

## **COURSE MATERIALS AFFORDABILITY COMMITTEE**

### **Meeting Minutes**

Date: Tuesday, September 3, 2024

Time: 12:50 PM – 1:50 PM

**Start Time: 12:57 PM**

#### **Committee Members and Attendees:**

- In Person – Adam Martin (Co-Chair), Angela Thomas, Teresa Friedrich Finnern, Cameron Young, Cheryl Cox, Robert Wolfer, Quinton Bemiller
- Via Zoom – Maria Adams

#### **I. Open Meeting**

- **Approve April 2<sup>nd</sup>, 2024 meeting minutes – 1<sup>st</sup> Theresa 2<sup>nd</sup> Angela – Approved, 1 abstention**
- **Call of Additional Agenda Items**
  - **Instructional Camp – DE Requirement**
- **Motion to approve current agenda**
  - **Moved: Teresa and Angela Thomas**
  - **Approved**

#### **II. 2024 SUMMER/SPRING UPDATE**

- Participated in the ISKME Norco Cohort
  - AT described work done with the cohort
  - Focus was Anti-Racism in OER
- Participated in the IDEA Framework Cohort
  - Inclusion, Diversity, Equity and Anti-Racism rubric
  - AM asked about next steps in the cohort. AT described it was a one-time cohort, but that it will review OER submissions.
- Joined the CCCOER EDI Committee
  - AT is on the committee and is now a member.
  - Meets once a month
- Facilitated a session for the CCCOER EDI Book Club
  - Run during the summer.
  - AT is looking for FLEX credit for future book club attendees
- Presented at the CalOER conference
  - AT, AM, Susan presented at the conference.
  - Focused on best practices that Norco has adopted for engaging full-time and part-time faculty for OER use
  - TF suggested posting the video on the CMAC website
  - AM recommends that we continue to support these efforts

#### **III. SEMESTER PLANNING ( FALL 2024 )**

- Join OEGlobal/CCCOER
  - AM purposed that we officially join the organization
    - TF moved, Thomas 2<sup>nd</sup>, Approved, 1 abstention
  - \$700 per year cost
- Join Libretext
  - \$1000 per year cost
  - AM purposed that we officially join the organization
    - TF moved, Thomas 2<sup>nd</sup>, Approved, 1 abstention
- Promote @One OER Trainings
  - TF described the process
  - AM suggested looking for FLEX credit.
  - Maria suggested it be included for First Friday
  - Cameron described the possibility of having PGC review the @one course for credit
- Train POCR Reviewers for Norco College
  - AM suggested getting more (Peer Online Course Review) POCR reviewers for Norco College
  - TF wanted know what the list of @one courses would satisfy the DE requirement.
  - AT described a total of 72 hours for the POCR certification process.
- Address short-term ZTC Reporting Barriers
  - AM requested thoughts on methods for how to report for next meeting
- Call for ZTC Acceleration II Grant Applications
  - AM will send out copy for the next round of proposals.
  - Cameron express interested in helping out.

#### IV. SEMESTER PLANNING (SPRING 2025)

- FLEX Presentation
  - Tabled
- OEWeek
  - Tabled
- OERSummit
  - Tabled

#### V. CLOSE MEETING

#### VI. Meeting Adjourned: 1:59 PM