NORCO COLLEGE
CURRICULUM COMMITTEE MINUTES
March 25, 2024 - 2:00 pm
ZOOM for non-voting members and OC*116 for voting members

Brian Johnson chaired the meeting.

Members Present:
Brian Johnson......................... Math, Engineering, Comp. Sci & Game Development –
Curriculum Chair
Dr. Quinton Bemiller................ Interim Vice President of Academic Affairs
Dr. Courtney Doussett .... Dean of Instruction
Nicole C. Brown...................... Office of Academic Affairs
Dr. Teresa Friedrich Finnern .... Natural Sciences, Health and Kinesiology
Jeff Mulari .... Math, Engin.Comp. Sci.& Game Dvlpmnt - Alternate
Vivian Harris.......................... Library
John Alpay............................. Business and Management
Dr. Melissa Wilson .... Social and Behavioral Sciences
Nicholas Franco...................... Articulation Officer
Dr. Patrica Avila .... Guidance Department
Dr. Jessica Dobson .... Communications, Humanities and Languages
Dr. Sigrid Willaims .... Human & Public Services
Abigal Tan .... ASNC
Debra Karrer.......................... Dean of Instruction Office – IDC

Members Absent:
Kim Kamerin .... Visual and Performing Arts
Vacant .... Applied Technologies and Apprenticeships

Guest:
Dr. Roger Perez .... Dean of Instruction

A. Minutes March 11, 2025. MSC: M/ J. Dobson, S/ V. Harris * 9-Yeas, 0 Nays, 0
abstain. Dr. Patrica Avila voted via ZOOM from location Norco College, Norco, CA

B. Agenda March 25, 2025 MSC: M/ V. Harris, S/ J. Mulari * 9 Yeas, 0 Nays, 0
abstain. Dr. Patrica Avila voted via ZOOM from location Norco College, Norco, CA

C. Discussion items:
1. CCN Templates guidance documents for Phase II - Brian went over the
templates and Nicole created links for the CCN Templates and CCN Sample
COR in the Curriculum Committee website under "Links to State Resources".
https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Educational-Services-and-Support/course-outline-of-records-submission

2. 2025-2026 Curriculum Calendar – Two draft calendars options are presented. Just a reminder that the second calendar option uses the 5th Tuesday in September and continues to alternate meetings every other week. Bryan at RCCD mentioned that it also requires a special DCC on November 4 immediately following the last possible college curriculum meeting. DCC members would just have to quickly meet via Zoom to confirm everything that was approved by the colleges. The majority of the committee approved the first calendar and Brian Johnson will bring the results to the April 1st Tech Review/DCC meeting.

Action Items:

D. Distance education:
   1. PHS-1DE   Introduction to Physical Science *MNR   MSC: M/ T. Friedrich Finnern, S/ V. Harris * 9 Yeas, 0 Nays, 0 abstain

E. Norco College Information item: NONE

F. RCC and MVC Information Items:

   1. Course Inclusion:
      a)   HUM-16   Arts and Ideas: American Culture *M

   2. Course Deletion:
      a)   DAN-D19 Conditioning for Dance *M

   3. Course Minor Modification:
      a)   GEG-7   Map Interpretation and Analysis *MR

   G. Open Forum: NONE

   Adjourned: 2:24 pm

<mark>**Next Meeting: April 8, 2025 ***</mark>

<mark>**2024**</mark>	<mark>**2025**</mark>
~~08/27/24~~	**JAN- No MTG**.
~~09/10/24~~	~~02/25/25~~
~~09/24/24~~	~~03/11/25~~
~~10/08/24~~	~~03/25/25~~
~~10/22/24~~	04/08/25
~~11/12/24~~	04/22/25
~~11/21/24~~ *	05/13/25
DEC. No MTG	05/27/25

Statement of Purpose

The curriculum committee, a sub-committee of the academic senate, has two primary purposes: to review and approve new curriculum including new courses, course modifications, new programs and program modifications, and to review and approve thecurriculum approval process. The college curriculum committee is the sole approving body for Norco College only curriculum. For district shared curriculum it has one vote in the district curriculum committee. The curriculum committee is also responsible for keeping abreast with state mandated curriculum changes and reporting those changes to faculty. Committee members report on curriculum at their department meetings and solicit suggestions and recommendations when needed.

2025-2026 Riverside Community College District Curriculum Calendar

July 2025

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

July
- 3 — Legal Holiday/Day of Observance

August 2025

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August

September 2025

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

September
- 1 — Legal Holiday/Day of Observance
- 2 — Tech Review and DCC
- 9 — College Curriculum Committee
- 16 — Tech Review and DCC
- 19 — CCN Launch Deadline
- 23 — College Curriculum Committee
- 26 — CCN Approval Deadline for Chairs and Facilitators

October 2025

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

October
- 3 — *Launch Deadline - All Courses and Programs*
- 7 — Tech Review and DCC
- 10 — Deadline for Department Chairs and Facilitators
- 14 — College Curriculum Committee
- 21 — Tech Review and DCC
- 28 — College Curriculum Committee

November 2025

Su	M	Tu	W	Th	F	Sa
						1
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23	24	25	26	27	28	29
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November
- 4 — Tech Review and DCC - Last Possible TR
- 11 — Legal Holiday/Day of Observance
- 13 — Special College Curriculum/DCC - Last Possible
- 17 — Chancellor's Cabinet Final Possible
- 18 — Tech Review and DCC
- 24-27 — Classes Not in Session

December 2025

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

December
- 2 — Tech Review and DCC
- 2 — Board of Trustees Committee - Final Possible
- 9 — College Curriculum Committee
- 9 — Board of Trustees - Final Possible

January 2026

Su	M	Tu	W	Th	F	Sa
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
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January
- 1 — Legal Holiday/Day of Observance
- 19 — Legal Holiday/Day of Observance

February 2026

Su	M	Tu	W	Th	F	Sa
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

February
- 13 — Legal Holiday/Day of Observance
- 16 — Legal Holiday/Day of Observance
- 24 — College Curriculum Meeting

March 2026

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
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March
- 3 — Technical Review & District Curriculm
- 10 — College Curriculum Meeting
- 17 — Technical Review & District Curriculm
- 24 — College Curriculum Meeting
- 31 — Legal Holiday/Day of Observance

April 2026

Su	M	Tu	W	Th	F	Sa
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
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April
- 7 — Technical Review & District Curriculm
- 13-19 — Spring Break
- 21 — Technical Review & District Curriculm
- 27 — CORs Effctv. for 26-27 Become Active in Meta
- 28 — College Curriculum Meeting

May 2026

Su	M	Tu	W	Th	F	Sa
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31						

May
- 5 — Technical Review & District Curriculm
- 12 — College Curriculum Meeting
- 19 — Technical Review & District Curriculm
- 25 — Legal Holiday/Day of Observance
- 26 — College Curriculum Meeting

June 2026

Su	M	Tu	W	Th	F	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

June
- 2 — Technical Review & District Curriculm
- 6-12 — Finals Week

TR/DCC meet 1st 3rd Tues; College Comm. meet 2nd 4th Tues

No mtngs: 1st week of term, finals week, or WIN/SUM

2025-2026 Riverside Community College District Curriculum Calendar

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July
- **3** Legal Holiday/Day of Observance

August 2025

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September
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- **9** College Curriculum Committee
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October
- **3** Deadline for Department Chairs and Facilitators
- **7** College Curriculum Committee
- **14** Tech Review and DCC
- **21** College Curriculum Committee
- **28** Tech Review and DCC - Last Possible

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- **4** College Curr. and Special DCC - Last Possible
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- **2** Board of Trustees Committee - Final Possible
- **9** College Curriculum Committee
- **9** Board of Trustees - Final Possible

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