

Norco College  
Distance Education Committee Meeting Agenda  
Wednesday 04/17/19  
3:00 PM-4:15 PM  
OC-116

Action Items

1. Approval of the Agenda
2. Approval of the Minutes from 03/20/19

Discussion Items

3. Annual Survey of Effectiveness Results (All)
4. Big Us Plan Final Draft (All)
5. District News and Feedback (Dr. Sheila Pisa & Michael Bobo)
  - a. AP 4105
  - b. Summary of Regulations for Regular and Substantive Contact for Distance Education
  - c. RCCD Guide to Recommended Best Practices to Achieve Regular and Substantive Contact in Distance Education
  - d. Best Practices for Course Design
  - e. Smarter Measure
6. Good of the Order

Next meeting: Wednesday, May 15, 2019 (3:00-4:15 PM)

**Statement of Purpose**

The distance education committee develops guidelines for distance education courses and recommends to the Senate policies and procedures for distance education training of faculty and students. The committee advises strategic planning committees on institutional needs and best practices for distance education.