

COURSE MATERIALS AFFORDABILITY COMMITTEE

Meeting Minutes

Date: Tuesday, May 6, 2025

Time: 12:50 PM – 1:50 PM

Location: OC-102 & Zoom – Norco College

Start Time: 12:53 PM

Committee Members and Attendees:

- In Person – Adam Martin (Co-Chair), Angela Thomas, April Mejia, James Finley, Teresa Friedrich Finnern, Cheryl Cox, Cameron Young,
- On Zoom - Tamara Cummings

I. OPEN MEETING

- Approve April 1, 2025, Meeting Minutes
 - Moved: 1st Cameron Young 2nd April Mejia
 - Approved unanimously
- Call of Additional Agenda Items
 - None
- Motion to approve current agenda
 - Moved: 1st Cameron Young 2nd Teresa Friedrich Finnern
 - Approved unanimously

II. UPDATE PATHMAKER XB12 DATA REPORTING - (ADAM MARTIN)

- Faculty need a more efficient method for reporting ZTC data for MIS submission to the state. The current process is cumbersome and inefficient. Adam Martin is working with administration and technical support to create a reporting step in PathMaker that will streamline the process. This reporting is mandated by the state under XB-12, and at present the entire district is out of compliance. Our goal is to ensure full compliance moving forward.

III. CMAC WEBSITE REVIEW AND UPDATE - (ANGELA THOMAS)

- We are committed to ensuring that the website remains as accurate and up to date as possible. Angela Thomas has updated the approved agendas and minutes, as well as the membership list. The list was reviewed, and a few adjustments were made, which Angela Thomas will incorporate into the next round of website updates.
- The committee wants to expand their webpage like other committees. Angela Thomas will bring some drafts to the committee for review and submission for the CMAC webpages.

IV. ZTC ECOSYSTEM SUPPORT – (ANGELA THOMAS)

- Cool4Ed is the platform where the state plans to share resources developed through ZTC funding. While this is a positive step, there is still a need for a more robust repository, one that can accommodate larger files and a wider variety of resource types beyond PDFs and Canvas course shells.

V. LIBRETEXT BOOKSHELF CREATION (TERESA FREIDRICH-FINNERN)

- Bookshelves are currently organized by subject, which makes it challenging to create a dedicated bookshelf for LibreText. Angela Thomas will investigate this further. Since we are paying members, we were informed that this option should be available.

VI. PRESENTATION REPORT ASCCC GAMIFICATION – (ADAM MARTIN)

- On April 24, 2025, Norco CMAC hosted a statewide conversation on Zoom, *Leveling Up Education: Using OER to Gamify Learning*. Adam Martin, James Finley, and Angela Thomas led this conversation and included one of the developers. The event was well attended and provided an opportunity to showcase works-in-progress, including several developing game-based projects, as well as concepts for future initiatives. Our goal was to share these ideas early to spark interest and collaboration, particularly from others who may wish to invest in OER resources of this kind.

VII. UPCOMING PRESENTATIONS

- Fall FLEX – A proposal has been submitted for presentation at FLEX. We are awaiting approval and will share updates as soon as they are available.

VIII. POTENTIAL SPEAKER SERIES

- We discussed the possibility of developing a future speaker series and identified the following as potential topics:
 - LibreText
 - CCCOER
 - Michele Pilati (California Faculty Coordinator OERI)
 - Tiffany Lanoix (Idea Framework Coordinator)

IX. CLOSE MEETING

Meeting Adjourned: 1:50 PM