

COURSE MATERIALS AFFORDABILITY COMMITTEE

Meeting Minutes

Date: Tuesday, May 5, 2026

Time: 12:50 PM – 1:50 PM

Location: OC-102 & Zoom – Norco College

Start Time: 12:57 PM

Committee Members and Attendees:

- In Person – Adam Martin (Chair), Tamara Cummings, April Mejia, Teresa Friedrich Finnern, Robert Wolfer, Cameron Young, Dr. Quinton Bemiller, Cole Cunningham (Student Representative), James Finley
- Zoom – Angela Thomas (emergency telephonic appearance)

I. OPEN MEETING

- Approve April 7, 2026 Meeting Minutes
 - 1st Teresa Friedrich Finnern - 2nd April Mejia
 - Approved
- Call for Additional Agenda Items
 - Add report by Thomas for ZTC summit
- Motion to approve current agenda
 - Moved: 1st James Finley - 2nd April Mejia
 - Approved

II. CONTINUED LTC DEFINITION DISCUSSION AND VOTE

- Move to ASCCC's approved \$30 level.
- A. Thomas advised that the ZTC summit agreed that the \$30 dollar limit would be used for LTC
 - Discussion on survey used with students by the ZTC summit to determine reasonable amounts for material costs
 - Discussion around library resources
- Motion to re-vote to approve \$30 level – R. Wolfer – 2nd Teresa Friedrich Finnern
 - Approved

III. SOCIAL OER REGIONAL MEETING AT NORCO COLLEGE (EVENT CANCELLED)

- A. Martin advised that this may have been cancelled due to logistical issues with travel.

IV. LFM (LEADING FROM THE MIDDLE) COHORT PROJECT SELECTION

- Selection announcement shared for group.
- Q. Bemiller shared his experience with the project and suggested the concept of a home team and a traveling team
- T. Cummings requested the possibility for putting a teams group together for this purpose

V. CALOER VIRTUAL CONFERENCE

- Theme: Exploring the Open Frontier: AI and Emerging Technologies
- Event Date: July 29-31 | Registration for the event is now open - \$25
- Call for proposals opens soon!
- Attendance Counts for Equity FLEX (2x credit for a presentation)

VI. IDEAS FOR NEXT SEMESTER

- A. Martin asked for suggestions
 - Discussion ensued around auto graded assessments/quizzes
 - Instructor resources are a needed component
 - Local repositories to share OER materials
 - A. Mejia suggested a workshop on licensing challenges around creative commons
 - Suggestions to promote more @one trainings
 - ZTC brown bag on 5/28/26
 - A. Martin suggested a flex breakout session that is more narrowed in scope

VII. CLOSE MEETING

Meeting Adjourned: 2:02 PM