

**Norco College
Committee of the Whole
September 21, 2017
CSS 217 – 12:50pm**

MINUTES

Faculty

Bader, Melissa (co-chair)
Adams, Maria C.
Andacheh, Khalil
Anderson, Kris
Beck, Rex
Bell, Kimberly
Bemiller, Quinton
Bobo, Michael
Boelman, Peter
Brockenbrough, Celia
Buchanan, Courtney
Burnett, Sarah
Campo, Peggy
Chung, Elisa
Covarrubias, Araceli
Curtis, Michael
DeGuzman, Joseph
Dobson, Jessica
Friedrich Finnern, Teresa
Justice, Starlene
Gutierrez, Monica
Hitchcock, Dominique
Kerr, Brady
Kramer, Amy
Kyriakos, Stephany
Lewis, Mark

Lindeman, Megan
Martin, Lisa
Midgett, Jethro
Miter, Carol
Moore, Ammanda
Muto, Jan
Payán, David
Perry, Judy
Reade, Dan
Russell, Tim
Setmanat, José
Shirinian, Margarita
Sommerville, Jerry
Spurbeck, Erin
Stevens, Walter
Tran, Phu
Tyler, Jody W.
Tyler, Stan
Van Hulle, Paul
Warinski, Jeff
Williams, Sigrid
Wimer, Beverly
Witmer, Suzanne
Zamiska, Kara

Staff

Terrazas, Denise
(recorder)
Aldasoro, Andy
Franklin-Pierce, Monique
Gundersen, Cyndi
Iglesias, Azadeh
Krutsch, Jennifer
Perez, Roxana
Poole, Chris
Rose, Lisette
Santa Cruz, Elena
Slininger, Crystal
Sy, Derek

Administrators

Reece, Bryan (co-chair)
Aycock, Greg
Fleming, Kevin
Green, Monica
Hartley, Mark
Lee, Samuel
Reeves, Jim
Sinclair, Maureen

Students

Anumudu, Justin

Melissa Bader opened the meeting at: 12:55PM

Action Items

[Approval of May 18, 2017 Meeting Minutes](#)

Motion to Approve: Quinton Bemiller

Seconded: Kara Zamiska

Corrections/Discussion: none

Vote: Approved. (6 abstentions)

Information Items

1. Strategic Planning Kickoff (Bryan Reece)

Dr. Reece shared the timeline for the next strategic plan 2018-2023 reviewing the core idea of the strategic plan and the need to have everyone involved in the process. (Attachment)

2. 1.6M Proposal (Bryan Reece)

Growth money is available, now is the time to grow and if we do, it is likely we will be eligible for growth money. As we are growing, we need to think strategically ways to grow that meet our mission and have some margin. This means growing in ways that will add money for our other growth needs. Dr. Reece reviewed each program, citing some potential pros and cons. (Attachment)

Questions/Comments:

- In terms of revenues we get for growth, will the revenue come in time to keep these people employed?
 - It will take one year and a half to catch up with costs; we might need to carry them for six months. The FTES offset the costs, Jim has been running some good models to cover the costs, and new hires are similar to grants, guaranteed as part of the employment agreement. The proposal is for the equivalent of full time staff with three directors, one for each program and equivalent staff for A&R services.
- Is there money for safety related issues included in the budget for emergency preparedness? There is no sidewalk to WEQ from the front of the campus to avoid walking through parking lots.
 - There is a component of the emergency preparedness budget for safety related projects however; one of this size would need major planning and renovation.
- Talking about space, hybrid classes at night have a higher fill rate, for every conventional class we can put two hybrid classes.
 - Yes, we would like to pursue that idea.

- Is there a budget for mental health services within the Veterans initiative?
 - We are looking to partner with Loma Linda VA clinic and Corona Vets Center to collaborate on a Veterans clinic in the new VRC.
- For the Prison Program do the FTES include Counseling Services? For counseling, someone who understands what they can do when they get out and what careers are open to them is very important.

3. COTW Discussion (Melissa Bader, Bryan Reece) – Tabled for next meeting.

Good of the order

None.

Meeting adjourned: 1:39pm

Next meeting: December 7, 2017

Norco College serves our students, our community, and its workforce by providing educational opportunities, celebrating diversity, and promoting collaboration. We encourage an inclusive, innovative approach to learning and the creative application of emerging technologies. We provide foundational skills and pathways to transfer, career and technical education, certificates and degrees.