the state, so it's flex approved. It's a big task, so I understand if people don't have the time. It's great professional development though. I'll volunteer to take the course with anybody who decides to take it so they have a study buddy.</li> <li>It'll be important for those who want to participate on the POCR Review process to take this training.</li> </ul>	
<p><b><u>POCR Process Proposal</u></b></p> <ul style="list-style-type: none"> <li>We have a POCR Process Proposal from Spring '22. Even if we decide this is perfect and does not need any editing, it's important that we all feel comfortable talking about this process and we all feel confident putting this forward to Academic Senate.</li> <li>Can we develop a process for reviewing and potentially editing this document? If some work gets pushed to spring, that's okay, but I'd like to take advantage of the last month of school if we can to hit the ground running in Spring.</li> </ul>	
<p><b><u>Proposed DE Organization Charts</u></b></p> <ul style="list-style-type: none"> <li>The district DE chairs have met together to revise the DE organization charts based on feedback from each respective committee. These new charts represent four levels of organization: 1) status quo, 2) a proposed chart with existing positions, 3) a proposed chart with existing positions and a DE Faculty Coordinator, 4) a proposed chart with new positions. Right now, this is purely theoretical.</li> <li>That said, District DE is interested in getting any additional feedback we may have.</li> </ul>	

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<p><b>Spring Meetings</b></p> <ul style="list-style-type: none"> <li>• Our next Spring meeting would be scheduled on February 15th. By a weird quirk of the calendar, that's the third Wednesday in the month. I'd like to be back on campus for those meetings. How does that work with everyone?</li> <li>• Any topics people would like to propose we tackle this spring?</li> </ul>	
<p><b>Next Meeting:</b> Spring 2023</p>	

Hitch, Ryan is inviting you to a scheduled Zoom meeting.

Topic: DEC's December Meeting

Time: Nov 30, 2022 03:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

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162.255.36.11 (US East)

115.114.131.7 (India Mumbai)

115.114.115.7 (India Hyderabad)

213.19.144.110 (Amsterdam Netherlands)

213.244.140.110 (Germany)

103.122.166.55 (Australia Sydney)

103.122.167.55 (Australia Melbourne)

149.137.40.110 (Singapore)

64.211.144.160 (Brazil)

149.137.68.253 (Mexico)

69.174.57.160 (Canada Toronto)

65.39.152.160 (Canada Vancouver)

207.226.132.110 (Japan Tokyo)

149.137.24.110 (Japan Osaka)

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