



College Council

Agenda for September 10, 2026, | 12:50 pm to 1:50 pm | Location: OC*116

Join via [Zoom Link](#) | Meeting ID: 893 2524 5140 | Passcode: 209423

Council Members (19)

Ms. Natalie Aceves, Mr. Isaac Aguilar, Ms. Charise Allingham, Dr. Hayley Ashby, Ms. Kimberly Bell, Dr. Peggy Campo, Dr. Michael Collins, Ms. Claudia Figueroa, Ms. Vivian Harris, Dr. Deshonna Harsch, Dr. Tenisha James, Dr. Virgil Lee, Ms. April Mejia, Dr. Jason Parks, Mr. Dan Reade, Dr. Kaneesha Tarrant, and Ms. Patty Worsham (IEGC Classified Co-Chair – Vacant) (Resources Classified Co-Chair – Vacant)

Ex-officio Members:

Dr. Monica Green (Administrator), Ms. Araceli Covarrubias (Faculty Association), Ms. Melissa Olivieri (CPROS)

Quorum: 10

Subject to Brown Act: No

1. Call to Order - Introductions

2. Action Items

- 2.1 Approval of Agenda
- 2.2 Approval of Meeting Minutes, May 14, 2026
- 2.3 2025-2030 College Council Charter
- 2.4 2025-2030 IEGC Charter
- 2.5 2025-2030 Student Support Council Charter

3. Discussion Items

- 3.1 Accreditation Update
- 3.2 Discussion of College Council Purpose

4. Information Item

- 4.1 DSPC Update

5. Good of the Order

6. Future Agenda Topics

Adjournment

Next Meeting: October 8, 2026, **Time:** 12:50pm to 1:50pm, **Location:** OC*116

Fall 2026 College Council Schedule		
Meeting Date	Time	Agenda Item Request Deadline
September 10, 2026	12:50–1:50 PM	September 3, 2026 (5 PM)
October 8, 2026	12:50–1:50 PM	October 1, 2026 (5 PM)
November 12, 2026	12:50–1:50 PM	November 5, 2026, 2026 (5 PM)
December 10, 2026	12:50–1:50 PM	December 3, 2026, 2026 (5 PM)



College Council

Meeting Minutes for May 14th, 2026, | 12:50 pm to 1:50 pm | Location: OC*116

Join via [Zoom Link](#) | Meeting ID: 846 0509 6407 | Passcode: 780166

Council Members (19)

Ms. Natalie Aceves, Ms. Charise Allingham, Dr. Hayley Ashby, Dr. Quinton Bemiller, Ms. Vivian Harris, Ms. Azadeh Iglesias, Dr. Tenisha James, Dr. Virgil Lee, Ms. April Mejia, Dr. Kaneesha Tarrant, and Ms. Patty Worsham, Mr. Uriel Romero (ASNC Proxy).

Ex-officio Members:

Dr. Monica Green (Administrator), Ms. Araceli Covarrubias (Faculty Association), Ms. Melissa Olivieri (CPROS), and Mr. Silvio Castillo (ASNC)

Council Members Not Present:

Ms. Kimberly Bell, Dr. Peggy Campo, Dr. Michael Collins, Ms. Claudia Figueroa, Dr. Deshonna Harsch, Mr. Dan Reade, Mr. Alex Spencer and Ms. Ashley Yoon.

Guest(s): Dr. Jim Thomas, Ms. Tiesha Stewart, Mr. David Schlanger and Mr. Alex Zadeh

Quorum: 10

Subject to Brown Act: No

1. Call to Order: 12:53 pm

2. Action Items

2.1 Approval of Agenda

- MSC (Motion- Dr. Virgil Lee /Second- Ms. Patty Worsham)
- The agenda for May 14, 2026, was presented for approval
- Approved by consensus.

2.2 Approval of Meeting Minutes, April 9, 2026

- MSC (Motion- Dr. Virgil Lee /Second- Dr. Kaneesha Tarrant)
- The meeting minutes from April 9, 2026, were presented for approval.
- One member abstained.
- Approved by consensus.

2.3 2026 Institutional Self-Evaluation Report ((N)ISER)

- MSC (Motion- Ms. Charise Allingham /Second- Ms. Patty Worsham)
- The council reviewed the 2026 Institutional Self-Evaluation Report ((N)ISER), which was approved by Academic Senate.
- The report reflects the college's self-evaluation and alignment with ACCJC standards in preparation for reaffirmation of accreditation.
- The report will continue through governance review to DSPC and the Board of Trustees before submission in August 2026.
- Approved by consensus.

2.4 Resource Council Charter 2025–2030

- MSC (Motion, Second, Carried)
- The council reviewed the revised Resource Council Charter for the 2025–2030 planning cycle.
- Discussion centered on accreditation requirements related to committee membership, emphasizing the use of positions or titles rather than individual names.

- The council noted that the charter should include a committee membership section immediately following the chairs section.
- Members also discussed revising language regarding annual effectiveness surveys to align with current governance evaluation procedures.
- Approved by consensus contingent upon minor revisions.

2.5 Academic Council Charter 2025–2030

- MSC (Motion, Second, Carried)
- The council reviewed the Academic Council Charter for the 2025–2030 cycle.
- Discussion emphasized ensuring that the equity statement reflects actionable commitments beyond program naming.
- Approved by consensus.

2.6 College Council Charter 2025–2030 – First Read

- MSC (Motion, Second, Carried)
- The co-chairs presented the first read of the reimagined College Council Charter.
- The revised charter positions College Council as the institutional oversight body responsible for monitoring progress toward college goals and accreditation standards.
- Discussion included:
 - Adding ex-officio members, including the Faculty Association representative and College President.
 - Expanding the equity statement.
 - Revising the description to emphasize institutional improvement and student success prior to accreditation compliance.
 - Establishing annual reporting cycles tied to accreditation standards and strategic goals.
 - Opportunities for councils to provide updates more than once annually.
- The revised charter will return in Fall 2026 for action.

3 Discussion Items

- No additional discussion items were presented.

4 Information Item

4.1 Norco College Standard of Care Definition

- Dr. Kaneesha Tarrant presented the proposed definition of Norco College's Standard of Care developed through the IEPI Partnership Resource Team process.
- After discussion, the council reached consensus on the following definition:
 - "Every student at Norco College should be provided equitable support through coordinated services to ensure clear pathways to complete their academic and career goals within three years."
- Members emphasized the importance of relationship-centered and collaborative approaches to student support.
- Two faculty members will continue exploring what the Standard of Care means for instructional faculty.

4.2 Shortened Courses: Key Findings & Opportunities for Intentional

- Dr. Hayley Ashby presented findings regarding shortened courses.
- Key findings included:
 - Shortened courses account for approximately 20% of total enrollment.
 - Retention rates remain high across shortened formats.
 - Success rates decline during the second eight-week session.
 - Students are not fully utilizing shortened courses to accelerate completion.
 - Equity gaps exist in participation and outcomes.
- Discussion focused on opportunities to:
 - Create intentional eight-week pathways.
 - Improve student-facing messaging and orientation.
 - Integrate shortened course planning into counseling and educational plans.
 - Provide professional development for faculty teaching shortened courses.
 - Continue optimizing scheduling and section offerings through data analysis.

4.3 Dual Enrollment Support Updates

- David Schlanger provided an update on dual enrollment.
- Highlights included:
 - A 48% increase in headcount compared to the prior year.
 - A 66% increase in FTES year over year.
- Implementation of dualenroll.com to improve student capture and communication.
- Discussion emphasized:
- Increasing outreach to underserved high school students.
- Expanding advising and student support services.
- Ensuring dual enrollment students are aware of available college resources.
- Providing professional development opportunities for faculty teaching dual enrollment courses.
- Several resource allocation requests have been submitted to support continued growth.

4.4 DSPC Update

- A DSPC update was provided.
- Members were informed of ongoing accreditation and strategic planning activities.

5 Good of the Order

- Council members expressed appreciation for the collaborative work undertaken across governance councils in preparation for accreditation.
- Members discussed continuing efforts to strengthen institutional effectiveness, assessment, and student success initiatives.

6 Future Agenda Topics

6.1 IEGC and Student Council Charters

- Co-chairs will prepare a draft charter for discussion at the May 14, 2026, meeting.

Adjournment: 1:50 pm

Next Meeting: Fall 2026, Time: 12:50pm to 1:50pm, Location: OC*116

Spring 2026 Meeting Schedule of College Council	Agenda Item Request Deadline
March 12, 2026, from 12:50-1:50PM	5 PM on Thursday, March 5, 2026
April 9, 2026, from 12:50-1:50PM	5 PM on Thursday, April 2, 2026
May 14, 2026, from 12:50-1:50PM	5 PM on Thursday, May 7, 2026



Council Charter (2025-2030)

Name of Council: College Council

Description (25-50 words):	The College Council monitors institutional progress toward achieving college goals, ensures that planning demonstrates continuous improvement, and reviews evidence supporting accreditation. It provides institutional oversight of accreditation by coordinating and directing the collective work of the leadership councils in alignment with ACCJC standards. The College Council makes recommendations to the Executive Cabinet and the College President.
Brown Act (Yes or No):	No
Meeting Schedule:	College Council meetings will be held during College Hour (12:50 pm to 1:50 pm, with Zoom option) on the second Thursday of the month during the Fall and Spring semesters to allow time for agenda items appropriate to DSPC to be brought forward for district-level decision making.
Chair(s):	Dr. Tenisha James, Dr. Virgil Lee, Ms. Charise Allingham
Committee Membership:	• Four (4) presiding administrative chairs, one from each leadership council (Administrator) • General representative (Administrator) • Academic Senate President (Faculty) • Chair of Chairs (Faculty) • Faculty Accreditation Liaison (Faculty) • Four (4) presiding faculty chairs (or designee), one from each leadership council (Faculty) • General representative (Faculty) • Four (4) presiding classified professional chairs (or designee), one from each leadership council (Classified Professional) • General representative (Classified Professional) • ASNC President (or designee) (Student) • Ex-officio members (non-voting): College President, Faculty Association Vice President, CSEA Vice President
Reports and Recommends to:	Executive Cabinet and College President
Required Reports and Updates:	Survey of Effectiveness, Report of Effectiveness (All Councils) SPGM Revisions, Institution Set Standards Updates, KPI Progress Report, Institution Self-Evaluation Report (IEGC) Annual Budget Priorities (RC) ACCJC Standard Updates by Leadership Councils (TBD – All Councils)
Key Performance Indicators/Goals:	1-12

ACCJC Accreditation Standard(s):	Standards 1, 2, 3, and 4; Focus Areas 1.3 and 1.5
Equity Focus:	The College Council supports equity by ensuring disaggregated data and equity metrics are regularly used to guide institutional planning, resource allocation, and decision-making. The Council is committed to supporting equitable and meaningful outcomes for students, employees, and the community by keeping the college's mission, goals and equity priorities at the center of its work.
Edition Date:	
Link to council/committee site with Membership Roster: www.norcocollege.edu/	

ACCJC Accreditation Standard	Goal/Objective	Example Task
1.3	Key Performance	Review, discuss, and provide recommendations on institutional progress towards achieving its mission and goals to support continued improvement through the regular review of meaningfully disaggregated data.
1.5	Indicators 1-12	



Council & Committee Charter (2025-2030)

Name of Council/ Committee: Institutional Effectiveness & Governance Council

Description (25-50 words):	The Institutional Effectiveness and Governance Council monitors institutional progress towards strategic goals and objectives; supports academic quality and integrity, ensures institutional effectiveness, and coordinates governance and procedures.
Brown Act (Yes or No):	No
Meeting Schedule:	The Institutional Effectiveness & Governance Council meets monthly on the fourth Thursday of the month at 12:50pm to 1:50pm, with video conferencing option, for Fall and Spring Terms.
Chair(s):	Dr. Tenisha James, Dr. Deshonna Harsh, Mr. Alex Spencer
Committee Membership:	1. Vice President Planning & Development, Co-Chair – Administrator 2. Administrator with oversight of Institutional Effectiveness– Administrator 3. One at-large administrator (Categorical or Special Funded Programs) – Administrator 4. One at-large administrator (DEIA or Equity, Inclusion, and Engagement) – Administrator 5. Academic Senate Vice President – Faculty 6. Assessment Committee faculty co-chair – Faculty 7. Program Review Committee faculty co-chair – Faculty 8. Faculty Professional Development (FPDC, TLC, or NTI) co-chair – Faculty 9. Representative with knowledge/experience in equity/special programs – Classified Professional 10. Representative with knowledge/experience in the area of professional development – Classified Professional 11. Representative with knowledge/experience in the area of institutional effectiveness and research – Classified Professional 12. Representative with knowledge/experience in the area of governance/strategic planning– Classified Professional 13. ASNC Representative – Student • ASNC alternative (non-voting) – Student
Reports and Recommends to:	The IEGC makes recommendations to the College Council and the Vice President of Planning & Development.
Required Reports and Updates:	1) SPGM Updates & Revisions, including IEG Procedures 2) Comprehensive Professional Development Update or Report 3) Institution Set Standards/ Accreditation 4) Governance Training, Coaching, and Support 5) Annual Prioritization 6) FPDC, NAC, Program Review Reports
Key Performance Indicators/Goals:	(6) Effectiveness, Planning and Governance

ACCJC Accreditation Standard(s):	1.4 & 4.3
Equity Focus:	Equitable outcomes in student success as measured by Key Performance Indicators
Edition Date:	May 28, 2026
Link to council/committee site with Membership Roster: www.norccollege.edu/	

ACCJC Accreditation Standard	Goal/Objective	Example Task
1.4 4.3	(6) Effectiveness, Planning and Governance	Review, evaluate, and provide recommendations on processes and procedures of institutional effectiveness (i.e., program review, assessment, institution-set standards, etc.) and governance structure and procedures (i.e., decision-making and participation).

Planning & Development	Goal 3: Equity Goal 4: Professional Development Goal 6: Effectiveness Goal 8: Resources	3.1 Eliminate equity gaps for Black/African American students 3.2 Eliminate equity gaps for Hispanic/Latinx students 4.1 Provide opportunities for professional learning that support equitable student outcomes in a variety of modalities 6.1 Establish meaningful and ambitious goals in support of the college mission to ensure quality, continuous improvement, and innovation through the review and assessment of disaggregated data related to equitable student achievement 6.2 Engage in clear and effective governance practices that provide opportunities for meaningful participation and inclusion of relevant constituencies to inform institutional decision-making 8.2 Identify and pursue grants and private donations that support our strategic goals, college mission, and vision statement
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Council & Committee Charter (2025-2030)

Name of Council/ Committee: Student Support Council

Description (25-50 words):	The Student Support Council provides strategic direction and ensures the coordinated delivery of academic learning support and student services, aligned with the Standard of Care to advance equitable access and student success throughout students' educational journeys.
Brown Act (Yes or No):	No
Meeting Schedule:	The Student Support Council (SSC) meets monthly on the fourth Thursday of the month from 12:50pm to 1:50pm, with Zoom option, for Fall and Spring Terms. Contact the co-chairs to place an item on a future agenda.
Chair(s):	Natalie Aceves (CSEA), Vivian Harris (Faculty), Kaneesha Tarrant (Management)
Committee Membership (13):	• Vice President Student Services, Chair– Administrator • Administrator with oversight in Student Services – Administrator • Administrator with oversight in Enrollment Services– Administrator • Administrator with oversight in Equity– Administrator • Counseling Faculty Representative– Faculty • Library Faculty Representative– Faculty • Faculty representative for Tutorial Support (e.g. English or Math faculty)– Faculty • Faculty representative with knowledge/experience in Guided Pathways/Faculty Advisors– Faculty • Representative with knowledge/experience as Educational Resource Advisor– Classified Professional • Representative with knowledge/experience in financial aid programs– Classified Professional • Representative with knowledge/experience in equity programs and learning communities– Classified Professional • Representative with knowledge/experience in the area of tutoring, learning support and academic support– Classified Professional • ASNC representative – Student • ASNC alternate (non-voting unless primary member is absent) – Student
Reports and Recommends to:	The Student Support Council makes recommendations to the College Council and the Vice President of Student Services.
Required Reports and Updates:	1. Annual Resource Request prioritization 2. Accreditation
Key Performance Indicators/Goals:	(1) Access (2) Success (5) Workforce
ACCJC Accreditation Standard(s):	2.4, 2.7, 2.8, 2.9

Approved: Student Support Council e-vote of 10-0-1 on June 8, 2026

Equity Focus:	Coordinate programs and services to achieve equitable student success outcomes aligned with Key Performance Indicators and the Standard of Care.
Edition Date:	April 20, 2026
Link to council/committee site with Membership Roster: www.norccollege.edu/	

ACCJC Accreditation Standard	Goal/Objective	Example Task
2.4 2.7 2.8 2.9	(1) Access (2) Success (5) Workforce	Review, evaluate, and provide recommendations regarding continued improvements in effectively supporting students' unique educational journeys through comprehensive student support and engagement.

Student Services	Goal 1: Access Goal 2: Success Goal 5: Workforce	1.2 Increase annual headcount by 3% 1.3: Increase capture rates from feeder high schools by 4% annually 2.3 Increase First-term to Second-Term Persistence of first-time students by 3% annually 2.4 Increase 3-year degree/certificate completion by 3% annually 2.5 Increase 3-year transfer rate by 3% annually 2.6 Increase the number of students who receive aid by 6% annually 5.2 Increase student enrollment in career pathways to living-wage careers
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