

NORCO COLLEGE

CURRICULUM COMMITTEE MINUTES

October 14, 2024 - 2:00 pm

ZOOM for non-voting members and OC*116 for voting members

Brian Johnson chaired the meeting.

Members Present:

Brian Johnson..... Math, Engineering, Comp. Sci & Game Development – Curriculum Chair
Dr. Quinton Bemiller..... Interim Vice President of Academic Affairs
Nicole C. Brown..... Office of Academic Affairs
Nicholas Franco..... Articulation Officer
Dr. Teresa Friedrich Finnern Natural Sciences, Health and Kinesiology
Dr. Mike Leese Human & Public Services
Jeff Mulari Math, Engin.Comp. Sci.& Game Dvlpmnt - Alternate
Vivian Harris..... Library
Dr. Patricia Avila Counseling – Guidance Department
John Alpay..... Business and Management
Dr. Melissa Wilson Social and Behavioral Sciences
Dr. Jessica Dobson Communications, Humanities & Languages
Paul VanHulle Applied Technologies and Apprenticeships
Abigail Tan ASNC

Members Absent:

Kim Kamerin Visual and Performing Arts
Dr. Courtney Doussett Dean of Instruction
Debra Karrer..... Dean of Instruction Office – IDC

Guest:

Ashley Etchison Dean of Instruction
Bryan Medina RCCD Curriculum Analyst

- A. Minutes September 23, 2025. MSC: M/ M. Wilson, S/ T. Friedrich Finnern, 10-Yeas, 0 Nays, 0 abstain. Paul VanHulle voted via ZOOM from location Norco College, office IT 124; Dr. Jessica Dobson voted via ZOOM from location 20442 Pine Drive, Trabuco Canyon, CA
- B. Agenda October 14, 2025 MSC: M/ J. Mulari, S/ T. Friedrich Finnern, 10-Yeas, 0 Nays, 0 abstain. Paul VanHulle voted via ZOOM from location Norco College, office IT 124; Dr. Jessica Dobson voted via ZOOM from location 20442 Pine Drive, Trabuco Canyon, CA.
- C. Discussion Item:
1. Standardized Attendance Accounting – Dr. Bemiller. Under the new standardized attendance accounting method, classes cannot have unscripted lab hours (Fall 2027). Curriculum must be updated by Fall 2027 to ensure maximum funding. English and math have the largest impact overall, and these disciplines have already been working on curricular changes. Nearly 100 of the

518 courses are Carpentry (CRP) and Paul VanHulle is working on those now. Other affected disciplines include Studio Art (ART) & Computer Information Systems (CIS)/Computer Science (CSC) and World Languages. Discussions were had on lowering the lecture hours and keeping the lab hours the same, for example, so programs won't be impacted (maintain overall unit amount). Affected courses are listed [here](#).

Action Items:

D. Course Deletion:

1. FRE-8 Intermediate Conversation *NR Approved *MSC: M/ J. Alpay, S/ V. Harris, 10-Years, 0 Nays, 0 abstain.

E. Course Exclusion:

1. POLS-22 Politics of the Middle East *N Approved *MSC: M/ T. Friedrich Finnern, S/ V. Harris, 10-Years, 0 Nays, 0 abstain.

F. New Courses: #1-2 taken together to review. MSC: M/ V. Harris, S/ J. Alpay, 10-Years, 0 Nays, 0 abstain. There are questions about potential crossover between the proposed new ESL courses & science classes (biology, anatomy, etc.) The committee would like Margarita Shirinian to attend the next Curriculum Committee meeting on Tuesday, October 28 to provide additional information and details about the ESL courses.

1. ESL-820 Medical Terminology 1 for English Language Learners *MNR **TABLED** *MSC: M/ T. Friedrich Finnern, S/ J. Mulari, 10-Years, 0 Nays, 0 abstain.
2. ESL-821 Medical Terminology II for English Language Learners *MNR **TABLED** *MSC: M/ T. Friedrich Finnern, S/ J. Mulari, 10-Years, 0 Nays, 0 abstain.

G. Program Modification:

1. ENGL-ADT English Approved. MSC: M/ T. Friedrich Finnern, S/ V. Harris, 10-Years, 0 Nays, 0 abstain.
2. MAT-ADT Mathematics 2.0 Approved. MSC: M/ J. Mulari, S/ T. Friedrich Finnern, 10-Years, 0 Nays, 0 abstain.

H. Course Major Modification:

1. BUS-47 Applied Business and Management Ethics *MNR Approved *MSC: M/ J. Alpay, S/ V. Harris, 10-Years, 0 Nays, 0 abstain.
2. MAG-44 Principles of Management *MNR Approved *MSC: M/ J. Alpay, S/ V. Harris, 10-Years, 0 Nays, 0 abstain.
3. MAG-47 Applied Business and Management Ethics *MNR Approved *MSC: M/ J. Alpay, S/ V. Harris, 10-Years, 0 Nays, 0 abstain.
4. MAG-53 Human Relations *MNR Approved *MSC: M/ J. Alpay, S/ V. Harris, 10-Years, 0 Nays, 0 abstain.
5. MIS-11A Studio Arts Ensemble I *MN Approved *MSC: M/ J. Alpay, S/ V. Harris, 10-Years, 0 Nays, 0 abstain.
6. MIS-11B Studio Arts Ensemble II *MN Approved *MSC: M/ J. Alpay, S/ V. Harris, 10-Years, 0 Nays, 0 abstain.
7. PHI-11 Critical Thinking and Analytic Writing *MNR Approved *MSC: M/ V. Harris, S/ J. Alpay, 10-Years, 0 Nays, 0 abstain.

8. PHY-4A Mechanics *MNR Approved *MSC: M/ T. Friedrich Finnern, S/ J. Alpay, 10-Years, 0 Nays, 0 abstain
9. PHY-4B Electricity and Magnetism *MNR Approved *MSC: M/ T. Friedrich Finnern, S/ J. Alpay, 10-Years, 0 Nays, 0 abstain
10. PHY-4C Heat, Light and Waves *MNR Approved *MSC: M/ T. Friedrich Finnern, S/ J. Alpay, 10-Years, 0 Nays, 0 abstain

I. Norco College Information item:

1. Course Minor Modification
 - a) GEG-30C Field Studies in Geography *MNR
 - b) GEG-30D Field Studies in Geography *MNR
 - c) GEG-4 Geography of California *MNR
 - d) JOU-7 Mass Communications *MNR
 - e) LIB-1 Introduction to Information Literacy *MNR
 - f) MUS-25 Jazz Appreciation *MNR

J. RCC and MVC Information Items:

1. Course Deletion:
 - a) AUB-200 Autobody Work Experience
 - b) AUB-53 Automotive Collision Repair Special Projects
 - c) COS-60A Beginning Cosmetology Concepts
 - d) COS-60B Level II Cosmetology Concepts
 - e) COS-60C Level III Cosmetology Concepts
 - f) COS-60D Level IV Cosmetology Concepts
 - g) COS-68A Principles and Practices of Competition Hairstyling
 - h) FRE-3 French 3
 - i) HLS-50 Developing a Personal Philosophy of Leadership and Ethics
 - j) HLS-51 Leading Others Ethically
 - k) HLS-52 Ethical Leadership in Organizations
 - l) HLS-53 Ethics and the Challenge of Leadership
 - m) NRN-200 Nursing Work Experience
 - n) NVN-62 Intermediate Concepts of Vocational Nursing-Medical/Surgical
 - o) NVN-62A Nursing Learning Laboratory
 - p) NVN-62ADE Nursing Learning Laboratory
 - q) NVN-62ADX Nursing Learning Laboratory
 - r) NVN-62BDE Nursing Learning Laboratory
 - s) NVN-62BDX Nursing Learning Laboratory
 - t) NVN-62DE Intermediate Concepts of Vocational Nursing – Medical-Surgical
 - u) NVN-63 Intermediate Concepts of Vocational Nursing - Mental Health
 - v) NVN-63DE Intermediate Concepts of Vocational Nursing – Mental Health
 - w) NVN-70 Advanced Vocational Nursing Foundations-Role Transition
 - x) NVN-70DE Advanced Vocational Nursing Foundations-Role Transition
 - y) NVN-71 Advanced Vocational Nursing Foundations-Medical/Surgical
 - z) NVN-71DE Advanced Vocational Nursing Foundations– Medical-Surgical
 - aa) POR-1 Portuguese 1

2. Course Exclusion:

- a) AHS-11 Visual Description: Writing About Art
- b) AHS-15 Rome: The Ancient City
- c) AHS-1H Honors History of Western Art Prehistoric to Medieval
- d) BIO-85 Special Topics in Biology
- e) BUS-10H Introduction to Business Honors
- f) BUS-53 Intro to Personal Finance
- g) CHE-1BH Honors General Chemistry, II
- h) EAR-23 Family, Home Childcare Program
- i) ENGL-24 Asian-American Literature
- j) ENP-801 Facebook for Business
- k) ENP-802 Pinterest and Instagram for Business
- l) ENP-803 YouTube for Business
- m) ENP-804 Twitter for Business
- n) ENP-805 LinkedIn for Business
- o) ENP-850 Introduction to Entrepreneurship
- p) ENP-851 Entrepreneurship Basics
- q) ENP-852 Starting a Business with Limited Resources
- r) HUM-10H Honors World Religions
- s) KIN-A89A Beginning Body Sculpting
- t) KIN-A89B Intermediate Body Sculpting
- u) KIN-A89C Advanced Body Sculpting
- v) MUS-1 Teaching Music to Young Children
- w) PHO-67 Business Practices for Photographers
- x) POLS-22 Politics of the Middle East
- y) POLS-2H Honors Comparative Politics
- z) POLS-4H Honors World Politics
- aa) POLS-8 Introduction to Public Policy and Administration

3. Course Major/Minor Modifications:

- a) BUS-51 Principles of Electronic Commerce
- b) MAG-40 The American Management Association Certified Professional in Management
- c) MAG-52 Employee Training & Development
- d) MAG-54 HRM: Employee Labor Relations
- e) MAG-60 Introduction to Hospitality Management
- f) MAG-70 Introduction to Organization Development
- g) MKT-25 Marketing for Workplace Success
- h) MUS-101 Introduction to Music Technology
- i) COS-61A Level I Cosmetology Instructor Concepts A
- j) COS-61B Level II Cosmetology Instructor Concepts B
- k) FRE-11 Culture and Civilization
- l) FTV-38A Beginning Film, Television and Video Production Project
- m) FTV-38B Advanced Film, Television and Video Production Project
- n) FTV-41 Introduction to Telecommunications
- o) FTV-42 Writing for Broadcast Television
- p) FTV-44A Beginning Television Production
- q) FTV-45A Beginning Television News Production
- r) FTV-51A Film, Television and Video Laboratory I

s) FTV-52	Film, Television and Video Laboratory
t) FTV-53	Telecommunications Laboratory
u) FTV-64A	Beginning Digital Editing Principles and Techniques
v) FTV-67	Introduction to Video Production
w) FTV-68	Story Development Process in the Entertainment Industry
x) FTV-71A	Beginning Sound Engineering for Audio in Media
y) FTV-72	Introduction to Lighting Design for Film and Television
z) FTV-74	Production Planning and Management
aa) FTV-77	Intermediate Lighting Techniques for Film, TV and Video
bb) FTV-79	Introduction to Special Effects Make-Up for Film, Television and Video
cc) GEO-1	Physical Geology
dd) GEO-1B	Historical Geology
ee) GEO-1L	Physical Geology Laboratory
ff) GEO-2	Geology of National Parks and Monuments
gg) GEO-3	Geology of California
hh) GEO-30A	Geologic Field Studies of Southern California
ii) GEO-30B	Geologic Field Studies of Southern California
jj) GEO-31	Regional Field Studies in Geology
kk) GEO-4	Earth Science for Educators
ll) GEO-5	Natural Hazards and Disasters
mm) ITA-3	Italian 3
nn) JOU-150	Introduction to Public Relations
oo) JOU-52A	Newspaper Editing: Beginning
pp) JOU-52B	Newspaper Editing: Intermediate
qq) JOU-52C	Newspaper Editing: Advanced
rr) JOU-52D	Newspaper Editing: Executive
ss) KIN-A86	Step Aerobics
tt) KIN-V34	Track and Field Techniques: Field Event Techniques
uu) MUS-10	Digital Music Production and Mixing
vv) MUS-11	Studio Recording Techniques I
ww) MUS-22	Survey of Music Literature
xx) MUS-8A	Music Technology I
yy) MUS-8B	Music Technology II
zz) MUS-98	Careers in Music
aaa) MUS-P11	Live Sound Techniques I
bbb) MUS-P51	Live and Studio Sound Techniques II
ccc) OCE-1	Introduction to Oceanography
ddd) OCE-1L	Introduction to Oceanography Laboratory

4. 4. Program Discontinuance:

- a) ADJ- Administration of Justice/Basic Correctional Deputy Academy
- b) ADJ- Administration of Justice/Basic Public Safety Dispatch
- c) HLS- Emergency Management and Homeland Security - Leadership
- d) ESL- Introduction to Basic Computer and IT Careers for ESL Students

5. New Course:

- a) CIS-64 Data and Technology Ethics

6. Program Modification:

- a) ANT-ADT Anthropology
- b) ART-ADT Studio Arts
- c) KIN-ADT Kinesiology
- d) CIS- Data Analytics
- e) CIS- Data Science
- f) ADJ- Administration of Justice/Law Enforcement Basic Peace Officer Academy Intensive
- g) BUS- Business Administration: General Business Concentration
- h) BUS- Business Administration: Global Business Concentration
- i) BUS- Business Administration: Management Concentration
- j) EAR- Early Childhood Education
- k) EAR- Early Childhood Intervention Assistant
- l) FIT- Fire Technology
- m) FIT- Firefighter Academy

K. Open Forum: NONE

Adjourned: 2:47 pm

Next Meeting: October 28, 2025 *

2025	2026
09/09/25	JAN- No MTG.
09/23/25	02/24/26
10/14/25	03/10/26
10/28/25	03/24/26
11/13/25 *	04/28/26
12/09/25	05/12/26
	05/26/26

Statement of Purpose

The curriculum committee, a sub-committee of the academic senate, has two primary purposes: to review and approve new curriculum including new courses, course modifications, new programs and program modifications, and to review and approve the curriculum approval process. The college curriculum committee is the sole approving body for Norco College only curriculum. For district shared curriculum it has one vote in the district curriculum committee. The curriculum committee is also responsible for keeping abreast with state mandated curriculum changes and reporting those changes to faculty. Committee members report on curriculum at their department meetings and solicit suggestions and recommendations when needed.