NORCO COLLEGE CURRICULUM COMMITTEE MINUTES

March 25, 2024 - 2:00 pm ZOOM for non-voting members and OC*116 for voting members

Brian Johnson chaired the meeting.

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Brian Johnson...... Math, Engineering, Comp. Sci & Game Development -

Curriculum Chair

Dr. Quinton Bemiller..... Interim Vice President of Academic Affairs

Dr. Courtney Doussett Dean of Instruction
Nicole C. Brown..... Office of Academic Affairs

Dr. Teresa Friedrich Finnern Natural Sciences, Health and Kinesiology

Jeff Mulari Math, Engin.Comp. Sci.& Game Dvlpmnt - Alternate

Vivian Harris..... Library

John Alpay...... Business and Management Dr. Melissa Wilson Social and Behavioral Sciences

Nicholas Franco....... Articulation Officer
Dr. Patrica Avila Guidance Department

Dr. Jessica Dobson Communications, Humanities and Languages

Dr. Sigrid Willaims Human & Public Services

Abigal Tan ASNC

Debra Karrer..... Dean of Instruction Office - IDC

Members Absent:

Kim Kamerin Visual and Performing Arts

Vacant Applied Technologies and Apprenticeships

Guest:

Dr. Roger Perez Dean of Instruction

- **A.** Minutes March 11, 2025. MSC: M/J. Dobson, S/V. Harris * 9-Yeas, 0 Nays, 0 abstain. Dr. Patrica Avila voted via ZOOM from location Norco College, Norco, CA
- **B.** Agenda March 25, 2025 MSC: M/V. Harris, S/J. Mulari * 9 Yeas, 0 Nays, 0 abstain. Dr. Patrica Avila voted via ZOOM from location Norco College, Norco, CA

C. Discussion items:

 CCN Templates guidance documents for Phase II - Brian went over the templates and Nicole created links for the CCN Templates and CCN Sample COR in the Curriculum Committee website under "Links to State Resources". https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Educational-Services-and-Support/course-outline-of-records-submission 2. 2025-2026 Curriculum Calendar – Two draft calendars options are presented. Just a reminder that the second calendar option uses the 5th Tuesday in September and continues to alternate meetings every other week. Bryan at RCCD mentioned that it also requires a special DCC on November 4 immediately following the last possible college curriculum meeting. DCC members would just have to quickly meet via Zoom to confirm everything that was approved by the colleges. The majority of the committee approved the first calendar and Brian Johnson will bring the results to the April 1st Tech Review/DCC meeting.

Action Items:

- **D.** Distance education:
 - 1. PHS-1DE Introduction to Physical Science *MNR MSC: M/ T. Friedrich Finnern, S/ V. Harris * 9 Yeas, 0 Nays, 0 abstain
- E. Norco College Information item: NONE
- F. RCC and MVC Information Items:
 - 1. Course Inclusion:
 - a) HUM-16 Arts and Ideas: American Culture *M
 - 2. Course Deletion:
 - a) DAN-D19 Conditioning for Dance *M
 - 3. Course Minor Modification:
 - a) GEG-7 Map Interpretation and Analysis *MR
 - G. Open Forum: NONE

Adjourned: 2:24 pm

Next Meeting: April 8, 2025 *

2024	2025
08/27/24	JAN- No MTG.
09/10/24	$\frac{02/25/25}{2}$
09/24/24	-03/11/25
10/08/24	03/25/25
10/22/24	04/08/25
11/12/24	04/22/25
11/21/24 *	05/13/25
DEC. No MTG	05/27/25

Statement of Purpose

The curriculum committee, a sub-committee of the academic senate, has two primary purposes: to review and approve new curriculum including new courses, course modifications, new programs and program modifications, and to review and approve thecurriculum approval process. The college curriculum committee is the sole approving body for Norco College only curriculum. For district shared curriculum it has one vote in the district curriculum committee. The curriculum committee is also responsible for keeping abreast with state mandated curriculum changes and reporting those changes to faculty. Committee members report on curriculum at their department meetings and solicit suggestions and recommendations when needed.

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14	15	16	17	18	19	20	16 Tech Review and DCC
21	22	23	24	25	26	27	19 CCN Launch Deadline
28	29	30					23 College Curriculum Committee
							26 CCN Approval Deadline for Chairs and Facilitators
		Oct	ober 2	2025			October
Su	М	Tu	W	Th	F	Sa	3 Launch Deadline - All Courses and Programs
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12	13	14	15	16	17	18	14 College Curriculum Committee
19	20	21	22	23	24	25	21 Tech Review and DCC
26	27	28	29	30	31		28 College Curriculum Committee
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						1	Legal Holiday/Day of Observance
2	3	4	5	6	7	8	13 Special College Curriculum/DCC - Last Possible
9	10	11	12	13	14	15	Chancellor's Cabinet Final Possible
16	17	18	19	20	21	22	Tech Review and DCC
23	24	25	26	27	28	29	24-27 Classes Not in Session
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			ember				December
Su	M	Tu	W	Th	F	Sa	Tech Review and DCC
	1	2	3	4	5	6	Board of Trustees Committee - Final Possible
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6-12	Finals Week

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2025-2026 Riverside Community College District Curriculum Calendar

July 2025										
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24	College Curriculum Meeting

September 2025									
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Septe	mber
1	Legal Holiday/Day of Observance
2	Tech Review and DCC
9	College Curriculum Committee
12	CCN Launch Deadline
16	Tech Review and DCC
19	CCN Approval Deadline for Chairs/Facilitators
23	College Curriculum Committee
26	Launch Deadline - All Courses and Programs
30	Tech Review and DCC

March 2026									
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3	Technical Review & District Curriculm
10	College Curriculum Meeting
17	Technical Review & District Curriculm
24	College Curriculum Meeting
31	Legal Holiday/Day of Observance
	

October 2025								
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October						
3 Deadline for Departme	nt Chairs and Facilitators					
7 College Curriculum Co	mmittee					
14 Tech Review and DCC						
21 College Curriculum Co	mmittee					
28 Tech Review and DCC	- Last Possible					

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April	
7	Technical Review & District Curriculum
13-19	Spring Break
21	Technical Review & District Curriculum
27	CORs Effctv. for 26-27 Become Active in Meta
28	College Curriculum Meeting
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November 2025								
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11	Legal Holiday/Day of Observance
17	Chancellor's Cabinet Final Possible
18	Tech Review and DCC
24-27	Classes Not in Session

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May	
5	Technical Review & District Curriculm
12	College Curriculum Meeting
19	Technical Review & District Curriculm
25	Legal Holiday/Day of Observance
26	College Curriculum Meeting

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Decei	mber
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2	Board of Trustees Committee - Final Possible
9	College Curriculum Committee
9	Board of Trustees - Final Possible

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14	College Curricularit Meeting
19	Technical Review & District Curriculm
25	Legal Holiday/Day of Observance
26	College Curriculum Meeting
June	
2	Technical Review & District Curriculm
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