



Norco Assessment Committee Minutes

02/22/2018 12:50-1:50 in ST 107

Present: Greg Aycock, Laura Adams, Courtney Buchanan, Tami Comstock, Jose Sentmanat, Jeff Warsinki, Glen Graham, Janet Frewing, Kasey Boyer, Debbie Karrer

Absent: Araceli Covarrubias, Alexis Gray, Stephany Kyriakos, Dr. Samuel Lee, Daniela McCarson, Jethro Midgett, Kara Zamiska

- **Call to order**
- **Approval of Minutes:**
 - 11/9/2017 minutes approval moved to next NAC Meeting on 03/22/2018
- **Announcement**
 - Introduction: Welcome Laura Adams as new Assessment Coordinator
 - Will need to figure out Term
- **Assessment Activities in Spring 2018:**
 - Greg: Course spreadsheet – most disciplines have scheduled **SLO's**. All SLO's have to be assessed with loops closed in 6 years.
 - Greg: **Discipline that still need SLO's not done:** **ARE**-Architecture, **CHE**-Chemistry (some done), **COM**-Communications, **CON**-Construction, **DAN**-Dance, **ENE**-Engineering, **ILA**-Tutor for SI Journalism 7, **KIN**-kinesiology, **MAN-55**-Manufacturing, **MIC**-microbiology, **MUS**-music, **PHS**-physical science, **PHY**-Physics, **REA**-reading, and **THE**-Theatre.
 - Greg: 100% assessment is necessary.
 - Greg: We have been interacting with other people from other schools and other assessment coordinators and found Norco is behind in assessment.
 - Laura: Attended the SLO Symposium, after speaking with other people serving in a similar role, the majority of people are much further along the pathway then we are overall as a college, we are really far behind. A lot of talk about how to get faculty on board and faculty compliance. People are thinking about how to streamline the processes, how do we start to use assessment data now to help us with the strategic planning process to make decisions for the college. We cannot be there until people continually doing assessments. There is a concern being behind.
 - Greg will be sending out emails, stating that these disciplines need to have SLO's done. If not completed will go to Dean of Instruction, then VPAA, lastly will be The President. They all requested to be included on all the information and are supportive.

- Greg: By Fall 2019 all Assessments need to be done, over 1,800 total SLO's have not been assessed.
- All SLO's should be in Nuventive by Thursday, March 15, 2018.
- Note: Can Access improve through sharepoint, but cannot do the assessment.

- **Programs**
 - Greg: Program assessments; try to get them done as soon as possible, so that the focus can be on dire things before our accreditation.
 - **ADT's** – “Associate Degree for Transfer” that need to be assessed total of 9:
 - **Business administration**
 - **Biology**
 - **Chemistry**
 - **Communications**
 - **History**
 - **English**
 - **Early childhood**
 - **Psychology**
 - **Spanish**
 - Greg: Let Faculty members know the Program Assessment is being done.
 - Jose: What is difference between ADT & discipline courses assessed?
 - There was not a clear understanding of PLO's and SLO's.
 - Greg: Disciplines that have completed all SLO assessment can roll up to PLO assessments.
 - Mapping of SLO's to PLO is not matching, due to lack of understanding of PLO's. Objectives were used as SLO's. Many of the objectives were not in correct form to be used as SLOs.
 - Laura: Offer everyone the direct approach, and maybe let him or her opt out. Do not give too many options. If you want to discuss other options Greg or Laura are available.
 - **All PLO's and SLO's have to be done for accreditation. Objectives are not necessary for accreditation, but the Objectives are required for Title V.**
 - **AOE** (Area of Emphasis) Programs to be assessed – Will use same process as TracDat Nuventive/Improve),
 - **CML** – Communications Medium Languages
 - **FAA** – Fine and Applied Arts
 - **HFA** – Humanity and Fine Arts
 - **Greg: May 10, 2018-AOE** Assessment meeting in Room CSS 217. Would like All NAC members there. Will be inviting all Faculty that has been involved. NAC Members can help with the Interpretation of the data in light of what it means or could mean in the classroom. If NAC members interact with faculty, it would be more meaningful to the faculty.

- **GE** – (General Education Outcome)
 - Focus on Quantitative literacy Communications – Quantitative literacy (Definition - measure a common set of skills, ability to use graphical symbolic and numerical methods to analyze organize and interpret data).
 - Many of social sciences and natural sciences will be involved.
 - Early Childhood Intervention Assistant, only program needed to be assess.
 - **Greg: Research and Assessment Manager** Position is funded. It is going through the process to be advertised, hopefully filled this semester.
 - **Source of Dialog**-The Institutional Effectiveness and Planning survey assesses different aspects of assessment and the lowest is always dialog. For single full-time faculty member disciplines, there is nowhere to go for dialog, so this committee would be a good place for them to come to discuss assessment findings and methods for improvement.
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- **Assessment Highlight:**

- Greg - Added a new professional Development/widen our prospective on assessment.
 - Assessment highlight is something we are going to look into on what we find, (Ex: Things we find out in the field, at conferences, whatever we come across that we can bring back to Norco that would widen our prospective on assessment.)
- Findings:
- Laura: What she found at the 2018 SLO Symposium:
 - a. One of the talks she attended was title, “Wait, Why are we doing this”, feels this talk is needed cross campus to colleagues as we are talking about assessment to help connect them to something that is meaningful to them.
 - b. What is the Narrative of assessment on Campus, necessary evil, many adjuncts are freeway flyers, ask ever semester how to do it.
 - c. We need to change the narrative in some way, trying to find Acknowledge what has happened before, listen and try to shift it in the right path.
 - d. Another talk was titled “Why did you become an educator” Research shows that 3 reasons you become educators
 - Intrinsic Factors
 - Extrinsic Factors
 - Altruistic Reasons
- How do we link “c” back into assessment

- **Committee Membership and Future meetings:**
 - Greg: Going to 4 meetings for this semester 1 meeting a month.
 - Meeting Dates:
 - March 22
 - April 26
 - May 10 (AOE Assessment meeting)
 - May 24