

# NORCO COLLEGE CURRICULUM COMMITTEE MINUTES

February 27th, 2018 - 2:00 pm  
ST 107

Brian Johnson chaired the meeting.

## Members Present:

Brian Johnson.....Math  
Nicole C. Brown.....Office of the Dean of Instruction  
Dr. Samuel Lee..... Interim Vice President of Academic Affairs  
Dr. Kevin Fleming..... Dean of Instruction, Career & Technical Education  
Rex Beck..... Business, Engineering & Information Technologies  
Jeffrey Mulari.....Math  
Jeff Warsinski .....Math  
Mitzi Sloniger.....Communications  
Starlene Justice..... Sciences and Kinesiology  
Dr. Teresa Friedrich Finnern .....Sciences and Kinesiology  
Celia Brockenbrough.....Library  
Dr. Dominique Hitchcock..... Arts, Humanities and World Languages  
Quinton Bemiller..... Arts, Humanities & World Languages  
Nicholas Franco.....Social and Behavioral Sciences/ Articulation Officer  
Nicole Capps ..... Communications

## Members Absent:

Dr. Jason Parks.....Interim Dean of Instruction  
Glen Graham ..... Business, Engineering & Information Technologies  
Marissa Iliscupidez ..... Social and Behavioral Sciences  
Amar Elali ..... ASNC

## Guests: NONE

### A. Agenda and Minutes Approval:

Motion to approve November 28th, 2017 Agenda –MSC: R. Beck/ S. Justice.

Motion to approve November 14th, 2017 Minutes –MSC: D. Hitchcock/ N. Franco.

### B. New Discipline

- a. WEL-Welding MSC: T. Friedrich Finnern/ R. Beck\* Approved
- b. ENT- Engineering Technology MSC: T. Friedrich Finnern/ M. Sloniger\* Approved
- c. ENP – Entrepreneurship MSC: R.Beck/ M. Sloniger\* Approved

### C. New Courses:

1. MAN 36 General Machine Shop and Theory of Machining N MSC: R.Beck/T. Friedrich Finnern \* Approved
2. KIN 81C Physical Fitness, Advanced MNR MSC: T. Friedrich Finnern/ M. Sloniger\* Approved
3. ANT 16 Field Experience N MNR MSC: Q. BeMiller/S. Justice \* Approved

### D. New Stand Alone Courses: NONE

### E. Course Inclusions:

1. ADJ 20 Intro to Corrections N MSC: R.Beck/T. Friedrich Finnern \* Approved
2. ADJ 200 ADJ Work Experience N MSC: R.Beck/T. Friedrich Finnern \* Approved
3. WEL 34 Metal Joining Process N MSC: R.Beck/T. Friedrich Finnern \* Approved

**F. Course exclusions:**

1. ~~SPA 1H Spanish 1 Honors N \* POSTPONED~~
2. ~~SPA 2H Spanish 2 Honors N \* POSTPONED~~
3. SPA 3N Spanish for Native Speakers N MSC: Q. BeMiller/D. Hitchcock \* Approved

**G. Course deletions: NONE**

**H. Distance Education: NONE**

**I. Major Course Modifications:**

1. ~~ENG 80 Preparatory Composition MNR \* TABLED MSC: M. Sloniger/ N. Capps~~
2. MUS 39 Applied Music I NR MSC: MSC: N. Franco/T. Friedrich Finnern \* Approved
3. PSY 1 General Psychology MNR MSC: T. Friedrich Finnern/ M. Sloniger \* Approved
4. PSY 1H Honors General Psychology MNR MSC: M. Sloniger/ D. Hitchcock \* Approved
5. PSY 8 Introduction to Social Psychology MNR MSC: M. Sloniger/T. Friedrich Finnern \* Approved
6. PSY 50 Research Methods in Psychology MNR MSC: T. Friedrich Finnern/ R. Beck \* Approved \*\* **ADD SOC 48 as a prerequisite**

**J. New State Approved Certificates/Degrees: None**

**K. State/Locally Approved Certificate/Degree Modifications:**

- i. ~~AS (N) ELC/ECE Digital Electronics: ELE 26: changed units from 4 to 3 and changed the name from Microprocessors and Microcontrollers to just Microcontrollers. ELE 27: changed units from 4 to 3. ELE 11 is now cross listed to ELC 11, ELE13 is now cross listed to ELC 13. ELE/MAN 61 changed title from Introduction to Robotics to Robotics for Manufacturing. ELE 91 is now cross listed to ELC 91. MAN 55 changed units from 2 to 1. \* **POSTPONED TO MARCH 13<sup>th</sup> Agenda.**~~

**L. State Certificate/Degree Deletions: NONE**

**M. Information Items:**

i. New Courses:

Course	Title	Location	Comment
ART 90	Islamic Art History	R	
ENG 91	Academic Support for English 1A	MR	
HIS 42	History of East Asia	R	
KIN A57A	Basketball, Beginning	R	
KIN A57B	Basketball, Intermediate	R	
KIN A57C	Basketball, Advanced	R	

Course	Title	Location	Comment
KIN V27	Stunt	R	
HIS 44	Asian American History	R	

- ii. New Stand Alone Courses: none
- iii. Course Inclusions: none
- iv. Course Exclusions: none
- v. Course Deletions:

Course	Title	Location	Comment
FIT C2A	Fire Command 2A-Command Tactics at Major Fires	M	
FIT M2A	Management 2A- Organizational Development and Human Relations	M	
FIT M2B	Management 2B, Fire Service Financial Management	M	
FIT M2C	Management 2C – Personnel and Labor Relations	M	
FIT M2D	Management 2D, Master Planning In the Fire Science	M	
FIT M2D	Ethics and the Challenge of Leadership in the Fire Service	M	
KIN A09	Racquetball	R	
KIN A47	Hiking and Backpacking Activities	R	
KIN A8	Triathlon Techniques	R	
KIN A90	Weight Training	R	
KIN 80	Triathlon Techniques	R	
KIN 59	Athletic Advisement	R	

- vi. Distance Education:

Course	Title	Location	Comment
HMS 4 DE	Introduction to Human Services	M	

- vii. Minor Course Modifications: none
- viii. Major Course Modifications:

Course	Title	Location
DAN D60	Musical Theater Dance	R
PHO 8	Introduction to Film Photography	R
PHO 10	Advanced Photography	R
PHO 14	Lighting for Portraiture and Still Life	R
PHO 18	Photographic Editing and Printing	R

ix. New State/Locally Approved Certificates/Degrees:

Type	Col	Sub	Title
AA-T	R	EDU	Elementary Teacher Education
AA-T	R	EAR	Child and Adolescent Development
CERT	R	COS	Esthetician

x. State/Locally Approved Certificate/Degree Modifications:

Type	Col	Sub	Title
ADT	R	ECO	Economics
AS	R	WEL	Welding Technology
CERT	R	WEL	Pipe Welding
CERT	R	WEL	Stick Welding
CERT	R	WEL	Wire Welding

xi. State Certificate/Degree Deletions: none

N. Discussion items:

1. META Codes/ Data field: They are trying to create the catalog by taking the data from META but we need to make sure META is correct. Some of the fields our faculty are not filling out or entering the wrong information, and this needs to be corrected. Brian gave a detailed demonstration to the curriculum committee where to access the sections and what to enter. We need faculty to enter the TOPs code and transferability status. Brian will be asking the district curriculum committee what specific fields are faculty to complete, plus who is responsible to complete the other fields.
2. BIO course modifications and associated programs: The catalog isn't going to reflect the new BIO discipline changes. This is going to affect the other colleges since they will have the old course names. So for example BIO-11 will be renamed BIO-60 and Brian will bring it up to the district committee. This can cause issues for other students who are under the older program. Suggestions to add language "formerly known as". Also the cross listed courses. All the BIO programs need to be changed. Create a table of courses that changed.
3. Work Experience sentence of equivalency. First read Work Experience catalog language. Dr. Fleming gave the first reading and the second reading has been added to the agenda to the March 13, 2018 meeting. Occupational Work Experience Education  
Work Experience is a ~~one hour per week~~ class which allows students to earn up to 4 units per semester for experience gained through employment or volunteer service. The content/curriculum for each discipline-specific course is identical to the general work experience course (WKX-200). Enroll in a general Work Experience section and you will be placed in your choice of one of the disciplines below with the help of your instructor.

## Next Meeting: March 13, 2018

### Statement of Purpose

The curriculum committee, a sub-committee of the academic senate, has two primary purposes: to review and approve new curriculum including new courses, course modifications, new programs and program modifications, and to review and approve the curriculum approval process. The college curriculum committee is the sole approving body for Norco College only curriculum. For district shared curriculum it has one vote in the district curriculum committee. The curriculum committee is also responsible for keeping abreast with state mandated curriculum changes and reporting those changes to faculty. Committee members report on curriculum at their department meetings and solicit suggestions and recommendations when needed.