

NORCO COLLEGE

CURRICULUM COMMITTEE MINUTES

October 28, 2024 - 2:00 pm

ZOOM for non-voting members and OC*116 for voting members

Brian Johnson chaired the meeting.

Members Present:

Brian Johnson..... Math, Engineering, Comp. Sci & Game Development – Curriculum Chair
Dr. Quinton Bemiller..... Interim Vice President of Academic Affairs
Nicole C. Brown..... Office of Academic Affairs
Nicholas Franco..... Articulation Officer
Dr. Teresa Friedrich Finnern Natural Sciences, Health and Kinesiology
Dr. Mike Leese Human & Public Services
Jeff Mulari Math, Engin.Comp. Sci.& Game Dvlpmnt - Alternate
Vivian Harris..... Library
Dr. Patricia Avila Counseling – Guidance Department
John Alpay..... Business and Management
Dr. Melissa Wilson Social and Behavioral Sciences
Dr. Jessica Dobson Communications, Humanities & Languages
Paul VanHulle Applied Technologies and Apprenticeships
Jared Noel Evangelista ASNC

Members Absent:

Kim Kamerin Visual and Performing Arts
Dr. Courtney Doussett Dean of Instruction
Debra Karrer..... Dean of Instruction Office – IDC

Guest: NONE

A. Minutes October 14, 2025. MSC: M/ J. Alpay, S/ J. Dobson, 10-Yeas, 0 Nays, 0 abstain. Paul VanHulle voted via ZOOM from location Norco College, office IT 124.

B. Agenda October 28, 2025 MSC: M/ J. Alpay, S/ J. Dobson, 10-Yeas, 0 Nays, 0 abstain. Paul VanHulle voted via ZOOM from location Norco College, office IT 124.

C. Discussion Item:

SAAM Courses (Standardized Attendance Accounting Method)- Brian Johnson. Discussion on the SAAM courses (listed [here](#)) and Nicole Brown added the SAAM Tool on the Curriculum committee website under Supporting Documents tab. The link is also posted below.

a) [SAAM Tool -Excel worksheet posted on Curriculum Committee website](#)

2. Correspondence courses for CRC. Discussion among committee about emergency DE's for prison courses and is it accurate to call it 'correspondence' courses. Committee suggested to seek advisement from RSI.

Action Items:

D. New Course:

1. ESL-871 Basic Reading and Vocabulary *MNR Approved-MS: M/ V. Harris, S/ J. Alpay, 10-Years, 0 Nays, 0 abstain.
2. ESL-890M Special Topics in English as a Second Language: Articles and Prepositions *MNR Approved-MS: M/ V. Harris, S/ J. Alpay, 10-Years, 0 Nays, 0 abstain.
3. ETS-4 Introduction to Chicana/o/x and Latina/o/x Studies *MNR Approved-MS: M/ V. Harris, S/ J. Alpay, 10-Years, 0 Nays, 0 abstain.
4. KIN-V16 Flag Football, Varsity, Women *MNR Approved-MS: M/ T. Friedrich Finner, S/ V. Harris, 10-Years, 0 Nays, 0 abstain.
5. MAT-11E College Algebra with Support *MNR Approved-MS: M/ J. Dobson, S/ J. Mulari, 10-Years, 0 Nays, 0 abstain.
6. MAT-1AE Calculus I: Early Transcendentals – Embedded Support *MNR Approved-MS: M/ J. Dobson, S/ J. Mulari, 10-Years, 0 Nays, 0 abstain.
7. MAT-25E Mathematics for the Liberal Arts Student with Embedded Support *MNR Approved-MS: M/ J. Dobson, S/ J. Mulari, 10-Years, 0 Nays, 0 abstain.
8. MAT-9E STEM College Algebra with Embedded Support *MNR Approved-MS: M/ J. Dobson, S/ J. Mulari, 10-Years, 0 Nays, 0 abstain.

E. Program Modification:

1. SJS-ADT Social Justice Studies *N Approved-MS: M/ P. Vanhulle, S/ J. Dobson, 10-Years, 0 Nays, 0 abstain.

F. Major Course Modification:

1. ACC-200 Accounting Work Experience *MNR ***HOLD Unless RCC and MVC approves.*** MS: M/ J. Alpay, S/ J. Dobson, 10-Years, 0 Nays, 0 abstain.
2. ACC-67 U.S. and California Income Tax Preparation *MNR Approved-MS: M/ J. Alpay, S/ V. Harris, 10-Years, 0 Nays, 0 abstain.
3. ARTH-17 Gender and Sexuality in Art *MNR ***This course was formerly AHS-17 and now will be ARTH-17 for CCN.** Approved-MS: M/ V. Harris, S/ M. Wilson, 10-Years, 0 Nays, 0 abstain.
4. ANT-3 Prehistoric Cultures *MNR Approved-MS: M/ J. Dobson, S/ V. Harris, 10-Years, 0 Nays, 0 abstain.
5. ARTH-C1100 Survey of Art from Prehistory to the Medieval Era *MNR Approved-MS: M/ V. Harris, S/ J. Alpay, 10-Years, 0 Nays, 0 abstain.
6. ARTH-C1200 Survey of Art from the Renaissance to Contemporary *MNR Approved-MS: M/ V. Harris, S/ J. Alpay, 10-Years, 0 Nays, 0 abstain.
7. ARTH-C1200H Survey of Art from the Renaissance to Contemporary – Honors *MNR Approved-MS: M/ V. Harris, S/ J. Alpay, 10-Years, 0 Nays, 0 abstain.
8. BUS-200 Business Administration Work Experience *MNR ***HOLD Unless RCC and MVC approves.*** MS: M/ J. Alpay, S/ V. Harris, 10-Years, 0 Nays, 0 abstain.
9. BUS-22 Management Communications *MNR Approved- MS: M/ J. Alpay, S/ J. Dobson, 10-Years, 0 Nays, 0 abstain.

10. BUS-24 Business Communication *MNR Approved- MSC: M/ J. Alpay, S/ J. Dobson, 10-Yeas, 0 Nays, 0 abstain.

Items 11-36 taken together. Approved- MSC: M/ J. Dobson, S/ M. Leese, 10-Yeas, 0 Nays, 0 abstain.

11. CAT-3 Computer Applications for Business *MNR
12. CAT-51 Intermediate Keyboarding/Document Formatting *MNR
13. CAT-80 Word Processing: Microsoft Word for Windows *MNR
14. CAT-90 Microsoft Outlook *MNR
15. CAT-93 Computers for Beginners *MNR
16. CAT-98A Introduction to Excel *MNR
17. CAT-98B Advanced Excel *MNR
18. CIS-11 Computer Architecture and Organization: Assembly *MNR
19. CIS-17B C++ Programming: Advanced Objects *MNR
20. CIS-17C C++ Programming: Data Structures *MNR
21. CIS-18A Java Programming: Objects *MNR
22. CIS-18B Java Programming: Advanced Objects *MNR
23. CIS-18C Java Programming: Data Structures *MNR
24. CIS-2 Fundamentals of Systems Analysis *MNR
25. CIS-3 Computer Applications for Business *MNR
26. CIS-63 Introduction to Structured Query Language (SQL) *MNR
27. CIS-7 Discrete Structures *MNR
28. CIS-80 Word Processing: Microsoft Word for Windows *MNR
29. CIS-90 Microsoft Outlook *MNR
30. CIS-93 Computers for Beginners *MNR
31. CIS-98A Introduction to Excel *MNR
32. CIS-98B Advanced Excel *MNR
33. CSC-11 Computer Architecture and Organization: Assembly *NR
34. CSC-18A Java Programming: Objects *NR
35. CSC-2 Fundamentals of Systems Analysis *NR
36. CSC-7 Discrete Structures *NR
37. DFT-63 Advanced Fusion 360 *N Approved- MSC: M/ V. Harris, S/ P. VanHulle, 10-Yeas, 0 Nays, 0 abstain.
38. DFT-863 Advanced Fusion 360 *N Approved- MSC: M/ V. Harris, S/ P. VanHulle, 10-Yeas, 0 Nays, 0 abstain.
39. EAR-200 Early Childhood and Education Work Experience *MNR ***HOLD Unless RCC and MVC approves.*** MSC: M/ J. Alpay, S/ V. Harris, 10-Yeas, 0 Nays, 0 abstain.
40. EAR-43 Children with Challenging Behaviors *MNR Approved- MSC: M/ V. Harris, S/ M. Wilson, 10-Yeas, 0 Nays, 0 abstain.
41. ECON-4 Introduction to Economics *MNR ***This course was formerly ECO-4 and now will be ECON-4 for CCN. *HOLD Unless RCC and MVC approves.*** MSC: M/ V. Harris, S/ M. Wilson, 10-Yeas, 0 Nays, 0 abstain

Items 42-45 taken together. Approved. MSC: M/ J. Alpay, S/ J. Dobson, 10-Yeas, 0 Nays, 0 abstain

42. ECON-C2001 Principles of Microeconomics *MNR
43. ECON-C2001H Principles of Microeconomics – Honors *MNR
44. ECON-C2002 Principles of Macroeconomics *MNR
45. ECON-C2002H Principles of Macroeconomics – Honors *MNR
46. ENGL-16 Introduction to Linguistics *MNR Approved -MSC: M/ V. Harris, S/ J. Alpay, 10-Yeas, 0 Nays, 0 abstain.
47. ESL-71 Basic Reading and Vocabulary *MNR Approved -MSC: M/ V. Harris, S/ J. Alpay, 10-Yeas, 0 Nays, 0 abstain.
48. ESL-72 Intermediate Reading and Vocabulary *MNR Approved -MSC: M/ V. Harris, S/ J. Alpay, 10-Yeas, 0 Nays, 0 abstain.
49. ESL-73 High Intermediate Reading and Vocabulary *MNR Approved -MSC: M/ V. Harris, S/ J. Alpay, 10-Yeas, 0 Nays, 0 abstain.
50. ESL-90M Special Topics in English as a Second Language: Articles and Prepositions *MNR Approved -MSC: M/ V. Harris, S/ J. Alpay, 10-Yeas, 0 Nays, 0 abstain.
51. ESL-91 Oral Skills I: Beginning Oral Communication *MNR Approved -MSC: M/ V. Harris, S/ J. Alpay, 10-Yeas, 0 Nays, 0 abstain.
52. ESL-92 Oral Skills II: Intermediate Oral Communication *MNR Approved -MSC: M/ V. Harris, S/ J. Alpay, 10-Yeas, 0 Nays, 0 abstain.
53. ESL-93 Oral Skills III: Advanced Oral Communication *MNR Approved -MSC: M/ V. Harris, S/ J. Alpay, 10-Yeas, 0 Nays, 0 abstain.
54. ESL-95 Pronunciation and Accent Reduction *NR Approved -MSC: M/ V. Harris, S/ J. Alpay, 10-Yeas, 0 Nays, 0 abstain.
55. ETS-1 Introduction to Ethnic Studies *MNR Approved -MSC: M/ J. Dobson, S/ V. Harris, 10-Yeas, 0 Nays, 0 abstain.
56. ETS-3 Introduction to African American Studies *MNR Approved -MSC: M/ J. Dobson, S/ V. Harris, 10-Yeas, 0 Nays, 0 abstain.
57. ETS-7 Women of Color in the United States *MNR Approved -MSC: M/ J. Dobson, S/ V. Harris, 10-Yeas, 0 Nays, 0 abstain.
58. ETS-8 Introduction to Black Feminism and Womanism *MNR Approved -MSC: M/ J. Dobson, S/ V. Harris, 10-Yeas, 0 Nays, 0 abstain.
59. HIST-C1001 United States History to 1877 *MNR Approved -MSC: M/ J. Dobson, S/ V. Harris, 10-Yeas, 0 Nays, 0 abstain.
60. HIST-C1001H United States History to 1877 – Honors *MNR Approved -MSC: M/ J. Dobson, S/ V. Harris, 10-Yeas, 0 Nays, 0 abstain.
61. HIST-C1002 United States History since 1865 *MNR Approved -MSC: M/ J. Dobson, S/ V. Harris, 10-Yeas, 0 Nays, 0 abstain.
62. HIST-C1002H United States History since 1865 – Honors *MNR Approved -MSC: M/ J. Dobson, S/ V. Harris, 10-Yeas, 0 Nays, 0 abstain.
63. MAG-200 Management Work Experience *MNR ***HOLD Unless RCC and MVC approves.*** MSC: M/ J. Alpay, S/ V. Harris, 10-Yeas, 0 Nays, 0 abstain.
64. MATH-39 Preparation for Calculus I *MNR ***This course was formerly MAT-39 and now will be MATH-39 for CCN.** Approved -MSC: M/ J. Alpay, S/ J. Mulari, 10-Yeas, 0 Nays, 0 abstain.
65. MATH-C2210 Calculus I: Early Transcendentals *MNR Approved -MSC: M/ T.

- Friedrich Finnern, S/ J. Mulari, 10-Yeas, 0 Nays, 0 abstain.
66. MATH-C2210H Calculus I: Early Transcendentals – Honors *MNR Approved - MSC: M/ T. Friedrich Finnern, S/ J. Mulari, 10-Yeas, 0 Nays, 0 abstain.
67. MATH-C2220 Calculus II: Early Transcendentals *MNR Approved -MSC: M/ T. Friedrich Finnern, S/ J. Mulari, 10-Yeas, 0 Nays, 0 abstain.
68. MKT-20 Principles of Marketing *MNR Approved -MSC: M/ J. Alpay, S/ V. Harris, 10-Yeas, 0 Nays, 0 abstain.
69. MKT-200 Marketing Work Experience *MNR ***HOLD Unless RCC and MVC approves.** * MSC: M/ J. Alpay, S/ V. Harris, 10-Yeas, 0 Nays, 0 abstain.
70. MKT-40 Advertising *MNR Approved -MSC: M/ J. Alpay, S/ V. Harris, 10-Yeas, 0 Nays, 0 abstain.
71. MKT-41 Techniques of Selling *MNR Approved -MSC: M/ J. Alpay, S/ V. Harris, 10-Yeas, 0 Nays, 0 abstain.
72. MKT-42 Retail Management *MNR Approved -MSC: M/ J. Alpay, S/ V. Harris, 10-Yeas, 0 Nays, 0 abstain.
- Items 73-80 Taken together. Approved -MSC: M/ J. Alpay, S/ V. Dobson, 10-Yeas, 0 Nays, 0 abstain.
73. RLE-200 Real Estate Work Experience *MNR
74. RLE-80 Real Estate Principles *MNR
75. RLE-81 Real Estate Practices *MNR
76. RLE-82 Legal Aspects of Real Estate *MNR
77. RLE-83 Real Estate Finance *MNR
78. RLE-84 Real Estate Appraisal *MNR
79. RLE-85 Real Estate Economics *MNR
80. RLE-86 Escrow Procedures I *MNR
81. STAT-13 Introduction to Statistics With Embedded Support *MNR Approved -MSC: M/ J. Alpay, S/ V. Harris, 10-Yeas, 0 Nays, 0 abstain.

G. Norco College Information item: NONE

H. RCC and MVC Information Items:

1. New Course:
 - a) ACC-307 Public Safety Finance
 - b) AUB-81 Advanced Collision Repair Techniques
 - c) AUB-82 Introduction to Powder Coating
 - d) AUB-83 Advanced Powder Coating Techniques
 - e) DAN-D15 Ballet Ensemble
 - f) ENGL-304 Writing for Government
 - g) ESL-872 Intermediate Reading and Vocabulary
 - h) ESL-873 High Intermediate Reading and Vocabulary
 - i) ESL-891 Oral Skills I: Beginning Oral Communication
 - j) ESL-892 Oral Skills II: Intermediate Oral Communication
 - k) ESL-893 Oral Skills III: Advanced Oral Communication
 - l) GEG-305 Science of Natural Hazards and Disasters
 - m) GEG-9 Introduction to Environmental Remote Sensing and Image

Analysis	
n) HMS-63	Addiction Prevention, Intervention, and Recovery
o) PSF-101	Introduction to Emergency Management
p) PSF-2	Preparedness for Emergencies, Disasters & Homeland Security
Incidents	
q) PSF-3	Response to Emergencies, Disasters and Homeland Security
Incidents	
r) PSF-301	Leadership and Ethics in Public Safety
s) PSF-302	Media, Crisis and Public Communications
t) PSF-308	Information Systems in Emergency Management
u) PSF-309	Human Resources in Public Safety Management
v) PSF-310	Emergency Exercise Design and Evaluation
w) PSF-312	Grants Management in Emergency Management
x) PSF-313	Public Health and Disasters
y) PSF-314	Research Methods and Analytical Techniques for Public Safety
Management	
z) PSF-315	Emergency Management Capstone
aa)	

2. Course Exclusion:

a) AHS-11	Visual Description: Writing About Art
b) AHS-15	Rome: The Ancient City
c) AHS-1H	Honors History of Western Art Prehistoric to Medieval
d) BIO-85	Special Topics in Biology
e) BUS-10H	Introduction to Business Honors
f) BUS-53	Intro to Personal Finance
g) CHE-1BH	Honors General Chemistry, II
h) EAR-23	Family, Home Childcare Program
i) ENGL-24	Asian-American Literature
j) ENP-801	Facebook for Business
k) ENP-802	Pinterest and Instagram for Business
l) ENP-803	YouTube for Business
m) ENP-804	Twitter for Business
n) ENP-805	LinkedIn for Business
o) ENP-850	Introduction to Entrepreneurship
p) ENP-851	Entrepreneurship Basics
q) ENP-852	Starting a Business with Limited Resources
r) HUM-10H	Honors World Religions
s) KIN-A89A	Beginning Body Sculpting
t) KIN-A89B	Intermediate Body Sculpting
u) KIN-A89C	Advanced Body Sculpting
v) MUS-1	Teaching Music to Young Children
w) PHO-67	Business Practices for Photographers
x) POLS-22	Politics of the Middle East
y) POLS-2H	Honors Comparative Politics
z) POLS-4H	Honors World Politics
aa) POLS-8	Introduction to Public Policy and Administration

3. Course Major/Minor Modifications:

- a) ADJ-B1A Intro to Wellness and Physical Conditioning in Prep for Law Enforcement and Correctional Academies
- b) ADJ-B1B Basic Peace Officer Training Academy
- c) ADJ-R1A2 Level III Modular Academy Training
- d) ADJ-R1B Level II Modular Academy Training
- e) AIR-200 Applied Technology Work Experience
- f) ARTH-C1100H Survey of Art from Prehistory to the Medieval Era - Honors
- g) AUB-50 Introduction to Automotive Collision Repair
- h) BUS-40 Introduction to Global Business
- i) BUS-43 Global Marketing
- j) BUS-46 Global Trade
- k) BUS-48 Global Management
- l) BUS-840 Introduction to Global Business
- m) BUS-843 Global Marketing
- n) BUS-846 Global Trade
- o) BUS-848 Global Management
- p) CAT-50 Beginning Computer Keyboarding
- q) CAT-53 Keyboarding Fundamentals
- r) CAT-62 Records Management
- s) CAT-65 Introduction to Microsoft PowerPoint
- t) CAT-91 Microsoft Project
- u) CIS-20 Systems Analysis and Design
- v) CIS-91 Microsoft Project
- w) CSC-17B C++ Programming: Advanced Objects
- x) CSC-17C C++ Programming: Data Structures
- y) CSC-18B Java Programming: Advanced Objects
- z) CSC-18C Java Programming: Data Structures
- aa) CSC-20 Systems Analysis and Design
- bb) CSC-63 Introduction to Structured Query Language (SQL)
- cc) CUL-828A Culinary Food Preparation I
- dd) CUL-828B Culinary Food Preparation II
- ee) DEH-10A Pre-Clinical Dental Hygiene 1
- ff) DEH-11 Principles of Dental Hygiene
- gg) DEH-12A Principles of Oral Radiology
- hh) DEH-12B Oral Radiology Laboratory
- ii) DEH-13 Infection Control in Dentistry
- jj) DEH-14 Systems Analysis of Dental Anatomy, Morphology, Histology and Embryology
- kk) DEH-15 Head and Neck Anatomy
- ll) DEH-16 Preventive Dentistry
- mm) DEH-17 General Pathology
- nn) DEH-20A Clinical Dental Hygiene #1
- oo) DEH-28 Basic and Applied Pharmacology
- pp) HCA-3 Advanced Principles of Anesthesia Technology
- qq) HLS-6 Case Studies in Emergencies, Disasters and Homeland Security Incidents
- rr) HLS-801 Community Emergency Response Team (CERT)
- ss) HLS-810 Basic Security Guard Training

tt) HLS-811	Advanced Security Guard Training
uu) HLS-830	ICS 300: Intermediate Incident Command System for Expanding Incidents
vv) HLS-840	ICS 400: Advanced Incident Command System for Complex Incidents
ww) HMS-42	Counseling and Resources for Families
xx) KIN-33	Baseball Theory
yy) MKT-43	Digital Marketing
zz) NNA-86	Acute Care Nurse Assistant
aaa) NRN-12A	Nursing Learning Laboratory
bbb) NRN-18B	Nursing Learning Laboratory
ccc) NRN-19	Transition Course for Advanced Placement for Non-Nursing Healthcare Professionals
ddd) NRN-19B	Nursing Learning Laboratory
eee) NVN-42	Introductory Concepts of Vocational Nursing - Fundamentals and Mental Health
fff) NVN-44	Intermediate Concepts of Vocational Nursing - Medical/Surgical
ggg) NVN-45	Advanced Concepts of Vocational Nursing -Medical/Surgical
hhh) NVN-55A	Vocational Nursing Practice and Nutrition Across the Lifespan
iii) PAL-200	Paralegal Studies Work Experience
jjj) PHO-12	Photojournalism
kkk) PHO-15	Wedding and Event Photography
lll) PHO-23	Introduction to Drone Photography

4. Program Modification:

- a) AUB- Automotive Collision Repair
- b) AUB- Automotive Refinishing and Paint
- c) AUB- Automotive Trim and Upholstery
- d) BUS- Business Administration: General Business Specialized Area
- e) BUS- Business Administration: Global Business Specialized Area
- f) BUS- Business Administration: Human Resources Specialized Area
- g) BUS- Business Administration: Management Specialized Area
- h) BUS- Small Business Accounting
- i) BUS- Small Business Payroll Accounting
- j) CIS- Web Master - Web Designer
- k) CIS- Web Master - Web Developer
- l) CIS- Information Technology (IT) Cybersecurity
- m) CIS- Simulation and Gaming: Game Art
- n) ENGL-English
- o) GEG- Geography
- p) HMS- Child Welfare and Family Studies
- q) HMS- Military Social Work
- r) HMS- Multicultural Counseling & Advocacy Resources
- s) HMS- Social Justice System Studies
- t) HMS- Drug and Alcohol Studies
- u) HMS- Social Work, Human Services, & Counseling Practices
- v) MDA- Transcriptionist/Health Documentation Specialist
- w) MKT- Business Administration: Marketing Specialized Area
- x) POLS- Political Science

I. Open Forum: NONE

Adjourned: 3:17 pm

Next Meeting: November 13, 2025 *

2025	2026
09/09/25	JAN- No MTG.
09/23/25	02/24/26
10/14/25	03/10/26
10/28/25	03/24/26
11/13/25 *	04/28/26
12/09/25	05/12/26
	05/26/26

Statement of Purpose

The curriculum committee, a sub-committee of the academic senate, has two primary purposes: to review and approve new curriculum including new courses, course modifications, new programs and program modifications, and to review and approve the curriculum approval process. The college curriculum committee is the sole approving body for Norco College only curriculum. For district shared curriculum it has one vote in the district curriculum committee. The curriculum committee is also responsible for keeping abreast with state mandated curriculum changes and reporting those changes to faculty. Committee members report on curriculum at their department meetings and solicit suggestions and recommendations when needed.