COURSE MATERIALS AFFORDABILITY COMMITTEE
Meeting Minutes
Date: Tuesday, November 5, 2024
Time: 12:50 PM – 1:50 PM

Start Time: 12:53 PM

Committee Members and Attendees:
- In Person – Adam Martin (Co-Chair), Robert Wolfer, Angela Thomas, April Mejia, James Finley, Teresa Friedrich Finnern, Cheryl Cox (Guest), Cameron Young
  - Via Zoom – Susan Seifried and Quinton Bemiller

I.   OPEN MEETING

- Approve October 10, 2024 meeting minutes – 1st James 2nd Thomas – Approved
- Call of Additional Agenda Items
  - None
- Motion to approve current agenda
  - Moved: Teresa, Cameron
  - Approved

II. UPDATES

- Grant making deadline fast approaching for Acceleration II and ZTC process improvement
  - Adam shared that anyone still interested in completing a ZTC project should reach out to him.
- Website Update Requests
  - Adam shared we will be continuing to update the website.
  - Angela mentioned we have updated the ZTC definition on the website.
- Membership Roster Updates
  - Adam shared we are clarifying the members and will ensure the member roster is updated on the website.

III. ZTC GRANT UPDATES

- Collaboration Cohorts
  - Comm Studies
    - Adam and Angela have had a few meetings to discuss next steps.
    - State looked at proposal and recommended that we continue to stick with the pathway.
    - We will continue the process without attending the cohort meetings.
  - Business Admin
    - Adam mentioned that he heard back that the state is ready to wrap.

- Teresa wanted to know how we could gain access to the resources. Robert shared draft Business Admin memo. Discussion ensued around resources available.

IV. NEW OER/ZTC OPPORTUNITIES

- Financial Literacy Interactive Animations and Simulator
  - Ishaan Gupta (Norco Student)
    - "The Special Financial Crisis: How Students with Learning Disabilities Can Be Financially Literate With the Implementation of Interactive Animation."
    - https://www.questioz.org/post/the-special-financial-crisis-how-students-with-learning-disabilities-can-be-financially-literate-wi
      - Adam shared that the student co-authored this paper with Patty Worsham from the Business School.
      - Simulator's and Games are a recurring theme.
      - Angela shared information about a Child simulation game and a computer hardware building simulator. Norco is working on an Information Technology game. More opportunities exist and those interested should reach out to CMAC. Discussion ensued regarding the process.
- Partnership with TCU (Tribal Colleges and Universities) to create culturally responsive OERs
  - Adam shared that Angela was approached by TCU to seek partnerships with a CC institution. Norco would apply for the acceleration grant and share the results with TCU.
- Honors ZTC Pathway: Call for participants.
  - Cameron is looking for participants for Comm, English, Math, Anthropology, Business, Biology and History
  - Adam recommended applying for more than five.
- Flex Presentation
  - Adam shared that we are looking for volunteers to participate in the flex presentation.
  - Cameron offered to assist.
  - Adam shared doing both a major session primer about ZTC and then a breakout session.

V. CLOSE MEETING

Meeting Adjourned: 13:57 PM