

NORCO COLLEGE

CURRICULUM COMMITTEE MINUTES

February 24, 2026 - 2:00 pm

ZOOM for non-voting members and OC*116 for voting members

Brian Johnson chaired the meeting.

Members Present:

Brian Johnson..... Math, Engineering, Comp. Sci & Game Development – Curriculum Chair
Dr. Quinton Bemiller..... Interim Vice President of Academic Affairs
Nicole C. Brown..... Office of Academic Affairs
Nicholas Franco..... Articulation Officer
Dr. Teresa Friedrich Finnern Natural Sciences, Health and Kinesiology
Dr. Jessica Dobson..... Communications, Humanities & Languages
Jeff Mulari Math, Engin. Comp. Science & Game Development
Vivian Harris..... Library
John Alpay..... Business and Management
Dr. Melissa Wilson Social and Behavioral Sciences
Dr. Patricia Avila Counseling – Guidance Department
Paul VanHulle Applied Technologies and Apprenticeships
Debra Karrer Dean of Instruction Office – IDC

Members Absent:

Kim Kameran Visual and Performing Arts
Dr. Courtney Doussett Dean of Instruction
Dr. Mike Leese Human & Public Services
Jared Noel Evangelista ASNC

Guest: Cody Jensen – SBS; Bryan Medina – RCCD Curriculum Analyst

- A. Minutes December 9, 2025. MSC: M/ T. Friedrich Finnern, S/ M. Wilson, 9-Yeas, 0 Nays, 1 abstain. Paul VanHulle voted via ZOOM from location Norco College, office IT 124. Dr. Patricia Avila voted via ZOOM from location Norco College, office SSV 217. Jeff Mulari voted via ZOOM from location Norco College, office IT G114-D. Dr. Jessica Dobson voted via ZOOM from location 20442 Pine Drive, Trabuco Canyon, CA. John Alpay voted via ZOOM from location 33702 Callie Miramar, San Juan Capistrano, CA.
- B. Agenda February 24, 2026 MSC: M/ T. Friedrich Finnern, S/ M. Wilson, 9-Yeas, 0 Nays, 0 abstain. Paul VanHulle voted via ZOOM from location Norco College, office IT 124. Dr. Patricia Avila voted via ZOOM from location Norco College, office SSV 217. Jeff Mulari voted via ZOOM from location Norco College, office IT G114-D. Dr. Jessica Dobson voted via ZOOM from location 20442 Pine Drive, Trabuco Canyon, CA. John Alpay voted via ZOOM from location 33702 Callie Miramar, San Juan Capistrano, CA.
- C. Discussion Item:
1. Curriqunet Updates – Nicole Brown has a few Curriqunet updates that I wanted to provide to everyone. I have sent out an email to this committee, chairs, Deans with graphs as well.
 - a) The CIP Code Field is now on the cover tab below the TOP code field in order to help us get ready for the TOP to CIP transition. It is also on the Codes and Dates tab, but is only editable on the Cover tab. The field is required.

2. Phase III templates release date is paused. Phase IIb is available.
-The state Chancellor's Office, in consultation with ASCCC, is pausing the release of Phase III templates originally planned for this spring with expected local launch date this year for inclusion in the catalog by summer/Fall 2027. There will be more info about what this means operationally and what local next steps should be (if any) at a webinar on March 2.
3. Committee Feedback on Curriqunet Updates for UDL/Equitable Practices per Standards
At the December Standards meeting, the committee discussed the title 5 updates to the COR regarding equity, inclusion, and universal design, and whether or not we need one or two required fields in Curriqunet for the 'rationale' for the relevant updates. Standards decided to ask the College Curriculum committees for feedback and then to take it to the March 3 TR for discussion.
 - Norco Curriculum committee suggested two separate fields. More information from CCCCo in Spring 2026.
4. Minor Mod Fields:
We found last term that a small number of fields on the minor mod form were still accessible for faculty (outside of class hours, some CB codes, honors/cross listing information). The form has been updated so those fields are no longer available as a part of a minor mod.
5. User Access to Ad Hoc Reports:
Until now, the ad hoc reports we have in the system were only accessible to admin users. Acadea has updated our system so that we can now create ad hoc reports that normal faculty users can access. RCCD created one report for public access, called Board and Course Revision Dates (Public) that shows active and approved courses, the Board date, the course revision date, and the TOP code (to help identify if the course is CTE or not). This will let faculty generate an Excel spreadsheet that they can then filter down to their discipline so they can identify if a course is in compliance. They can access the report by going to Reports > Saved Ad Hoc Reports > and clicking the run icon.
6. Historical Entrance Skills
In the old Meta UI, when a "Historical" course was listed as a prereq, the historical entrance skill links would also display in the entrance skill section of the form. When we moved to Maverick, this stopped happening. Acadea was able to update our forms so that historical entrance skill links continue to be visible even when a requisite is updated to the active version of the course. Historical courses and entrance skill links are listed in red font, exactly how they were in Meta, and display on the entrance skills until all links from the historical version of the course are removed/updated to the links on the active or approved version of the course. So, the functionality should be exactly what we had in Meta.

Action Items:

D. New Course – retroactive vote. N. Brown discovered these courses were not voted on at Norco or MVC and only listed for RCC, and not in our inventory. Nicole contacted ESL department chair Dr. Shirinian and she confirmed we intend to offer them at Norco. Per Bryan Medina at RCCD, faculty intent was to offer the courses at all three colleges, but the courses were accidentally submitted as RIV only. They were supposed to hold the courses below at DCC and ask MOV and NOR for a follow up vote on November 13, but it slipped through the cracks at RCCD and the courses went to the Board as all three colleges without a formal vote. MSC: M/ T. Friedrich Finnern, S/ N. Franco, 9-Yeas, 0 Nays, 0 abstain

- 1. ESL-871 Basic Reading and Vocabulary
- 2. ESL 872 Intermediate Reading and Vocabulary
- 3. ESL 873 High Intermediate Reading and Vocabulary
- 4. ESL 891 Oral Skills I: Beginning Oral Communication
- 5. ESL 892 Oral Skills II: Intermediate Oral Communication
- 6. ESL 893 Oral Skills III: Advanced Oral Communication

E. Norco College Information item: NONE

F. RCC and MVC Information Items: NONE

G. Open Forum:

- 1. March 24, 2026 Curriculum meeting will be held in OC-102, Nicole Brown will send out an updated Outlook calendar invitation.

Adjourned: 3:05 pm

Next Meeting: March 10, 2025 *

2025	2026
09/09/25	JAN- No MTG.
09/23/25	02/24/26
10/14/25	03/10/26
10/28/25	03/24/26
11/13/25*	04/28/26
12/09/25	05/12/26
	05/26/26

Statement of Purpose

The curriculum committee, a sub-committee of the academic senate, has two primary purposes: to review and approve new curriculum including new courses, course modifications, new programs and program modifications, and to review and approve the curriculum approval process. The college curriculum committee is the sole approving body for Norco College only curriculum. For district shared curriculum it has one vote in the district curriculum committee. The curriculum committee is also responsible for keeping abreast with state mandated curriculum changes and reporting those changes to faculty. Committee members report on curriculum at their department meetings and solicit suggestions and recommendations when needed.