



## Norco Assessment Committee Minutes for March 10, 2021

9:00am-10:30am  
Zoom

### Meeting Participants

#### Committee Members Present

Greg Aycock (co-chair), Mckenna Ashcraft (student rep.), Courtney Buchanan, Tami Comstock, Daren Koch, Alexis Gray, Ashlee Johnson (co-chair), Stephany Kyriakos, Samuel Lee, Bibiana Lopez, Jethro Midgett, David Schlanger, Tim Wallstrom, and Caitlin Welch.

#### Guests

Laura Adams, Haley Garcia Ashby

#### Recorder

Charise Allingham

### 1. Call to Order

- 9:02am

Welcome Daren Koch new representative from the Learning Resource Center.  
Caitlin Welch is our Institutional Effectiveness representative.  
Committee needs representative from AHWL.

### 2. Action Items

#### 2.1 Approval of Agenda

- MSC (Alexis Gray/ Stephany Kyriakos)

#### 2.1 Conclusion

- Approved with amendments

2.1	Amendments	2.1	Task of	2.1	Due by
	Add Data Prompts as an action item		Charise		done

#### 2.2 Approval of 12-9-2020 Minutes

- MSC (Alexis Gray/ Tim Wallstrom)

#### 2.2 Conclusion

- Approved, 1 Abstention

#### 2.3 Assessment Prompts for Program Review

- MSC (Jethro Midget / Stephanie Kyriakos)

Assessment prompts are shared with the committee within Nuventive platform.

- Assessment prompts divided into 4 sections: SLO assessment status, Mapping status, PLO Analysis, and Alignment to Career and Transfer.
- Note-Assessment Committee will have access to their own programs and assessment section of programs they are assigned to review.
- Overview of Assessment Prompts in Nuventive and coordinating data. Data dashboards are live within Nuventive.
- Training videos will be available on how to navigate Nuventive and how to complete Data Review portion of Program Review.
- Will all program course assessments be used to answer the assessment questions? No, only course assessments in the program that belong to the discipline.
- Alignment to Career and Transfer questions section were requested by the Program to Career Guided Pathway and Equity Group (Program PLO reflection section).

### 2.3 Conclusion

- Approved

### 2.4 Data Prompts

- MSC (Stephany Kyriakos / Alexis Gray)

Data prompts are shared with the committee within Nuventive platform.

- Overview on how to look at the data in the dashboards.
- A tutorial video will be available with how to summarize the data into a data story or narrative.
- Still working with Power BI and Nuventive to make all the correct dashboards available within the Nuventive platform.
- Assessment data covers Fall 2014- Spring 2021.
- Data coaches will be available to help interpret the data and can be requested on the [Data Coach webpage](#).

### 2.4 Conclusion

- Approved

### 2.5 Rubric for Program Review

- MSC (Tami Comstock /Tim Wallstrom)

Overview of the rubric for Assessment in Program Review.

- 0-4 scale is being used.
- One score for each section of the Assessment Prompts.
- Suggestion for committee to discuss actual scoring in a norming session.

### 2.5 Conclusion

- Approved with amendments

2.5 Amendments	2.5 Task of	2.5 Due by
Change language in questions 1-3 for clarity. Question 1 add 'SLO', 2 add 'SLO to PLO' and 3 add 'PLO'. Question 4 change 'alignment' to 'reflection'.	Ashlee	Done

## 2.6 Add meeting on April 7<sup>th</sup>

- MSC (Stephany/ Tim Wallstrom)

Request to add a meeting on April 7<sup>th</sup>, committees usually meets the second Wednesday of the month which is Spring Break in April.

## 2.6 Conclusion

- Approved, 1 Abstention

## 3. Discussion Item

### 3.1 Charter Deliverables

Looked over Charter scope and deliverables

#### 3.1.a Create Charter

Charter was created and submitted to Academic Senate. Charter is posted on the Committees website.

#### 3.1.b Program Review

Committee has been providing support and input on data to be integrated into new Program Review platform. This deliverable is almost complete.

#### 3.1.c Integrating Assessment in Canvas

Will be shifting our focus to begin working on developing framework for integrating SLO assessment into Canvas.

- Question- will assessment completed outside of Canvas still be okay? Yes.

#### 3.1.d Mapping in Nuventive

A large portion of mapping has been completed but program review will provide an additional opportunity to complete mapping.

- SLO to GELO mapping can be found in COR.

## 4. Information Items

### 4.1 6-Year Cycle Master Planning

Plan for the next cycle before the cycle begins.

- Over the next few months, the committee should set the master plan for the next assessment cycle.
- Suggestion to integrate the assessment cycle with Program Review. First three years would focus on attempting to assess all SLOs, second three years would focus on PLO assessment.
  - In second three years if mapping and SLO assessment are completed PLO assessment can be completed by aggregating up the SLO benchmark attainment. This
  - This approach will incorporate all assessment, how to close loops, and will ready the college for the next Accreditation visit.
- Suggestion to discuss incorporating standardized rubrics for SLO assessment within disciplines.
  - Suggestion that standardized rubrics will not work for all disciplines but can be a valuable tool if they do.
- Please bring ideas for the next 6-year cycle master plan to the next meeting.

4.1	Follow-up Items	4.1	Task of	4.1	Due by
	Bring ideas for the next 6-year cycle master plan		Committee members		April 7 <sup>th</sup> meeting

## 5. Good of the Order

## 6. Future Agenda Topics

- Creating 6-year cycle master plan.
- Norming session for the Assessment review scoring.

## 7. Adjournment

- 10:34am

### Next Meeting

April 7, 2021

Time: 9:00am- 10:30am

Location: Zoom