

# NORCO COLLEGE CURRICULUM COMMITTEE MINUTES

March 14, 2017 - 2:00 pm  
ST 107

Brian Johnson chaired the meeting.

## Members Present:

Brian Johnson.....Math  
Jeffrey Mulari.....Math  
Rex Beck.....Business, Engineering & Information Technologies  
Mitzi Sloniger.....Communications  
Nicole Capps .....Communications  
Dr. Teresa Friedrich Finnern.....Sciences and Kinesiology  
Dr. Dominique Hitchcock..... Arts, Humanities and World Languages  
Quinton Bemiller..... Arts, Humanities & World Languages  
Nicholas Franco.....Social and Behavioral Sciences  
Dr. Monica Gutierrez.....Sciences and Kinesiology  
Dr. Kevin Fleming.....Dean of Instruction, Career & Technical Education  
Sarah Trujillo ..... ASNC

## Members Absent:

Dr. Jason Parks.....Interim Dean of Instruction  
Dr. Diane Dieckmeyer.....Vice President of Academic Affairs  
Andy Robles..... Math  
Celia Brockenbrough.....Library  
Ladylyn Dominguez.....Social and Behavioral Sciences

## Guests: NONE

## Committee Support:

Nicole C. Brown.....Office of the Dean of Instruction

### A. Agenda and Minutes Approval:

Motion to approve March 14, 2017 agenda –MSC: N. Capps/ R. Beck. Abstained: D. Hitchcock \*Committee approves.

Motion to approve February 28, 2017 minutes : N. Capps/ M. Sloniger. Abstained: D. Hitchcock \*Committee approves.

\*\* Sarah Trujillo is the new ASNC student representative.

### B. New Courses:

Rationale: Leveling for repeatability.

1. KIN-A90A Weight Training - Beginning MNR - MSC: T. Friedrich Finnern / M. Gutierrez **\*\*APPROVED\*\***
2. KIN-A90B Weight Training, Intermediate MNR - MSC: T. Friedrich Finnern / M. Gutierrez **\*\*APPROVED\*\***
3. KIN-A90C Weight Training Advanced MNR - MSC: T. Friedrich Finnern / M. Gutierrez **\*\*APPROVED\*\***

**C. New Stand Alone Courses:**

Rationale: This course will prepare students for entry into College Algebra, Survey of Math, Business Calculus or Statistics. These are for a non-STEM pathway. Stats and Liberal (SL) arts pathway.

1. MAT-35SL 35SL Intermediate Algebra for Liberal Arts N - MSC: R. Beck/ T. Friedrich Finnern **\*\*VOTE POSTPONED\*\***
2. MAT-52SL 52SL Support Course for Intermediate Algebra N - MSC: R. Beck/ T. Friedrich Finnern **\*\*VOTE POSTPONED\*\***
3. BUS-10H Intro to Business Honors MNR - MSC: R. Beck/ T. Friedrich Finnern **\*\*VOTE POSTPONED\*\*** There are issues with the course content. Looks like they took the title of the book chapters as its outline and copied BUS-10 COR outline. Language needs to be reworked in the course content. Needs more information for the honors section to enhance it. Brian Johnson will ask them to look at their CID descriptors for BUS-10.

**D. Course Inclusions: None.**

**E. Distance Education:**

1. GAM-80DE Digital Drawing for Game Art N - MSC: T. Friedrich Finnern / Q. Bemiller. **\*\*APPROVED\*\*** The committee needs to be properly trained on what to look for. It was discussed at a prior committee meeting that we asked the DE committee would provide this committee some specific language that is allowable for 'instructor-initiated contact'. We need to know the best practices and asked Mr. Brian Johnson to obtain this from the DE committee. Instructor initiated contact needs to be included in this COR. The DE proposal doesn't need to be content specific.

~~**F. Minor Course Modifications:**~~

~~Rationale: update textbooks~~

- ~~1. MKT-40 Marketing MNR **DELETE. This should not have come to us. It is to be reviewed and approved at Tech Review.**~~

**G. Major Course Modifications:**

Rationale: Update SLOs, textbooks, and correct lab hours.

1. ENE-21 Drafting N MSC: M. Sloniger/ R. Beck. **\*\*APPROVED\*\*** In course description, need to change lab hours to 82.
2. ENE-28 Technical Design N MSC: M. Sloniger/ R. Beck. 1 abstained. **\*\*APPROVED\*\***
3. ENE-30 Computer Aided Drafting (CAD) N MSC: M. Sloniger/ M. Gutierrez. **\*\*APPROVED\*\***
4. ENE-42 SolidWorks I N MSC: R. Beck/ Q. Bemiller **\*\* APPROVED\*\***
5. ENE-42B SolidWorks II N MSC: Q. Bemiller/R. Beck **\*\*APPROVED\*\***
6. GAM-53 MSC: M. Sloniger/ T. Friedrich Finnern. **\*\*APPROVED\*\***

**H. New State Approved Certificates/Degrees: None**

**I. State/Locally Approved Certificate/Degree Inclusions: None**

**J. State Certificate/Degree Deletions: None.**

**K. Information Items:**

- i. New Courses: None.
- ii. New Stand Alone Courses:
  - 1. KIN-A54A A54A FastPitch Softball Fundamentals R
  - 2. KIN-A54B A54B FastPitch Softball Fundamentals R
- iii. Course Inclusions: None.
- iv. Distance Education: None.
- v. Minor Course Modifications:
  - 1. BUS-51 51 Principles of Electronic Commerce MR
  - 2. KIN-V70 V70 Water Polo Techniques R
- vi. Major Course Modifications:
  - 1. ADJA29A Courtroom Testimony/Demeanor R
  - 2. ADJA5A Bicycle Patrol R
  - 3. FTV 38A Beginning Film, Television and Video Production Project MR
  - 4. FTV 64A Beginning Digital Editing Principles and Techniques MR
  - 5. HET79 Introduction to Healthcare Careers R
  - 6. HET79 Introduction to Healthcare Careers R
  - 7. KIN 24 Sports Officiating - Fall Sports R
  - 8. KIN 25 Sports Officiating - Spring Sports R
  - 9. KIN 27 Football Theory R
  - 10. KIN 34 Softball Theory R
  - 11. KIN V02 Football, Varsity, Men R
  - 12. KIN V08 Tennis, Varsity, Men R
  - 13. KIN V09 Swimming and Diving, Varsity Men R
  - 14. KIN V11 Pep Squad, Varsity, Men and Women R
  - 15. KIN V18 Tennis, Varsity, Women R
  - 16. KIN V19 Swimming and Diving, Varsity, Women R
  - 17. KIN V23 Water Polo, Varsity, Men R
  - 18. KIN V24 Water Polo, Varsity, Women R
  - 19. KIN V60 Football Fundamentals, Defensive R
  - 20. KIN V61 Football Fundamentals, Offensive R
  - 21. PHO 10 Advanced Photography R
  - 22. PHO 12 Photojournalism R
  - 23. PHO 17 Introduction to Color PhotographyR
  - 24. PHO 9 Intermediate Photography R
- vii. Course Exclusions: None.
- viii. Course Deletions:
  - 1. CSC-6 Discrete mathematics for Computer science R

- ix. New State Approved Certificates/Degrees: None.
- x. State/Locally Approved Certificate/Degree Modifications: None.
- xi. State Certificate/Degree Deletions: None.

L. Discussion items:

1. 2016/2017 Catalog addendum: A draft addendum was sent out four weeks ago; however, it was decided that we would not have an addendum for the 2016/2017 college catalog because it was so late and would not come out until the end of the semester. So all the items that would have been added to that addendum are now going to be incorporated in the 2017/2018 course catalog. Brian will look into who Heather Enberg answers to for the college course catalog and why this section was delayed for so long. The district Tech review committee agreed that the addendum for the 2016/2017 year would not be made since it is so late in the academic year. The committee feels that there should be an addendum (even if it is late) because it can affect students in that started in the fall their graduation cycle for the general education changes. Nick Franco brought this issue to the VP's and to discuss if there are options for the students to allow them to graduate. If we delay this, it can affect the students. Brian will look into this more.

M. Announcements:

N. Other Business – Open Hearing:

**Next Meeting: March 28, 2017**

## **Statement of Purpose**

The curriculum committee, a sub-committee of the academic senate, has two primary purposes: to review and approve new curriculum including new courses, course modifications, new programs and program modifications, and to review and approve the curriculum approval process. The college curriculum committee is the sole approving body for Norco College only curriculum. For district shared curriculum it has one vote in the district curriculum committee. The curriculum committee is also responsible for keeping abreast with state mandated curriculum changes and reporting those changes to faculty. Committee members report on curriculum at their department meetings and solicit suggestions and recommendations when needed.