

# NORCO COLLEGE

## CURRICULUM COMMITTEE MINUTES

September 08, 2026 - 2:00 pm

ZOOM for non-voting members and OC\*116 for voting members

John Alpay chaired the meeting.

### Members Present:

|                                   |                                                          |
|-----------------------------------|----------------------------------------------------------|
| John Alpay.....                   | Business and Management –Curriculum Chair                |
| Nicole C. Brown.....              | Office of Academic Affairs                               |
| Dr. Jason Parks.....              | Vice President of Academic Affairs                       |
| Dr. Quinton Bemiller .....        | Dean of Instruction                                      |
| Dr. Teresa Friedrich Finnern .... | Natural Sciences, Health and Kinesiology                 |
| Dr. Mike Leese .....              | Human & Public Services                                  |
| Dr. Jessica Dobson.....           | Communications, Humanities & Languages                   |
| Brian Johnson .....               | Math, Engin, Computer Sci.& Game Development - Alternate |
| Nicholas Franco.....              | Articulation Officer                                     |
| Vivian Harris.....                | Library                                                  |
| Dr. Melissa Wilson .....          | Social and Behavioral Sciences                           |
| Debra Karrer .....                | Dean of Instruction Office – IDC                         |

### Members Absent:

|                          |                                               |
|--------------------------|-----------------------------------------------|
| Dr. Patricia Avila ..... | Counseling – Guidance Department              |
| Jeff Mulari .....        | Math, Engin. Comp. Science & Game Development |
| Paul VanHulle .....      | Applied Technologies and Apprenticeships      |
| Kim Kameran .....        | Visual and Performing Arts                    |
| Celeste Aguilar .....    | ASNC Student representative                   |

### Guest: None

- A. Minutes May 26, 2026. MSC: M/ T. Friedrich Finnern, S/ V. Harris, 7-Yeas, 0 Nays, 0 abstain. Dr. Mike Leese attended via ZOOM but did not vote.
- B. Agenda September 8, 2026 MSC: M/ T. Friedrich Finnern, S/ V. Harris, 7-Yeas, 0 Nays, 0 abstain. Dr. Mike Leese attended via ZOOM but did not vote.
- C. Discussion Item:
  1. Annual Curriculum Training – John Alpay conducted the annual training using a PowerPoint presentation for the committee members.
  2. CCN Update
    - a. Phase IIB – All submissions needed to be launched by June 5<sup>th</sup>. CCN courses must be student facing for Fall 2027.
    - b. Phase III – Currently on hold until more guidance is given through CCCCCO.
  3. Division of Review Proposal – John Alpay and Dr. Parks developed a plan to assign sections of the agenda to committee members to review before the next meeting in order to improve efficiency in the committee meeting time. Will assign to people associated in their discipline as they are the subject matter experts. Committee members agreed to new procedure.
  4. Curriculum Clean-Up – Follow-up from Nicole Brown’s list of courses that have not be offered for over 5 or more years. Discussion with issue on classes being canceled but keeping courses that have never been offered should be removed. Nicole will update the list and circulate again.

5. Equity and Universal Design Fields – RCCD Mandatory Implementation (October 3, 2026) -Copy will be provided at meeting. Discussion with committee meeting on new policy.

### **Action Items:**

- A. Course Deletion \* Items 1-6 approved. MSC: M/ T. Friedrich Finnern, S/ J. Dobson, 7-Yeas, 0 Nays, 0 abstain
- |            |                                          |    |
|------------|------------------------------------------|----|
| 1. ARE-200 | Architecture Work Experience             | *N |
| 2. DFT-200 | Drafting Work Experience                 | *N |
| 3. ENE-200 | Engineering Work Experience              | *N |
| 4. MAN-200 | Manufacturing Technology Work Experience | *N |
| 5. SCA-200 | Supply Chain Automation Work Experience  | *N |
| 6. SCT-200 | Supply Chain Technology Work Experience  | *N |
- B. Distance Education
- |              |                                      |                                          |
|--------------|--------------------------------------|------------------------------------------|
| 7. DFT-821DE | Drafting                             | *Held since 4/28/26* Course not approved |
| 8. DFT-852DE | Geometric Dimensioning & Tolerancing | *Held since 4/28/26* Course not approved |
- C. Course Major Modification
- |                 |                                                                         |                                          |
|-----------------|-------------------------------------------------------------------------|------------------------------------------|
| 9. ADJ-27       | Forensic & Crime Scene Photography<br>Harris, 7-Yeas, 0 Nays, 0 abstain | *NR MSC: M/ T. Friedrich Finnern, S/ V.  |
| 7. ART-18       | Intermediate Drawing<br>Yeas, 0 Nays, 0 abstain                         | *MNR MSC: M/ V. Harris, S/ M. Wilson, 7- |
| 8. ART-19       | Experimental Methods & Materials<br>Yeas, 0 Nays, 0 abstain             | *NR MSC: M/ V. Harris, S/ M. Wilson, 7-  |
| 9. ART-27       | Intermediate Painting<br>7-Yeas, 0 Nays, 0 abstain                      | *MNR MSC: M/ V. Harris, S/ M. Wilson,    |
| 10. BIOL-C1000  | Introduction to Biology with Lab                                        | *MNR * <b>HOLD</b>                       |
| 11. BIOL-C1000H | Introduction to Biology with Lab – Honors<br>language                   | *MNR * <b>HOLD</b> – Issue with Honor's  |
| 10. CDEV-C1000  | Child Growth and Development<br>Dobson, 7-Yeas, 0 Nays, 0 abstain       | *MNR MSC: M/ T. Friedrich Finnern, S/ J. |
| 11. CIS-12 PHP  | Dynamic Web Site Programming<br>Yeas, 0 Nays, 0 abstain                 | *MNR MSC: M/ J. Dobson, S/ M. Wilson, 7- |
| 12. CIS-61      | Introduction to Database Theory<br>7-Yeas, 0 Nays, 0 abstain            | *MNR MSC: M/ J. Dobson, S/ M. Wilson,    |
| 13. CSC-12      | PHP Dynamic Web Site Programming<br>Yeas, 0 Nays, 0 abstain             | *NR MSC: M/ J. Dobson, S/ M. Wilson, 7-  |
| 14. ETS-27      | Native American Cultures<br>Harris, 7-Yeas, 0 Nays, 0 abstain           | *MNR MSC: M/ T. Friedrich Finnern, S/ V. |
| 15. KIN-A46     | Yoga, Beginning<br>Finnern, 7-Yeas, 0 Nays, 0 abstain                   | *MN MSC: M/ J. Dobson, S/ T. Friedrich   |
| 16. KIN-A47     | Yoga, Intermediate<br>Finnern, 7-Yeas, 0 Nays, 0 abstain                | *MN MSC: M/ J. Dobson, S/ T. Friedrich   |
| 17. PHO-27      | Forensic & Crime Scene Photography<br>Harris, 7-Yeas, 0 Nays, 0 abstain | *NR MSC: M/ T. Friedrich Finnern, S/ V.  |

## Information Items

### Norco College

#### D. Course Minor Modification

- |             |                                |      |
|-------------|--------------------------------|------|
| 23. ANT-4   | Native American Cultures       | *MNR |
| 24. PSYC-50 | Research Methods in Psychology | *MNR |

### Riverside City College and Moreno Valley College

#### E. Course Deletion

- |               |                                     |
|---------------|-------------------------------------|
| 25. DEH-200   | Dental Hygiene Work Experience      |
| 26. DEH-200DX | Dental Hygiene Work Experience      |
| 27. FST-1H    | Honors Introduction to Film Studies |

#### F. Course Exclusion

- |             |                               |
|-------------|-------------------------------|
| 28. CIS-14B | Web Programming: Server Pages |
|-------------|-------------------------------|

#### G. Course Inclusion

- |             |                                                    |
|-------------|----------------------------------------------------|
| 29. HUM-10H | Honors World Religions                             |
| 30. HUM-11  | Cults, Crosses, & Colonialism: Religion in America |
| 31. HUM-9   | American Voices                                    |

#### H. Course Major Modification

- |               |                                                                                  |
|---------------|----------------------------------------------------------------------------------|
| 32. CIS-68A   | Introduction to Machine Learning                                                 |
| 33. CSC-61    | Introduction to Database Theory                                                  |
| 34. CSC-8     | Programming Concepts: Python                                                     |
| 35. CUL-825   | Menu Planning                                                                    |
| 36. CUL-827   | Culinary Purchasing and Receiving                                                |
| 37. FIT-ISP1B | Fire Inspector 1B: Fire and Life Safety                                          |
| 38. FIT-ISP1C | Fire Inspector 1C: Field Inspection                                              |
| 39. FIT-ISP1D | Fire Inspector 1D: Field Inspection – California Specific                        |
| 40. FIT-ISP2A | Fire Inspector 2A: Fire Prevention Administration                                |
| 41. FIT-S21   | Public Safety Honor Guard Academy                                                |
| 42. FIT-S31A  | Fire Fighter 1A Structure                                                        |
| 43. FIT-S3A   | Introduction to Fire Academy and Physical Conditioning for Fire Academy Students |
| 44. FIT-S3B   | Firefighter I Academic Capstone & Skills Testing                                 |
| 45. KIN-A48   | Yoga, Advanced                                                                   |
| 46. KIN-V02   | Football, Varsity, Men                                                           |
| 47. KIN-V04   | Basketball, Varsity, Men                                                         |
| 48. KIN-V05   | Baseball, Varsity, Men                                                           |
| 49. KIN-V06   | Track and Field, Varsity, Men                                                    |
| 50. KIN-V23   | Water Polo, Varsity, Men                                                         |
| 51. KIN-V24   | Water Polo, Varsity, Women                                                       |
| 52. MDA-11    | Medical Documentation and Terminology                                            |
| 53. MDA-54B   | Clinical Medical Assisting II                                                    |
| 54. MDA-59    | Medical Office Procedures                                                        |

#### I. New Courses

- |            |                                   |
|------------|-----------------------------------|
| 55. CUL-25 | Menu Planning                     |
| 56. CUL-27 | Culinary Purchasing and Receiving |

J. New Programs

57. ETS                      Social Justice Studies: Gender Studies

K. Program Modifications

58. JOU                      Journalism

59. CIS                      Computer Programming

60. HLS                      Emergency Management and Homeland Security - Fire Technology

L. Open Forum

The 2026-2027 Curriculum Committee calendar is posted on the Curriculum Committee website. All Curriculum Committee members should have received by now Outlook meeting invitations for the 2026-2027 academic year.

If a voting member of the Curriculum Committee is not able to attend a meeting, kindly assign a new representative for your discipline and promptly notify the Curriculum Chair and Nicole Brown so that the website can be promptly updated.

**Adjournment: 3:02 PM**

## **Next Meeting: September 22, 2026**

| <b><u>2026</u></b>  | <b><u>2027</u></b>  |
|---------------------|---------------------|
| <del>09/08/26</del> | <b>JAN- No MTG.</b> |
| 09/22/26            | 02/23/27            |
| 10/13/26            | 03/09/27            |
| 10/27/26            | 03/23/27            |
| 11/10/26 *          | 04/27/27            |

## **Statement of Purpose**

The curriculum committee, a sub-committee of the academic senate, has two primary purposes: to review and approve new curriculum including new courses, course modifications, new programs and program modifications, and to review and approve the curriculum approval process. The college curriculum committee is the sole approving body for Norco College only curriculum. For district shared curriculum it has one vote in the district curriculum committee. The curriculum committee is also responsible for keeping abreast with state mandated curriculum changes and reporting those changes to faculty. Committee members report on curriculum at their department meetings and solicit suggestions and recommendations when needed.