

COURSE MATERIALS AFFORDABILITY COMMITTEE

Meeting Minutes

Date: Tuesday, March 4, 2025

Time: 12:50 PM – 1:50 PM

I. Call to Order - Start Time: 1:05 PM

Committee Members and Attendees:

- In Person – Angela Thomas, Teresa Friedrich Finnern, April Mejia, Cheryl Cox, Cameron Young
- No Zoom option
 - Several committee members received emails and texts for Zoom requests during the meeting

II. Agenda – 1st April 2nd Cameron – Approved unanimously

III. Approve November 5th, 2024 meeting minutes – 1st April 2nd Cameron - Tabled

IV. Call of Additional Agenda Items

- None

V. KPI Updates

- Highlights and Discussion from Spring FLEX Presentation
 - Data presentation went very well
 - ZTC break out session was the end of the day and had a decent turnout
 - Looking forward to continuing to present at future FLEX event and expand opportunities
 - CMAC is pursuing a Brown Bag opportunity sometime in Fall 2025 (hopefully October) on the topic of “ZTC Innovation Ideas”
 - CY to coordinate
- Membership roster updates
 - Call for new members
 - Removal of non-participating members
 - Member list
 - Adam Martin, Associate Professor, Business (Faculty Co-Chair)
 - Dr. Quinton Bemiller, Interim Vice President of Academic Affairs (Administrative Co-Chair)
 - Maria Adams, Associate Professor, Early Childhood Education
 - James Finley, Associate Professor, Simulation and Game Development
 - Dr. Teresa Friedrich Finnern, Associate Professor, Biology

- Susan Seifried, Associate Faculty/Librarian, Library Services
- Angela Thomas, Associate Faculty, Business
- Robert Wolfer, Associate Faculty, Business
- Cameron Young, Associate Professor, English
- April Mejia, Associate Professor, Anthropology
- Cheryl Cox, Instructional Design Librarian, Library (New Member)

VI. ZTC Grant Updates

- Award for Web Developer Certificate and Web Master/Web Designer Certificate
- Additional grants were applied for in the Fall semester which were, unfortunately, denied; however, there are funds still available to pursue ZTC conversion and/or ZTC remix options.
 - Funding TBD for Biology Field Technician/Honors Pathway/Agriculture Plant Science
- ZTC Honors Pathway is being created. Information will be shared as it comes available.
- There is another opportunity to pursue ZTC implementation grant funding (round two) which will become available sometime in Spring and into Summer.

VII. New Business

- Senate resolution for ZTC reporting
 - CMAC to propose/create a ZTC/LTC reporting form
 - Form sent with faculty TA through Path Maker Auto Emails
 - Form submission saved to a database
 - Database visualized for administrative reporting
- Libertext/ADAPT on-Site Faculty Training
- Scholarships for @ONE Trainings
 - More will be offered sometime in April for the start in Summer.
 - OERI Liaison (AT) will share on faculty list serv when they open for enrollment
 - These courses can be enrolled into and submitted as professional growth (credits)
 - There are also equity-related @ONE courses

VIII. Close Meeting

IX. Meeting Adjourned: 1:48 PM