

NORCO COLLEGE

CURRICULUM COMMITTEE MINUTES

November 14, 2023 - 2:00 pm

ZOOM for non-voting members and OC*116 for voting members

<https://rccd-edu.zoom.us/j/86274477579?pwd=bkhIZVBJRDlkZE1CNTR3WVpQYzBYZz09>

Brian Johnson chaired the meeting.

Members Present:

Brian Johnson..... Math, Engineering, Comp. Sci & Game Development – Curriculum Chair
Dr. Carol Farrar Interim Vice President of Academic Affairs
Dr. Peggy Campo Interim Dean of Instruction
Nicole C. Brown.....Office of Academic Affairs
John Alpay..... Business and Management
Dr. Teresa Friedrich Finnern..... Natural Sciences, Health & Kinesiology - Alternate
Jeff Mulari Math, Engineering, Computer Sci.& Game Development
Dr. Suzanne Witmer Natural Sciences, Health and Kinesiology
Dr. Nancy Quinones Social and Behavioral Sciences
Jessica Dobson..... Communications, Humanities & Languages
Nicholas Franco..... Articulation Officer
Lisa Martin..... Guidance Department
Miguel Castro..... Library
Daniel Hennessey ASNC

Members Absent:

Dr. Quinton Bemiller Dean of Instruction
Debra Karrer..... Dean of Instruction Office – IDS

Guest:

Elisa Chung - Math, Engineering, Computer Sci.& Game Development

- A. Agenda November 14, 2023. MSC: M/ J. Alpay, S/ S. Witmer * 8-Yeas, 0 Nays, 0 abstain.
- B. Minutes October 24, 2023 MSC: M/ J. Mulari, S/ L. Martin * 7-Yeas, 0 Nays, 1 abstain.
- C. Discussion items:
 1. Program Discontinuance policy and procedures – AP 2021
https://www.rccd.edu/bot/Board_Policies/Chapter%202%20-%20Academic%20Affairs/2021.pdf Dr. Farrar discussed Program discontinuance for 2 game certs: Environments/Vehicles and Character Modeling and the importance of following the policy and developing a plan. For those two programs, item #6 criteria was met. Committee agreed to work on this in the Spring of 2024.
 2. AA/AS RCCD GE Plan A modification. Nick Frano spoken about how the District academic standard has reformatted the local RCCD GE

pattern/associate degree requirements to align with CALGETC. It now includes ethnic studies. This goes into effect for the 2024/2025 catalog. This was our first reading and goal is to vote at the next meeting.

Action Items:

- D. Course Inclusion:** Items 1-10 taken together. MSC: M/ J. Alpay, S/ J. Dobson * 8-Yeas, 0 Nays, 0 abstain
1. ECO-9 Economics of Poverty, Inequality and Discrimination *N
 2. ETS-13 Survey of Black Thought *N
 3. MUS-77 Guitar Ensemble *N
 4. THE-25 Makeup for the Stage *N
 5. THE-26 Directing for the Stage *N
 6. THE-36 Improvisational Acting *N
 7. THE-41 Elementary Stagecraft *N
 8. THE-44 Theatrical Set Design *N
 9. THE-46 Theatrical Costume Design *N
 10. THE-6 Advanced Theatre Practicum *N
- E. General Education Modification:** Items 1-3 taken together. MSC: M/ J. Alpay, S/ J. Mulari * 8-Yeas, 0 Nays, 0 abstain
1. KIN-38DE Stress Management *NR
 2. POL-1HDE Honors American Politics *MNR
 3. SJS-110DE Introduction to Social Justice Studies *N
- F. New Course:**
1. ADJ-1H Honors Introduction to Administration of Justice *MNR MSC: M/ J. Dobson, S/ J. Alpay * 8-Yeas, 0 Nays, 0 abstain. Needs to list double credit statement.
 2. ADJ-3H Honors Concepts of Criminal Law *MNR MSC: M/ J. Dobson, S/ J. Alpay * 8-Yeas, 0 Nays, 0 abstain Missing limitations enrollment language.
 3. AHS-16 Chicax Art History *MNR MSC: M/ J. Alpay, S/ J. Mulari * 8-Yeas, 0 Nays, 0 abstain
 4. AHS-17 Gender and Sexuality in Art *MNR MSC: M/ J. Alpay, S/ J. Mulari * 8-Yeas, 0 Nays, 0 abstain
 5. AHS-18 Art History of the Cinematic Image *MNR MSC: M/ J. Alpay, S/ J. Mulari * 8-Yeas, 0 Nays, 0 abstain
 6. AHS-20 Mexican Art History *MNR MSC: M/ J. Alpay, S/ J. Mulari * 8-Yeas, 0 Nays, 0 abstain
- G. Major Course Modification:**
1. ADJ-12 Introduction to Criminalistics *MNR MSC: M/ J. Alpay, S/ J. Dobson * 8-Yeas, 0 Nays, 0 abstain
 2. ADJ-13 Criminal Investigation *MNR ***HOLD* MSC: M/ J. Alpay, S/ J. Dobson * 8-Yeas, 0 Nays, 0 abstain**
 3. ADJ-31 Cybercrime & Digital Forensics *NR MSC: M/ J. Alpay, S/ J. Dobson * 8-Yeas, 0 Nays, 0 abstain
 4. ANT-8 Language and Culture *MNR MSC: M/ J. Dobson, S/ J. Alpay * 8-Yeas, 0 Nays, 0 abstain

5. BUS-47 Applied Business and Management Ethics *MNR ***HOLD***
MSC: M/ J. Alpay, S/ S. Witmer * 8-Years, 0 Nays, 0 abstain. Missing MAG-47

Items 6-10 taken together for approval. MSC: M/ J. Dobson, S/ L. Martin * 8-Years, 0 Nays, 0 abstain

6. CIS-2 Fundamentals of Systems Analysis *MNR
7. CIS-21 Introduction to Operating Systems *MNR
8. CIS-30A Introduction to Python Programming *MNR
9. CIS-61 Introduction to Database Theory *MNR
10. CSC-2 Fundamentals of Systems Analysis *NR
11. ENG-23 The Bible As Literature *MNR MSC: M/ J. Dobson, S/ J. Alpay
* 8-Years, 0 Nays, 0 abstain
12. HUM-23 The Bible As Literature *MNR MSC: M/ J. Dobson, S/ J. Alpay
* 8-Years, 0 Nays, 0 abstain
13. HUM-9 American Voices *MNR MSC: M/ L. Martin S/ J. Alpay * 8-Years, 0 Nays, 0 abstain

H. Norco College Information Item:

Course Minor Modification:

1. ANT-10 Forensic Anthropology
2. ANT-7 Anthropology of Religion
3. CAT-79 Introduction to Adobe Illustrator
4. CIS-11 Computer Architecture and Organization: Assembly
5. CIS-12 PHP Dynamic Web Site Programming
6. CIS-1A Introduction to Computer Information Systems
7. CIS-78A Introduction to Adobe Photoshop
8. CIS-79 Introduction to Adobe Illustrator
9. CSC-11 Computer Architecture and Organization: Assembly
10. CSC-12 PHP Dynamic Web Site Programming
11. CSC-14A Web Programming: JavaScript
12. PSY-2 Biological Psychology

I. RCC and MVC Information Items:

J. Course major and minor modification:

- i. ART-42A Studio Figure Drawing-Portfolio Preparation
- ii. ART-42B Studio Figure Drawing-Portfolio Presentation
- iii. AUT-13A Hybrid and Electric Vehicle Technology 1
- iv. CIS-20 Systems Analysis and Design
- v. CIS-21B Linux Operating System Administration II
- vi. CIS-27B Introduction to Cybersecurity: Ethical Hacking
- vii. CIS-68A Introduction to Machine Learning
- viii. CIS-68B Big Data Fundamentals
- ix. CSC-20 Systems Analysis and Design
- x. CSC-61 Introduction to Database Theory
- xi. EST-20 California Energy Codes
- xii. EST-21 California Building Codes
- xiii. EST-22 California Mechanical Codes
- xiv. EST-23 California Plumbing Codes
- xv. EST-26 California Fire Codes

xvi.	MUS-11	Studio Recording Techniques I
xvii.	MUS-P11	Live Sound Techniques I
xviii.	ASL-4	American Sign Language 4
xix.	CAT-95A	Introduction to the Internet -- Living Online
xx.	CIS-14A	Web Programming: JavaScript
xxi.	CIS-21C	Red Hat Linux System Administration I
xxii.	CIS-26A	Cisco Networking Academy 1A
xxiii.	CIS-26B	Cisco Networking Academy 1B
xxiv.	CIS-26C	Cisco Networking Academy 1C
xxv.	CIS-26F	Cisco Networking Security
xxvi.	CIS-27C	Palo Alto Networks Firewall Essentials
xxvii.	CIS-27F	Cyber Threat Intelligence & Automated Response
xxviii.	CIS-27G	Cyberpreneurship Capstone
xxix.	CIS-48A	Introduction to Cloud Computing
xxx.	CIS-49A	AWS Academy Cloud Foundations
xxxi.	CIS-49B	AWS Academy Cloud Architecting
xxxii.	CIS-56A	Designing Web Graphics
xxxiii.	CIS-72A	Introduction to Web Page Creation
xxxiv.	CIS-72B	Intermediate Web Page Creation Using Cascading Style Sheets (CSS)
xxxv.	CIS-76B	Introduction to Dreamweaver
xxxvi.	CIS-87A	Introduction to IT Project Management
xxxvii.	CIS-95A	Introduction to the Internet -- Living Online
xxxviii.	CSC-8	Programming Concepts: Python
xxxix.	PAL-10	Introduction to Paralegal Studies
xl.	PAL-14	Legal Ethics
xli.	PAL-64	Legal Research and Computer Applications
xlii.	PAL-65	Law Office Technology
xliii.	PAL-68	Civil Litigation and Procedures I
xliv.	PAL-70	Law Office Policies, Procedures and Ethics
xlv.	PAL-72	Legal Analysis and Writing
xlvi.	PAL-78	Civil Litigation and Procedures II
xlvii.	PAL-80	Internship Project
xlviii.	PAL-81	Bankruptcy Law and Procedures
xlix.	PAL-82	Immigration Law, Practice and Procedures
1.	PAL-83	Estate Planning and Probate Procedures
li.	PAL-84	Criminal Law and Procedure
lii.	PAL-85	Family Law and Procedures
liii.	PAL-86	Tort Law and Alternative Dispute Resolution
liv.	PAL-87	Trial Practice Preparation and Procedures
lv.	PAL-89	Sports Management and Entertainment Law
lvi.	PAL-90	E-Discovery and Litigation Support Applications
lvii.	RUS-11	Russian Culture and Civilization

K. Course Reactivation:

- i. FIT-C19B Intermediate Wildland Fire Behavior (S-290)
- ii. FIT-C19C Wildland Fire Behavior Calculations (S-390)
- iii. FIT-C2C Incident Management of High Rise Fires
- iv. FIT-C39 Division/Group Supervisor (S-339)
- v. FIT-C43 Operations Section Chief All Risk (S-430)

L. Course Deletion:

- i. CAT-34A Introduction to Word
- ii. CIS-26D Cisco Networking Academy 1D
- iii. CIS-34A Introduction to Word

M. Distance Education:

- i. BUS-77ADE Introduction to Project Management
- ii. BUS-77BDE Project Management CAPM and PMP Exam Prep

N. New Course:

- i. ADJ-26 Ethics and Leadership
- ii. ADJ-28 Crime Scene Investigation
- iii. ADJ-826 Ethics and Leadership
- iv. CDL-801 Commerical Driver Training-Permit Preparation
- v. CDL-802 Commercial Driver Training - Range Operations
- vi. CDL-803 Commercial Driver Training - On Road Skills
- vii. CIS-71 UX/UI Web Design
- viii. DEA-800 Infection Control
- ix. DEA-801 Radiation Safety
- x. DEA-802 Coronal Polishing
- xi. DEA-803 Pit and Fissure Sealant Application
- xii. DEA-804 California Dental Practice Act
- xiii. DEA-840A Ultrasonic Scaling Permit
- xiv. DEA-840B Orthodontic Assistant Permit
- xv. FIT-INS3 Instructor 3
- xvi. HCA-1 Professional Aspects of Anesthesia Technology
- xvii. HCA-2 Basic Principles of Anesthesia Technology
- xviii. HCA-3 Advanced Principles of Anesthesia Technology
- xix. HCA-4 Anesthesia Technology Pharmacology
- xx. HCA-5 Anesthesia Technology Clinical Experience I
- xxi. HCA-6 Anesthesia Technology Clinical Experience II
- xxii. HCA-7 Anesthesia Technology Case Study Development and Program Review
- xxiii. HLS-801 Community Emergency Response Team (CERT)
- xxiv. HLS-810 Basic Security Guard Training
- xxv. HLS-811 Advanced Security Guard Training
- xxvi. HLS-830 ICS 300: Intermediate Incident Command System for Expanding Incidents
- xxvii. HLS-840 ICS 400: Advanced Incident Command System for Complex Incidents
- xxviii. KIN-V55 Basketball Fundamentals, Offensive
- xxix. KIN-V56 Basketball Fundamentals, Defensive
- xxx. THE-805 Theatre Practicum for older adults
- xxxi. FIT-S3B1 Fire Control 3: Structural Firefighting
- xxxi. FIT-S3B1 Fire Control 3: Structural Firefighting

O. New Program:

- i. MAT- Mathematics Readiness

P. Program Modification:

- i. ADJ- Corrections
- ii. ADJ- Crime Scene Investigation
- iii. AUT- Automotive Hybrid and Electrical Vehicle
- iv. MUS- Audio and Music Technology

Q. Open Forum: NONE

R. Adjourned: 3:19 p.m.

2023 – 2024 Meeting schedule:

2023	2024
09/12/23	JAN- No MTG.
09/26/23	02/20/24
10/10/23	03/12/24
10/24/23	03/26/24
11/14/23	04/23/24* One meeting this month due to spring break.
11/28/23	05/14/24
DEC. No MTG	05/28/24

Statement of Purpose

The curriculum committee, a sub-committee of the academic senate, has two primary purposes: to review and approve new curriculum including new courses, course modifications, new programs and program modifications, and to review and approve the curriculum approval process. The college curriculum committee is the sole approving body for Norco College only curriculum. For district shared curriculum it has one vote in the district curriculum committee. The curriculum committee is also responsible for keeping abreast with state mandated curriculum changes and reporting those changes to faculty. Committee members report on curriculum at their department meetings and solicit suggestions and recommendations when needed.