



Norco College Curriculum Committee

Agenda

2:00 pm, Nov. 27, 2018

ST 107

A. Agenda and Minutes Approval

B. New Discipline:

1. BUS DISC PDS Professional Development Studies –NORCO.

C. New Courses:

1. CIS 834 *MNR Historical Perspective: Napier to Torvalds This course is part of a group of six courses in a proposed state-approved, Non-Credit Certificate of Competency.
2. CIS 835 *MNR Foundational Approach: Word Problems to Work Flow. This course is part of a group of six courses in a proposed state-approved, Non-Credit Certificate of Competency.
3. CIS 836 *MNR Computational Tools: Calculators to Spreadsheets This course is part of a group of six courses in a proposed state-approved, Non-Credit Certificate of Competency.
4. CIS 837 *MNR Boolean Formulation: Logic to Relationships This course is part of a group of six courses in a proposed state-approved, Non-Credit Certificate of Competency.
5. CIS 838 *MNR Pseudocode and Flowcharts: Descriptive to Visual This course is part of a group of six courses in a proposed state-approved, Non-Credit Certificate of Competency.
6. CIS 839 *MNR Tools of the trade: IDE's to Backup This course is part of a group of six courses in a proposed state-approved, Non-Credit Certificate of Competency.
7. ACC 200 - Accounting Work Experience
8. ADJ 200 - Administration of Justice Work Experience
9. ARE 200 - Architecture Work Experience
10. ART 200 - Art Work Experience
11. BUS 200 - Business Administration Work Experience
12. CAT 200 - Computer Applications and Office Technology Work Experience
13. CIS 200 - Computer Information Services Work Experience
14. CON 200 - Construction Technology Work Experience
15. EAR 200 - Early Childhood Work Experience
16. EDU 200 - Education Work Experience
17. ELE 200 - Electronics Work Experience
18. ENE 200 - Engineering Work Experience



19. JOU 200- Journalism Work Experience
20. KIN 200- Kinesiology Work Experience
21. MAG 200- Management Work Experience
22. MAN 200- Manufacturing Technology Work Experience
23. MKT 200- Marketing Work Experience
24. MUS 200- Music Work Experience
25. RLE 200- Real Estate Work Experience
26. THE 200- Theatre Arts Work Experience
27. WEL 200- Welding Work Experience
28. MIS 200 – Music Industries Work Experience
29. DFT 200- Drafting Work Experience
30. GAM 200 – Gaming Work Experience
31. SCT 200 – Supply Chain Technology Work Experience
32. SCA 200 – Supply Chain Automation Work Experience

D. New Stand Alone Courses: NONE

E. Course Inclusions:

1. ADJ-12 NOR

F. Course exclusions:

1. EAR-35 *NOR

G. Course deletions: NONE

H. Distance Education: NONE

I. Major Course Modifications:

1. ADJ 1 Introduction to the Administration of Justice * MNR Updating COR as part of program review.
2. FRE 1 French 1 *NR Update description and textbooks; clarify SLO3; add objectives, TBA lab content, simple methods of evaluation and instruction; revise content.
3. FRE 2 French 2 *NR Update description and textbooks; clarify SLO 3; add objectives, TBA lab content, and sample methods of evaluation and instruction; revise content.
4. HIS 6 Political and Social History of the United States *MNR Clarify SLOs, update course materials and provide course objectives.
5. HIS 7 Political and Social History of the United States *MNR Clarify SLOs, update course materials and provide course objectives.
- ~~6. JPN 1 Japanese 1 *NR Update description and textbooks; clarify SLO 3; add objectives, TBA lab content, and sample methods of evaluation and instruction; revise content~~ **DUPLICATION ALREADY VOTED ON**

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- ~~7. JPN 2 Japanese 2 *NR Update description and textbooks; clarify SLO 3; add objectives, TBA lab content, and sample methods of evaluation and instruction; revise content. **DUPLICATION ALREADY VOTED ON**~~
8. LIB 1 Introduction to Information Literacy *MNR Comprehensive Program Review. Course needs major modifications to align with updated standards. Last update was January 2015. Course needs objectives.
 9. MAT 1C Calculus III *MNR Change SLOs and move some old SLOs to Course Objectives. Add 18 hours of lab to the course, thus it will be similar to the current Math 1A and 1B. Add additional course objectives to justify the 18 hours of lab, see Course Objectives #12.
 10. MAT 25 Mathematics for the Liberal Arts Student *NR Course is overdue for revision.
 11. MAT 36 Trigonometry *MNR The course outline was revised as part of the program review process. Learning objectives consistent with C-ID descriptors were added and the number of SLOs was reduced to streamline assessment efforts.
 12. MAT 53 College Geometry *MNR Update as part of program review.
 13. REA 83 College Reading and Thinking *MNR Change name to the following: College Reading and Thinking. The rationale is to more accurately describe the nature of this reading course.
 14. SOC 50 Introduction to Social Research Methods *MNR Revised as part of program review.
 15. EAR 28 Principles and Practices of Teaching Young Children *MNR Update textbook.
 16. EAR 42 Child, Family, and Community *MNR Update textbooks.
 17. WKX 200 - General Work Experience
 18. HIS-6H Political and Social History of the United States
 19. HIS-7H Political and Social History of the United States
 20. MAT-52 Elementary Algebra
 21. REA-882 – Reading Skills and Strategies. Non credit reading class. TABLED * Not a Norco Course.
- J. New State Approved Certificates/Degrees: NONE
- K. State/Locally Approved Certificate/Degree Modifications:
1. Norco ADJ CERT Crime Scene Investigation, Certificate modification (placeholder proposal; see attached files for details)
 2. Norco ADJ NADT642 Administration of Justice, Program Modification (placeholder proposal; see attached files for details)
- L. State Certificate/Degree Deletions: NONE.
- M. Extensive Lab Designation.
1. ANT 1L R Proposal to designate ANT 1L as extensive lab. *MNR



N. AOE/GE Inclusions:

1. KIN Kinesiology AOE Revision *MNR (placeholder proposal; see attached documents for details)

O. Information Items:

1. New Courses:

- i. R ARA 11H Honors Arabic Culture and Civilization To enhance the current honors offerings.
- ii. MR CAT 841 MOSPrep: Microsoft Office Word-Expert Exam Preparation This course was developed with 4 other Microsoft Office Specialist exam preparation courses for a State-Approved Non-credit Certificate of Completion to assist with improving student employable skills.
- iii. MR CAT 842 MOSPrep: Microsoft Office Excel Expert Exam Preparation This course was developed with 4 other Microsoft Office Specialist exam preparation courses for a State-Approved Non-credit Certificate of Completion to assist with improving student employable skills.
- iv. MR CAT 843 MOSPrep: Microsoft Office PowerPoint Core Exam Preparation This course was developed with 4 other Microsoft Office Specialist exam preparation courses for a State-Approved Non-credit Certificate of Completion to assist with improving student employable skills.
- v. MR CAT 844 MOSPrep: Microsoft Office Access Core Exam Preparation This course was developed with 4 other Microsoft Office Specialist exam preparation courses for a State-Approved Non-credit Certificate of Completion to assist with improving student employable skills.
- vi. MR CAT 845 MOSPrep: Microsoft Office Outlook Core Exam Preparation This course was developed with 4 other Microsoft Office Specialist exam preparation courses for a State-Approved Non-credit Certificate of Completion to assist with improving student employable skills.
- vii. MV CIS 824A Computer Repair for Beginners This non-credit course supports Adult Education and Community Initiatives while promoting interests IT and Cybersecurity pathways. Based on Labor Market data, California Occupational Projections of Employment for Computer Support Specialists is projected to increase by 24.6% by 2024, with annual average of 2330 job openings
- viii. MV CIS 824B Networking for Home and Small Businesses To support Adult Education and Community Initiatives, this course will provide adult learners with basic networking concepts that will help adult learners advance their personal and professional technical skills. This course will build interest in credit-based courses, such as CIS-26 and other IT or cybersecurity-related courses. Labor Market Employment Projection shows a steady growth in annual job openings, 148 in Riverside/San Bernardino



County, 5730 in California; approximately 3-4% annual growth in computer networking related positions.

- ix. MV CIS 824C Cybersecurity for Beginners This non-credit course introduces learners to cybsecurity field in order to increase security awareness and drive interest for cybersecurity degree, Cybersecurity Healthcare certificate and field. According to Labor Market data for Inland Empire and Desert Region, there are 15% growth in employment opportunities for cybersecurity professionals in healthcare organizations, with average 125 new annual job postings between June 2017 and May 2018. This course will promote education in cybersecurity for personal or career growth.
- x. R CIS 825 Cyber Skills - Introduction to Cybersecurity This course was developed with 2 other Cyber Skills courses for a State-Approved Non-Credit Certificate of Completion that will assist with improving student employment.
- xi. R CIS 826 Cyber Skills - Introduction to Virtualization This course was developed with 2 other Cyber Skills courses for a State-Approved Non-Credit Certificate of Completion that will assist with improving student employment.
- xii. R CIS 827 Cyber Skills - Introduction to Protocol Analysis This course was developed with 2 other Cyber Skills courses for a State-Approved Non-Credit Certificate of Completion that will assist with improving student employment.
- xiii. R CIS 830 Introduction to Python Programming: Part 1 Introduction to Python programming course as part of a non credit certificate.
- xiv. R CIS 831 Introduction to Python Programming: Part 2 Introduction to Python programming course as part of a non credit certificate.
- xv. R CIS 832 Introduction to Python Programming: Part 3 Introduction to Python programming course as part of a non credit certificate.
- xvi. MV CIS 833A Introduction to Microcontroller: Arduino This noncredit course supports the Adult Education and Community Initiatives and introduces learners to electronics, design, engineering and computer programming fields. It drives interest for Computer Science, Electronics Engineering, Computer Engineering degrees and Computer Programming certificate. With rapid growth in the usage of microcontrollers in automotive, manufacturing, healthcare, supply-chain industries, current workforce demands more workers with skills and knowledge of programmable microcontrollers. (
- xvii. MV CIS 833B Introduction to Embedded System: Raspberry Pi This course supports Adult Education and Community Initiatives and build fundamental skills in configuring, programming and troubleshooting



embedded Linux, which is essential for technical careers in Computer Science, Engineering for Cybersecurity. This course also promotes interest in advanced education in the subject areas of programming, IT or Cybersecurity.

- xviii. MV CIS 897A Windows Operating System and Internet Literacy
This course provides basic methods to use Windows operating system for new users or users who are not familiar with Windows operating system. This course can serve as a preparatory course for CIS-1A or other CIS courses that utilizes Windows operating system. This course is designed to support Adult Education and Community Initiatives, which offers opportunities for adult learners to advance technical skills for personal and professional purposes.
- xix. MV CIS 897B Linux Operating System and Internet Literacy
This course supports Adult Education and Community Initiatives, in which new computer users can benefit from gaining technical skills for personal or professional purposes. This course can also serve as preparatory course to CIS-21 Operating System and CIS-21A Linux Operating System Administration. It provides opportunity for students to prepare for technical career by providing foundation in Linux operating system. This course can also draw interests to IT or Cybersecurity related certificates or degrees, which will help improve the region CTE outcome and economic growth.
- xx. MV CIS 897C Mac Operating System and Internet Literacy This course supports Adult Education and Community Initiatives, in which it provides opportunity for new Mac users or students who want to to have a thorough understanding of the operating system. It also supports Career Technical Education vision by providing technical skills for learners who might potential pursue industry certification or technical support careers. It also serves as a preparatory course to other CIS courses and help build interest in degree-oriented courses.
- xxi. MV ESL 804 Introduction to American Public Education for ESL Students Objective: The MVC-ESL Discipline will promote accelerated ESL learning and transfer-level preparation aligned with career and academic pathways for ESL students via non-credit two-part sequence coursework introducing ESL students to the Education Profession.
- xxii. MV ESL 805 Introduction to Education Practices and Related Service Providers in Special Education Objective: The MVC-ESL Discipline will promote accelerated ESL learning and transfer-level preparation aligned with career and academic pathways for ESL students via non-credit two-part sequence coursework introducing ESL students to the Education Profession. of education. Also, qualitative
- xxiii. MV FIT 15 Firefighter Refresher - Core Competencies Fire Departments are legally mandated to receive continuing education for training



conducted in the performance of their duties. Moreno Valley College is the ideal institution to provide the education needed to local agencies based on geographic location.

2. New Stand Alone Courses: none.

3. Course Inclusions: none.

4. Course Exclusions: none

5. Course Deletions:

- i. Riverside City GER 1 German 1 Course has not been offered for many years because it is traditionally low-enrolled.
- ii. Riverside City GER 11 Culture and Civilization Course has not been offered for many years because it is traditionally low-enrolled.
- iii. Riverside City GER 2 German 2 Course has not been offered for many years because it is traditionally low-enrolled.
- iv. Riverside City GER 3 German 3 Course has not been offered for many years because it is traditionally low-enrolled.
- v. Riverside City JUS 1 Introduction to the Administration of Justice
As part of program review, all JUS courses and the JUS discipline will be removed from RCCDs inventory.
- vi. Riverside City JUS 12 Introduction to Criminalistics As part of program review, all JUS courses and the JUS discipline will be removed from RCCDs inventory.
- vii. Riverside City JUS 13 Criminal Investigation As part of program review, all JUS courses and the JUS discipline will be removed from RCCDs inventory.
- viii. Riverside City JUS 14 Advanced Criminal Investigation As part of program review, all JUS courses and the JUS discipline will be removed from RCCDs inventory.
- ix. Riverside City JUS 2 Principles and Procedures of the Justice System As part of program review, all JUS courses and the JUS discipline will be removed from RCCDs inventory.
- x. Riverside City JUS 20 Introduction to Corrections As part of program review, all JUS courses and the JUS discipline will be removed from RCCDs inventory.
- xi. Riverside City JUS 25 Introduction to Probation and Parole As part of program review, all JUS courses and the JUS discipline will be removed from RCCDs inventory.
- xii. Riverside City JUS 3 Concepts of Criminal Law As part of program review, all JUS courses and the JUS discipline will be removed from RCCDs inventory.



- xiii. Riverside City JUS 30 Introduction to Family Support Law As part of program review, all JUS courses and the JUS discipline will be removed from RCCDs inventory.
- xiv. Riverside City JUS 4 Legal Aspects of Evidence As part of program review, all JUS courses and the JUS discipline will be removed from RCCDs inventory.
- xv. Riverside City JUS 5 Community Relations As part of program review, all JUS courses and the JUS discipline will be removed from RCCDs inventory.
- xvi. Riverside City JUS 8 Juvenile Law and Procedures As part of program review, all JUS courses and the JUS discipline will be removed from RCCDs inventory.
- xvii. Riverside City JUS 9 Law In American Society As part of program review, all JUS courses and the JUS discipline will be deleted from RCCDs inventory.
- xviii. Riverside City KOR 2 Korean 2 Course has not been offered for many years because it is traditionally low-enrolled and difficult to staff.
- xix. Riverside City LAT 1 Latin 1 Course has not been offered for many years because it is traditionally low-enrolled and difficult to staff.
- xx. Riverside City LAT 2 Latin 2 Course has not been offered for many years because it is traditionally low-enrolled and difficult to staff.

6.Distance Education: none

7.Major Course Modifications:

- i. Riverside City ARA 1 Arabic 1 Update description and textbooks; clarify SLO 3; add objectives, TBA lab content, and sample methods of evaluation and instruction; revise content
- ii. Riverside City ARA 11 Arabic Culture and Civilization
Alignment with the new GESLOs
- iii. Riverside City ARA 2 Arabic 2 Update description and textbooks; clarify SLO 3; add objectives, TBA lab content, and sample methods of evaluation and instruction; revise content.
- iv. Riverside City ARA 3 Arabic 3 Update description and textbooks; clarify SLO 3; add objectives, TBA lab content, and sample methods of evaluation and instruction; revise content
- v. Riverside City ARA 8 Intermediate Conversation Alignment with new GESLOs
- vi. Riverside City COM 85A Communication Studies Clinic
Updating textbooks & SLOs and adding course objectives.
- vii. Riverside City COM 85B Communication Studies Clinic II Update textbooks, SLOs and add Course Objectives.



- viii. Riverside City COM 89 Intramural Competition
- ix. Riverside City FRE 3 French 3 Update description and textbooks; clarify SLO 3; add objectives, TBA lab content, and sample methods of evaluation and instruction; revise content.
- x. Riverside City HIS 19 Modern Russia History Clarifying course content, inserting course objectives, updating the SLOs and updating course materials.
- xi. MR HIS 35 History of Britain Update SLOs and course materials, add course objectives. The modification also brings the course content into alignment with the History discipline's current global focus by focusing on England's interactions with non-English people in the British Isles and the impact of the British Empire around the globe.
- xii. Riverside City ITA 1 Italian 1 Update description and textbooks; clarify SLO 3; add objectives and TBA lab content.
- xiii. Riverside City ITA 11 Italian Culture and Civilization
Program review
- xiv. Riverside City ITA 2 Italian 2 Update description and textbooks; clarify SLO 3; add objectives and TBA lab content.
- xv. Riverside City ITA 3 Italian 3 Update description and textbooks; clarify SLO 3; add objectives and TBA lab content.
- xvi. Riverside City JPN 11 Japanese Culture and Civilization Update description and textbooks; add objectives and sample methods of evaluation and instruction; edit course content.
- xvii. Riverside City JPN 3 Japanese 3 Update description and textbooks; clarify SLO 3; add objectives, TBA lab content, and sample methods of evaluation and instruction; revise content
- xviii. Riverside City JPN 4 Japanese 4 Update description and textbooks; clarify SLO 3; add objectives, TBA lab content, and sample methods of evaluation and instruction; revise content
- xix. Moreno Valley MDA 60 Survey of Human Disease Processes Adding objectives and updating textbook/course information
- xx. Moreno Valley MDA 61 Pharmacology for Medical Office Personnel
Add objectives and update textbook/course information
- xxi. Riverside City POR 1 Portuguese 1 Update description and textbooks; clarify SLO 3; add objectives, TBA lab content, and sample methods of evaluation and instruction; revise content.
- xxii. Riverside City POR 2 Portuguese 2 Update description and textbooks; clarify SLO 3; add objectives, TBA lab content, and sample methods of evaluation and instruction; revise content.



- xxiii. Riverside City RUS 1 Russian 1 Update description and textbooks; clarify SLO 3; add objectives, TBA lab content, and sample methods of evaluation and instruction; revise content.
- xxiv. Riverside City RUS 11 Russian Culture and Civilization Update description and textbooks; add objectives and sample methods of evaluation and instruction; edit course content
- xxv. Riverside City RUS 2 Russian 2 Update description and textbooks; clarify SLO 3; add objectives, TBA lab content, and sample methods of evaluation and instruction; revise content.
- xxvi. Riverside City RUS 3 Russian 3 Update description and textbooks; clarify SLO 3; add objectives, TBA lab content, and sample methods of evaluation and instruction; revise content

8.Minor Course Modifications: none.

9.New State/Locally Approved Certificates/Degrees: none

10. State/Locally Approved Certificate/Degree Modifications:

- i. Moreno Valley ADJ CERT MOD PRGM MOD Administration of Justice, TBA
- ii. Riverside City GEG RADT758 GEG ADT modification
Proposal to modify GEG ADT by adding GEG 7 and GEG 8 as options.

11. State Certificate/Degree Deletions: none

12. New/mod disciplines:

- i. Riverside City REA DISC Academic Literacy and Reading Discipline

P. Discussion items: NONE

Next Meeting: February 26, 2019 No meeting in December 2018.

Statement of Purpose

The curriculum committee, a sub-committee of the academic senate, has two primary purposes: to review and approve new curriculum including new courses, course modifications, new programs and program modifications, and to review and approve the curriculum approval process. The college curriculum committee is the sole approving body for Norco College only curriculum. For district shared curriculum it has one vote in the district curriculum committee. The curriculum committee is also responsible for keeping abreast with state mandated curriculum changes and reporting those changes to faculty. Committee members report on curriculum at their department meetings and solicit suggestions and recommendations when needed.