*To request a new course number please submit this form to the District Educational Services office. A course number will then be assigned.*

**Requestor:** Click here to enter text. **Date:** Click here to enter a date.

**Discipline of New Course:** Click here to enter text. ­­­­­­­­­­­­­­­­­­­­­­­­­

**Is a Specific Number Being Requested?**

[ ]  No [ ]  Yes; please specify: Click here to enter text.

**Proposed Title:** Click here to enter text.

**Is This Course Being Proposed as:**

[ ] Credit; Proposed Units: Click here to enter text.

[ ]  Noncredit; Proposed Hours: Click here to enter text.

**Proposed Description:** Click here to enter text.

**Is the Course Intended To Be Part of a Series** *(for example ENG-1A, English Composition, and ENG-1B, Critical Thinking and Writing, or KIN-A46, Hatha Yoga, Beginning, and KIN-A47, Hath Yoga, Intermediate)*

[ ]  No [ ]  Yes; please specify: Click here to enter text.

**Are There Related Courses within the Discipline:** *(for example AUT-84, GM Brakes, Steering and Suspension Systems, AUT-85, GM Gasoline Engine and Repair, and AUT-86, GM Advanced Chassis Systems, were number together because the content covered in the course is designed to be specific to GM, General Motors)*

[ ] No [ ]  Yes; please specify: Click here to enter text.

**Proposed Prerequisites** *(Ed. Services will attempt to number the new course so that it will fall after prerequisite courses in the academic catalog)***:**  Click here to enter text.

**Will the Proposed Course Be Cross-Listed?**

 [ ] No

 [ ] Yes

[ ]  with a new course (number not yet assigned); specify discipline: Click here to enter text.

[ ]  with an existing course; specify course number: Click here to enter text.

**Is this Course Intended To Be The “Mirrored” Component of Another Course** *(mirroring indicates two courses, one credit, the other non-credit, which are exactly the same in content, and which may be taught simultaneously in the same room)***:**

 [ ]  No

 [ ]  Yes

[ ]  with a new course (number not yet assigned)

specify discipline: Click here to enter text. [ ]  Credit or [ ]  Non-Credit

 [ ]  with an existing course; specify course number: Click here to enter text.

**Are You Proposing to Level an Existing Course** *(i.e. split an existing course into more than one course and eventually deleting the old course, typically renumbered to A, B, and C)*

 [ ]  No [ ]  Yes; specify current existing course: Click here to enter text.

**Are You Requesting to Renumber an Existing Course:**

 [ ]  No [ ]  Yes; please specify existing course: Click here to enter text.

**Notes to District Educational Services:** Click here to enter text.