

NORCO COLLEGE CURRICULUM COMMITTEE MINUTES

September 11, 2018 - 2:00 pm
ST 107

Brian Johnson chaired the meeting.

Members Present:

Brian Johnson.....Math
Nicole C. Brown.....Office of Academic Affairs
Dr. Samuel Lee..... Vice President of Academic Affairs
Dr. Marshal Fulbright..... Dean of Instruction
Dr. Jason Parks.....Dean of Instruction
Mitzi Sloniger.....Communications
Dr. Teresa Friedrich FinnernSciences and Kinesiology
Starlene Justice..... Sciences and Kinesiology
Rex Beck..... Business, Engineering & Information Technologies
Jeffrey Mulari.....Math
Andy RoblesMath
Michael Bobo Arts, Humanities and World Languages
Nicole Capps Communications
Vivian Harris.....Library
Nicholas Franco..... Social and Behavioral Sciences/ Articulation Officer
Francisco Fernandez, Jr.....ASNC

Members Absent:

Quinton Bemiller..... Arts, Humanities & World Languages
Glen Graham Business, Engineering & Information Technologies
Dr. Kevin Fleming..... Dean of Instruction, Career & Technical Education

Guests:

Araceli Covarrubias..... Arts, Humanities and World Languages

- A. Agenda Approval: MSC: MSC: T. Friedrich Finnern/ N. Capps. Made adjustments to the agenda. Approved.
- B. Minutes Approval MSC: T. Friedrich Finnern/ Q. Bemiller. Approved. 2 abstained.
- C. New Discipline: None
- D. New Courses: None.
- E. New Stand Alone Courses: None
- F. Course Inclusions:
 1. MUS 85 Summer Chamber Ensembles N MSC: V. Harris/ M. Sloniger *
Approved
- G. Course exclusions:
 1. REA-81 – Foundations for College Reading * tabled on 5/22/18 MSC: M. Sloniger/ V. Harris * **APPROVED**
 2. REA-82 – College Reading and Strategies * tabled on 5/22/18 MSC: M. Sloniger/ V. Harris * **APPROVED**

H. Course deletions: None

I. Distance Education: None

J. Major Course Modifications:

1. ART 1 History of Western Art: Prehistoric, Ancient, and Medieval MNR
MSC: T. Friedrich Finnern/ V. Harris * **Approved**
2. ART 6 Art Appreciation MNR Addition of assignments and update for
program review. Note: Objectives, entry skills, SLOs, content, materials. *MSC: M.
Sloniger/S. Justice. **TABLED**. Writing requirement for honors and SLO's need
reworking.
3. ART 6H Honors Art Appreciation MNR Addition of assignments and update
for program review. Note: Objectives, entry skills, SLOs, content, materials.
*MSC: M. Sloniger/S. Justice. **TABLED**. Writing requirement for honors and SLO's
need reworking.
4. CAT 51 Intermediate Keyboard/Document Formatting MNR MSC: V. Harris
/M. Sloniger * **TABLED** Course content very sparse. SLO's isn't matching the
course content.
5. CAT 90 Microsoft Outlook MNR MSC: M. Sloniger/ V. Harris ***TABLED**. Cross
listed courses (CIS-90) should match.
6. GEG 1L Physical Geography Laboratory MNR Link SLOs to GE outcomes.
Add assignments. Update textbooks. MSC: T. Friedrich Finnern/ V. Harris *
Approved.
7. MAN 35 Computer Aided Manufacturing-Mastercam N V. Harris/ MSC: T.
Friedrich Finnern ***TABLED** No link in entrance skill.
8. MAT 1A Calculus I MNR The student learning outcomes are being updated
and objectives are added. MSC: A. Robles/ M. Sloniger. **APPROVED**.
9. MAT 1B Calculus II MNR The course is due for a revision. MSC: M. Sloniger/
V. Harris., **TABLED**. No GE Links in SLO's, also need to simplify SLO's better.
10. MAT 10 Precalculus MNR Adding Assignments and objectives. Justification for
increasing units: Has additional topics not included in the C-ID descriptor. Note:
Unit change from 4 to 5 units; objectives; SLOs, entry skills, content materials.
MSC: T. Friedrich Finnern/ S. Justice. **APPROVED**.
11. MAT 35 Intermediate Algebra MNR (to save space here, see rationale
below) MSC: V. Harris/ T. Friedrich Finnern. **APPROVED**.
12. MUS 52 Recital Performance NR Update description. Add TOPS code.
Update GESLOs. Add objectives. Update course content. MSC: V. Harris/ T.
Friedrich Finnern. **APPROVED**.
13. MUS 67 Community Chamber Ensemble NR Update description. Add TOPS
code. Update GESLOs. Update SLOs. MSC: V. Harris/ T. Friedrich Finnern.
APPROVED.

K. New State Approved Certificates/Degrees: None.

L. State/Locally Approved Certificate/Degree Modifications: None

M. State Certificate/Degree Deletions: None.

N. AOE/GE Inclusions: None.

O. Information Items:

1. New Courses:

Course	Title	Location	Proposal Rationale / Notes
MUS P32A	Jazz Piano I	R	Improve jazz students' music theory and improvisation skills.

2. New Stand Alone Courses: none.

3. Course Inclusions:

Course	Title	Location	Proposal Rationale / Notes
PHI 22	Philosophy of Science	M	

4. Course Exclusions:

Course	Title	Location	Proposal Rationale / Notes
PHI 15	Bio-Medical Ethics	M	
ART 39	Design and graphics	R	

5. Course Deletions:

Course	Title	Location	Proposal Rationale / Notes
ADJ 18	Institutional and Field Service	R	<i>(to save space here, see rationale below)</i>
ADJ 30	Introduction to Family Support Law	R	<i>(to save space here, see rationale below)</i>

6. Distance Education:

Course	Title	Location	Proposal Rationale / Notes
ART 4 DE	Introduction to Visual Culture	R	<i>(to save space here, see rationale below)</i>
ART 12 DE	Asian Art History	R	<i>(to save space here, see rationale below)</i>

7. Minor Course Modifications:

Course	Title	Location	Proposal Rationale / Notes
SOC 25	Introduction to the Sociology of Sex and Gender	R	

8. Major Course Modifications:

Course	Title	Location	Proposal Rationale / Notes
FTV 53	Telecommunications Laboratory	R	Update as part of program review. <i>Note: Attached file. Removal of entry skills, add TOPS.</i>
MAT 37	Pre-Statistics	MR	<i>(to save space here, see rationale below)</i>
MUS 11	Studio Recording Techniques	R	Remove cross listing. Update description, content, MOI, MOE. Update title.
Course	Title	Location	Proposal Rationale / Notes
DEA 21	Introduction to Radiology for Dental Assistants	M	
DEA 22	Introduction to Supervised Externships	M	
DEA 31	Radiology for Dental Assistants	M	
DEA 32	Intermediate Supervised Externships	M	
DEA 41	Dental Office Management	M	

9. New State/Locally Approved Certificates/Degrees:

Program Name	Location	Proposal Rationale / Notes
Art History AD-T	M	
Business Information Worker Certificate	M	

10. State/Locally Approved Certificate/Degree Modifications: none.

11. State Certificate/Degree Deletions:

Program Name	Location	Proposal Rationale / Notes
Systems Development Analysis Certificate (CE 806)	R	
Relational Database Technology Certificate (CE 816)	R	
E-Commerce Certificate (CE807)	R	
Virtual Assistant Certificate (CE677)	R	
Banking Operations Certificate (CE625)	R	
Computer Applications Certificate (CE726)	R	
Computer Applications Degree (AS 726/AS726C)	R	
Retail Management/Western Association of Food Chains (WAFC) Certificate (CE536)	R	
Retail Management/Western Association of Food Chains (WAFC) Degree (AS536)	R	
Office Fast Track Certificate (CE812)	R	

12. New disciplines: none.

P. Discussion items:

1. 2018 Curriculum Institute- update. Brian spoke about how AB705 was the major topic in the conference. The requirements for the COR should now list the total. Student Learning hours needs to appear in the COR. They are requesting the META programmers to add that field since it is a state requirement.
2. Kinesiology, Art History, and Child/Adolescent development ADTs status. Unfortunately, these have not been submitted to the state by district, even though our college have done its due diligence. No ADT has been submitted to the state for the past two years. This frustration has been voiced and district is working on trying to catch up since they have been short staffed.
3. AB705. Discussion on the rules and regulations.
4. New proposals in META must now include objectives. Objective vs. SLO ppt. Brian Johnson provided a Powerpoint presentation to the committee. In the next 4 to 5 years, all proposals will have objectives.
5. Curriculum deadline status? Brian will attending the next Tech Review meeting and said he will have more information to provide at our next meeting.

Next Meeting: September 25, 2018

Statement of Purpose

The curriculum committee, a sub-committee of the academic senate, has two primary purposes: to review and approve new curriculum including new courses, course modifications, new programs and program modifications, and to review and approve the curriculum approval process. The college curriculum committee is the sole approving body for Norco College only curriculum. For district shared curriculum it has one vote in the district curriculum committee. The curriculum committee is also responsible for keeping abreast with state mandated curriculum changes and reporting those changes to faculty. Committee members report on curriculum at their department meetings and solicit suggestions and recommendations when needed.

DECISIONS			
Course	COURSE TITLE	Action?	NORCO Curriculum Committee (DATE)
ART-1	History of Western Art: Prehistoric, Ancient, and Medieval	Modification	9/11/2018
REA-81	Real Estate Practices	Exclusions	9/11/2018
REA-82	Legal Aspects of Real Estate	Exclusions	9/11/2018
GEG-1L	Physical Geography Laboratory	Modification	9/11/2018
MAT-10	Precalculus	Modification	9/11/2018
MAT-1A	Calculus I	Modification	9/11/2018
MAT-35	Intermediate Algebra	Modification	9/11/2018
MUS-52	Music Theory II	Modification	9/11/2018
MUS-67	Community Chamber Ensemble	Modification	9/11/2018
MUS-85	Summer Chamber Ensembles	Inclusion	9/11/2018
ART-6	Art Appreciation	TABLED	9/11/2018
ART-6H	Honors Art Appreciation	TABLED	9/11/2018
CAT-90	Microsoft Outlook	TABLED	9/11/2018
CAT-51	Intermediate Keyboard/Document Formatting	TABLED	9/11/2018
MAN-35	Computer-Aided Manufacturing–Mastercam	TABLED	9/11/2018
MAT-1B	Calculus II	TABLED	9/11/2018