

**Norco College
Committee of the Whole
May 7, 2019
CSS 217 – 12:50pm**

MINUTES

Faculty

Bader, Melissa (co-chair)
Adams, Maria C.
Bobo, Michael
Brotherton, Cathy
Buchanan, Courtney
Burnett, Sarah
Campo, Peggy
Comstock, Tami
Covarrubias, Araceli
Dobson, Jessica
Gray, Alexis
Hitchcock, Dominique
Kerr, Brady
Kyriakos, Stephany
Lee, Virgil
Lindeman, Megan
Martin, Lisa
Mills, David

Mirzaei, Farshid
Moore, Barbara
Popiden, Sandra
Russell, Tim
Sentmanat, José
Shirinian, Margarita
Spurbeck, Erin
Tyler, Jody W.
Warsinski, Jeff
Williams, Sigrid
Wimer, Beverly
Witmer, Suzanne
Zamiska, Kara

Staff

Terrazas, Denise
(recorder)
Hodawanus, Tricia
Orozco, Victoria

Poole, Chris
Welch, Caitlin

Administrators

Reece, Bryan (co-chair)
Aycock, Greg
Collins, Michael
Etchison, Ashley
Fleming, Kevin
Lee, Samuel
Marshall, Steve
Oceguera, Gustavo
Schlanger, David
Tarrant, Kaneesha

Students

Parra, Autumn

Melissa Bader opened the meeting at: 12:55PM

Action Items

Approval of May 17, 2018 Meeting Minutes
Motion to Approve: Paul Van Hulle
Seconded: Kara Zamiska
Corrections/Discussion: none
Vote: Approved. (1 abstention)

Information Items

1. Accreditation Update

Dr. Lee shared that we have a draft of the ISER. The link was emailed out to the college community asking everyone to read and see what your colleagues have said responding

the standards ACCJC has laid out. Dr. Lee demonstrated how to find the document on SharePoint and gave a brief overview of the ISER components, specifically the standards. He announced that the first week of March 2020 is our site visit.

2. Mission, Vision, & Values (Melissa Bader)

Melissa referred everyone to the handout. This is an opportunity for us to have a conversation about the mission, vision, and values, which were vetted last fall. This is not a voting item, it is an opportunity for feedback and changes. The EMP is a working document; feedback and comments will be gathered through constituent groups through the morning of May 15.

Comments/Questions:

- Typically, a vision statement is a single, concise sentence; is there a reason why it is broader? There was no reason other than we needed three sentences to capture the vision.
- There was some discussion on the definition of comprehensive, which is laid out in detail in the 2030 EMP.

3. Educational Master Plan (Bryan Reece)

Dr. Reece provided chapter 5 of the 2030 EMP for review. This chapter outlines the goals and objectives we have settled on through the building of this plan that give us a sense of where we want to go as a community. This plan is a dynamic and living document, there will be projects that evolve over the years. We will continue to collect feedback through shared governance groups, which invite open participation; anyone can show up. Feedback may also be sent directly to Dr. Reece to be considered by ISPC on May 15. The final document will be provided the afternoon of May 15 via Nor-all. There is an information session scheduled on May 15 at 4:00pm and another COTW on May 16 at college hour. A college-wide vote to move the plan forward for Board of Trustees approval will be held by secret ballot from the afternoon of May 15th to the 17th.

As soon as we are done voting as a community, it will go through the District committees and to the Board of the Trustees for approval on June 11.

Dr. Reece reviewed the sections of the plan: mission vision, values, and the three strategic directions on student transformation, regional transformation, and college transformation. All three strategic directions suggest goals and objectives that drive those strategic directions, which comprises our strategic plan.

Comments/Questions:

- Reviewing the professional development goal, there was a request for the Leading from the Middle group to share their professional development plan.
- Where will the funding come from to achieve the outlined goals? There are a number of funding opportunities: GO Bond Norco College portion should not be less than 30%;

statewide bond, federal appropriations, key strategy development in a way that we can do public private partnerships, partnering to bring retail and housing incorporate academic spaces.

- How many faculty to add by 2024? The number of faculty to add is about double the current number.
- Will there be a challenge with RCC and MVC with the growth of our programs? The Chancellor has been clear about logistics, etc. When he said comprehensive, he means NC needs to build out more with competitive athletics and fine and performing arts.

4. Facilities Master Plan (Michael Collins)

Dr. Collins presented some slides on the final draft recommendation of the Facilities Master Plan, which is led by our Educational Master Plan. He reviewed the timeline and walked through the phases of the plan. May 14 is the final open house; feedback may also be given via the [webpage/microsite](#) which is directed to the VPBS, and DLR group. You may also find all the current documents on this site.

Comments/Questions:

- Were the number of majors within a discipline considered when developing the size of the classrooms? Yes, ASF is per discipline. There is a difference between FTES and the number of majors. Dr. Collins will look into this matter and get back to the faculty member with the question.
- Is the landscaping developed in a way that makes sense? Drought tolerant but also smart irrigation, native plants.
- Electric car charging stations can be found under sustainability.
- Consideration of community garden, there has been discussion on that, whether in agriculture or some other area.
- Edible landscaping.

Good of the Order

Recognition and congratulations for our faculty who achieved tenure. Our newly tenured faculty will be formally recognized at the faculty reception before commencement.

Meeting adjourned 2:00pm