

# NORCO COLLEGE

## CURRICULUM COMMITTEE MINUTES

March 12, 2024 - 2:00 pm

ZOOM for non-voting members and OC\*116 for voting members

<https://rccd-edu.zoom.us/j/86274477579?pwd=bkhIZVBJRDlkZE1CNTR3WVpQYzBYZz09>

Brian Johnson chaired the meeting.

### Members Present:

Brian Johnson..... Math, Engineering, Comp. Sci & Game Development – Curriculum Chair  
Dr. Carol Farrar ..... Interim Vice President of Academic Affairs  
Dr. Courtney Doussett ..... Dean of Instruction  
Nicole C. Brown.....Office of Academic Affairs  
John Alpay..... Business and Management  
Elisa Chung ..... Math, Engineering, Computer Sci.& Game Development  
Dr. Suzanne Witmer ..... Natural Sciences, Health and Kinesiology  
Dr. Teresa Friedrich Finnern.... Natural Sciences, Health & Kinesiology - Alternate  
Melissa Wilson ..... Social and Behavioral Sciences  
Jessica Dobson..... Communications, Humanities & Languages  
Nicholas Franco..... Articulation Officer  
Lisa Martin..... Guidance Department  
Vivian Harris..... Library  
Debra Karrer..... Dean of Instruction Office – IDS  
Jesus Andrade ..... ASNC  
Valerie Cruz Lopez ..... ASNC

### Members Absent:

Dr. Courtney Doussett ..... Dean of Instruction  
John Alpay..... Business and Management

### Guest:

Dr. Quinton Bemiller..... Dean of Instruction  
Jay McDaniel..... Chemistry – Adjunct faculty

- A. Agenda March 12, 2024. MSC: M/ V. Harris, S/ J. Dobson \* 8-Yeas, 0 Nays, 0 abstain.
- B. Minutes February 27, 2024 MSC: M/ V. Harris, S/ L. Martin \* 8-Yeas, 0 Nays, 3 abstain.

### C. Discussion items:

- 1. Common Course Numbering (CCN) Brian Johnson presenting – Cal Community Chancellor's office is currently transitioning from a planning phase to an implementation phase with the establishment of the CCN Council and the release of the CCN Task Force's 2023 Report. Phase 1 to be completed by 2025 Fall. Full implementation in 2027.

2. Curriculum Committee Report of Effectiveness Survey – Brian Johnson presenting. <https://www.surveymonkey.com/r/Curriculum-Committee>. The email for the survey has been sent out, so please complete it as soon as possible.

### **Action Items:**

#### **D. Amendments to the 24-25 RCCD General Education Pattern. All standards decisions were unanimous, with one member absent.**

1. Proposal by CIS to include CIS-1A into Area 2. Forwarded by Standards without a recommendation in favor or against the proposal. **Not approved.** MSC: M/ V. Harris, S/ J. Dobson \* 8-Yeas, 0 Nays, 0 abstain. Minimal math and committee feels it doesn't fit.
2. Proposal by COM to Modify Area 1 by creating Area 1B – Oral Communication and Area 1C – Critical Thinking. Forwarded by Standards with a recommendation to not approve the proposal. **Not approved.** MSC: M/ V. Harris, S/ J. Dobson \* 8-Yeas, 0 Nays, 0 abstain.
3. Proposal by HIS to add an American Institutions Area to the GE Pattern Forwarded by Standards with a recommendation to not approve the proposal. **Not approved.** MSC: M/ V. Harris, S/ L. Martin \* 8-Yeas, 0 Nays, 0 abstain.
4. Proposal by MAT to remove CIS 14A, CSC 14A, CSC 8, CIS 18A, CSC 18A, and CIS 30A from Area 2. Forwarded by Standards with a recommendation to not approve the proposal. **Not approved.** MSC: M/ V. Harris, S/ J. Dobson \* 8-Yeas, 0 Nays, 0 abstain.

#### **E. Open Forum:**

1. Norco College is having a Lock down drill on March 26th at 2:30 pm, which will be during our curriculum committee meeting, so we will need to stay in place until the all-clear is given. Nicole Brown is a building captain for SSV, so she will have her radio and pack with her.

#### **F. Adjourned: 2:32p.m.**

### **2023 – 2024 Meeting schedule:**

| <b>2023</b> | <b>2024</b> |
|-------------|-------------|
|-------------|-------------|

|             |                                                       |
|-------------|-------------------------------------------------------|
| 09/12/23    | JAN- No MTG.                                          |
| 09/26/23    | 02/27/24                                              |
| 10/10/23    | 03/12/24                                              |
| 10/24/23    | 03/26/24                                              |
| 11/14/23    | 04/23/24* One meeting this month due to spring break. |
| 11/28/23    | 05/14/24                                              |
| DEC. No MTG | 05/28/24                                              |

## Statement of Purpose

The curriculum committee, a sub-committee of the academic senate, has two primary purposes: to review and approve new curriculum including new courses, course modifications, new programs and program modifications, and to review and approve the curriculum approval process. The college curriculum committee is the sole approving body for Norco College only curriculum. For district shared curriculum it has one vote in the district curriculum committee. The curriculum committee is also responsible for keeping abreast with state mandated curriculum changes and reporting those changes to faculty. Committee members report on curriculum at their department meetings and solicit suggestions and recommendations when needed.