NORCO COLLEGE

Minutes
Norco Academic Senate Meeting
On May 5, 2025
1:30 - 3:30 PM | CSS 217 & via Zoom

Meeting called to order at 1:32 PM.

1. Attendees
    Officers, Senators, Alternates, and Committee Chairs & Liaisons: Laura Adams, Maria Adams, John Alpay, Hayley Ashby, Michael Bobo, Meghan Chandler, Jake Drainville, Noel Evangelista, Vivian Harris, Marie Hicks, Ana-Marie Olaerts, Sandra Popiden, Dan Reade, Erin Spurbeck, Jim Thomas, Patty Worsham, Steff Warsinski, Sigrid Williams

    Guests: Natalie Aceves, Quinton Bemiller, Mark Hartley, Monica Green, Tenisha James, Jeff Julius, Damon Nance, Kaneesha Tarrant

2. Approval of Agenda
    M/J. Alpay, S/D. Reade; Approved by Consensus

3. Approval of Minutes for April 21, 2025
    M/J. Alpay, S/J. Drainville; Approved by Consensus

4. Comments from the Public
    None

5. **CTA Report** (Araceli Covarrubias, Norco College Faculty Association Vice President & Michelle Ramin, Norco College Faculty Association Representative)
    - RCCD/CCA/CTA/NEA FACULTY ASSOCIATION 2025 ELECTION OF REPRESENTATIVES ends this Friday (5/9/25). Please vote for your Full-Time and Part-Time FA representatives.
    - The Faculty Association will hold a virtual TOWN HALL on 5/20/25 from 2:30pm to 3:30 pm. Please make sure to attend if you have questions/concerns regarding the next contract negotiations.
    - An MOU on DE Certification has been approved. Please bring any questions to our next executive board meeting for public comments.

6. **Action Item: Ratification of Senate President Appointments (K. Bell)**
    - Ratified the appointment of Adam Martin for GLSA Faculty Representative
      M/J. Alpay, S/E. Spurbeck; Approved by the Senate

7. **Information Item: Lifelong Learning Curricular Proposal (K. Bell)**
    - Brought to District Academic Senate from District Curriculum Committee
    - Developed descriptor and provided justification for adding Lifelong Learning for the local degree (was removed from Cal-GETC pattern)
      (Senate #1)

8. **Information Item: Commencement 2025 Updates (M. Hartley)**
    - Commencement Committee meets twice a month

- Opening Commencement Committee meetings to everyone across the College; next meeting is May 6 at 10am
- Commencement is on Friday, June 13 with a faculty reception beforehand in the IT Breezeway at 3pm
- Robing will occur in CSS 217 with steaming services available; faculty photo afterwards
- Line up with faculty leading the way (after the stage party); students will walk through the lines of faculty
- Changing four sections at front to two bigger sections to allow better flow for students; two sections will be for students and remainder will be filled in with faculty
- Stage party will leave first followed by faculty to stage right; students will leave stage left; students will meet with family and friends in the field area; this will allow faculty to leave more efficiently
- Daniella Fernandez, Student Speaker; Sarah Burnett, Faculty Speaker
- Students get 10 tickets for family and friends; can request more tickets; tickets implemented for safety reasons, so that we know who is coming and how many chairs will be needed
  (Senate #11)

9. **Information Item: Event and Catering Procedures (C. Young)**
    - Postponed to May 12 Meeting
      (Senate #11)

10. **Action Item: Biomedical Electronic Repair Equipment Certificate (K. Rad)**
    - Postponed to May 12 Meeting
      M/M. Hicks, S/J. Thomas
      (Senate #1)

11. **Action Item: Regular and Substantive Interaction (RSI) Pre- Accreditation Check (First Read) (S. Popiden)**
    - Postponed to May 12 Meeting
      (Senate #5, 8)

12. **Information Item: 2025-2026 Strategic Space Planning Update (M. Green)**
    - Postponed to May 12 Meeting

13. **Officer Reports**
    A. Secretary/Treasurer (Hayley Ashby)
    - Attended the ASCCC 2025 Spring Plenary in-person on Thursday and virtually on Friday and Saturday; of note were presentations on Accreditation/RSI and Common Course Numbering
    - The ASCCC presentation was helpful for understanding the new ACCJC RSI Rubric, but even more interesting was the feedback from various colleges who

were present on their experiences; most colleges did not meet expectations and received recommendations or anticipate receiving a recommendation
- At the CCN presentation, faculty expressed frustration that UC/CSU were not more closely involved with the process, especially given articulation issues that are coming up as colleges add optional content to the standardized template

B. Vice President (Dan Reade)
- Attended the ASCCC 2025 Spring Plenary in-person on Thursday and virtually on Friday and Saturday; of note were presentations on Accreditation/RSI and Common Course Numbering
- The ASCCC presentation was helpful for understanding the new ACCJC RSI Rubric, but even more interesting was the feedback from various colleges who were present on their experiences; most colleges did not meet expectations and received recommendations or anticipate receiving a recommendation
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C. President (Kimberly Bell)
- District Enrollment Retreat on May 30 on the Standard of Care; please respond if you received an email invitation
- Attended ASCCC Spring Plenary and there were a lot of good presentations; Kimberly Bell will be sending out an email on the resolutions voted on and the dates for the next plenary if anyone is interested in attending; areas most prevalent include common course numbering, rising scholars, and accreditation (other areas referenced in resolutions)
- Grateful to everyone for entrusting her with another term as Senate President

16. **College Reports**
A. ASNC (Noel Evangelista)
- ASNC voting tomorrow until May 7 for the president and vice president; must receive 50 votes; candidate information on ASNC website; candidate forum took place last week
- Cinco De Mayo event on May 6 with food and activities
- NUMO Music and Arts Festival on May 16 from 5-10pm

B. President (Monica Green)
- Strategic Space Planning with three of eight small dialogue sessions completed, next one is tomorrow at 9am

C. Interim Vice President of Academic Affairs (Quinton Bemiller)
- 95.3% enrollment (gone down) with some drop due to fraudulent students and normal drops near census
- 99.9% of annual target
- Efficiency is low due to conditions this semester; hope to see improvement in Summer and Fall
- Will be talking to chairs at APC about efficiency expectations
- Sabbatical packet due to PG&SL by May 15

D. Vice President of Planning and Development (Tenisha James)

- Email regarding upcoming changes to the website; beta pages for departments/disciplines and call for updates for the content; add notes to the spreadsheet
- If you will be responsible for content updates, attend one of the training sessions provided by Lenny Riley on Fridays
- Updates include a program finder page and a program pathway mapper (launch in Summer), and career widgets specific to the region for the programs (launch in summer)
- Mission, Vision, and Core Commitments and SPGM will come back to Senate on May 12 for second reads and final votes
- First Read of the Student Equity Plan will take place at Senate on June 9
- Would be helpful to have some notice on common course numbering changes on the website; Dr. James and Dr. Bemiller are working on this; there is a crosswalk for this online also on the [Articulation website](#)

E. Vice President of Student Services (Kaneesha Tarrant)
- The District has provided us with marketing materials for common course numbering that we just received last week; an email went out to students; we are working on updates to Smartplan
- Working on the Standard of Care Innovation and Effectiveness Plan with the IEPI PRT Team; IEPI PRT writing team will meet on May 20
- The plan will come to the June 9 Senate meeting

17. **Standing Committees & Liaisons Reports**

A. Academic Senate Standing Committees: APC, Assessment, CMAC, Curriculum, DE, FPDC, LGBTQ+ Advocates, Library/LRC, Program Review, TLC
B. Academic Senate Liaisons: Accreditation, CSEA, CTE, DBAC, DEMC, DSPC, Guided Pathways, Prison Education Program, District Safety and Security, Equity, PGSL

18. Meeting adjourned at 2:30 PM.

Ratification of Senate President Appointments – 5/5/2025

Adam Martin – GLSA Faculty Rep

RCCD Lifelong Learning and Self-Development Descriptor

Courses in Lifelong Learning and Self-Development provide the opportunity to equip learners for lifelong understanding and development of themselves as integrated physiological, social, and psychological beings.

ASCCC has expressed support for a local requirement in lifelong learning and self-development fulfilled by courses that promote physical and mental health and well-being and that affect the building blocks of academic success, noting that the absence of this course requirement would "exacerbate inequities and health disparities that contribute to the success gaps [among] disproportionately impacted students." They note that such courses may come from a variety of disciplines, but specifically identify kinesiology, health and health education, physical education, dance, and nutrition.

These course types and those that help students develop tools for future independent learning strategies and academic success all align with past and current lifelong learning options at RCCD.

Students completing one or more courses in Area 7 will

a) Further their own critical self-understanding and acquire the knowledge, skills, and attitudes necessary to engage and reflect in learning and self-development practices and strategies for academic success; and/or
b) Develop strategies to be integrated physiological, social, and psychological beings to promote physical and mental health strategies/knowledge for use throughout their lives; and/or
c) Actively apply and participate in developing a lifelong commitment to health for both personal well-being and societal responsibility.

Committee Name: PG&SL

Faculty Reporting: Sara Nafzgar & Natalie Morford

Update:

1. Sabbatical Leave
   - PG&SL is finalizing a district-wide survey that will help inform a future presentation on <u>sabbatical leave</u>
2. Organizational Structure
   - Discussion regarding whether the committee should be under Human Resources or Ed Services & Institutional Effectiveness
3. Recommendations for <u>Professional Growth Plans</u> and <u>Salary Reclassification Requests</u>
   - Discussions continue to focus on how grad-level courses are directly related to FSA and how the courses would enhance and further the faculty member's ability to perform in the planned area of expertise.
4. Important dates
   - Requests for Rank of Full Professor/Distinguished Professor Deadline Date: October 31, 2025 for the following academic year
   - Requests for Spring semester only Sabbatical Deadline Date: May 15th of the current academic year for the next academic year
   - Professional growth and salary reclassification requests Deadline Dates: 5/20 for 6/3 meeting