

# NORCO COLLEGE

## Minutes

### Norco Academic Senate Meeting

March 15, 2021

1:30-3:30 p.m. Zoom

Call to Order: 1:32 pm

I. Roll Call:

Officers, Senators, Alternates, and Committee Chairs & Liaisons:

Laura Adams, Kimberly Bell, Quinton Bemiller, Michael Bobo, Courtney Buchanan, Sarah Burnett, Angelica Calderon, Alexis Gray, J. Marie Hicks, Vivian Harris, Dominique Hitchcock, Samia Irfan, Ashlee Johnson, Brian Johnson, Kim Kamerin, Daren Koch, Virgil Lee, Lisa Nelson, David Payan, Dan Reade, Tim Russell, Jody Tyler, Dana White, Sigrid Williams, Patty Worsham, Kara Zamiska

Absent:

Guests: Maria Adams, Rugen Aguilar, Hayley Ashby, Melissa Bader, Zina Chacon, Meghan Chandler, Michael Collins, Araceli Covarrubias, Torria Davis, Jessica Dobson, Kevin Fleming, Monica Green, Lisa Hernandez, Marissa Iliscupidez, Samuel Lee, Megan Lindeman, Jethro Midgett, Damon Nance, Gustavo Ocegueda, Jason Parks, Brittnee Quintanar, Maria Romero-Tang, Mitzi Sloniger, Marianne Stefanous, Desiree Wagner

II. Approval of Agenda

M/K. Kamerin, S/M. Hicks

III. Review of [Minutes of March 1, 2021](#)

M/M. Hicks, S/V. Lee

IV. **Open Hearing**

V. **Action Item, Second Read: 2021 Grading Policies (Q. Bemiller)**

Academic Senate reviewed [Executive Order 2021-01](#) and would like to adopt the [Fall 2020 P, NP, EW Statement](#) for Spring/Winter/Fall 2021.

- NCAS President will be taking feedback to District Academic Senate where the three colleges will come to a consensus

M/K. Kamerin, S/M. Hicks

VI. **Action Item, First Read: [LRC Funding Plan Allocation Model, 21SUM-22SPR](#) (V. Harris/D. Koch)**

Academic Senate will consider the Projected LRC Budget for 2021-2022 Academic Year. [Reference: Library LRC Plan](#)

- Item will be on the agenda for the next Academic Senate meeting

- Faculty are asked to take this information back to their departments to see if there are any questions that need to be brought forward at the next Academic Senate meeting

VII. **Action Item, First Read: [Draft Associate Faculty IOI DE Document](#) (S. Burnett)**  
Academic Senate will consider the draft revisions to the Associate Faculty IOI for Online Teaching document.

- There was some feedback on the first layout to bump up some information on equity
- Faculty are asked to access the Google doc and submit their comments
- Item will be on the agenda for the April 19 Academic Senate meeting

VIII. **Officer Reports**

**A. Secretary/Treasurer (K. Kamerin)**

- No report

**B. Vice-President (V. Lee)**

- No report

**C. President (Q. Bemiller)**

- [President's Report](#)

IX. **College Reports**

**A. Associated Students of Norco College (A. Calderon, S. Irfan)**

- Angelica reported that the ASNC Presidents for all three colleges came up with a resolution for student debt
  - They would like better communication from the district about student debt
  - Students should be regularly notified about their fees and balances owed
  - Students would like for remainder of their financial aid money to be given to them after fees and classes have been paid
  - They would like the policy that if students owe more than \$100, they cannot register for any classes to be reinstated
- Students who have housing insecurities should reach out to Dean Mark Hartley for assistance
- The ASNC funds (\$100k) that were supposed to be used for the shading project outside the amphitheater was not used after all- ASNC is looking into the possibility of using the funds to purchase more tables with shading
- Next event will be this Thursday, March 18<sup>th</sup>, it will be a game of jeopardy via Zoom

**B. College President/Vice-President Academic Affairs (M. Green/S. Lee)**  
**President Green**

- In the future, we are required to follow OSHA and Cal OSHA regulations
- We have guidelines that come down from the federal, state and county level, so we will be following those guidelines and first and foremost is safety of our students and our employees
- Enrollment is a concern with FTES targets being at 78% for Spring

- What that means to me is that we've lost a number of first-generation college students
  - Our region still has one of the lowest college-going rates
  - We hope to have the right solution when we come into the fall to meet the needs of the communities that we serve
- Vice President Lee**
- We will be working together with deans and chairs; planning for moving very quickly in the coming weeks
  - Schedule for Fall is due April 2<sup>nd</sup> with the idea that it will be put into Colleague by April 16<sup>th</sup> so that it's ready for the first week of May, when fall registration opens
  - With the deans and chairs, adjustments will be made as the situation on the ground unfolds
  - First priority is a safe return, it's the word "safe"

## X. **Standing Committees & Liaisons Reports**

### A. **Academic Senate Standing Committees**

1. APC- [See Attached](#) (P. Worsham)
2. Curriculum (B. Johnson) [Status of Emergency Distance Education Approvals](#)
3. Other (Assessment, Program Review, Distance Education, etc.)

### B. **Academic Senate Liaisons (CTE, Equity, OER, CSEA, etc.)**

#### **CTE (S. Williams)**

- Perkins grants are being written this month and are due 31<sup>st</sup> of March and Stephanie is working with faculty to streamline the application and the program review
- Perkins grant is money that we can use within our programs
- Inland Empire Regional Consortium has money for Strong Workforce and CTE
- The executive council will be meeting again this week how we will spend the outstanding \$600k that we lose come June
- Norco is in good shape, they're spending theirs down, but something to consider
- If the other campuses are not spending it, maybe we can tap into it
- We also have another 8m that we have to spend by December of this year and another 8m by June of next year and another 8m to spend by June of 2023

#### **DE (S. Burnett)**

- First meeting was held last week and we are putting together a survey to send out; faculty should be expecting to see this soon

#### **Equity (D. Hitchcock)**

- Keep an eye out for a brown bag that will be a follow up to the Flex presentation on bringing race to the classroom
- If you have time and energy for CORA training, we have plenty of licenses so please contact Dr. Ocegüera
- Keep an eye on the constantly evolving cultural event web page; we are in Women's History Month but we're looking at Diversity Month with additional speakers and pretty amazing STEM speakers

**Classified Professional (D. Koch)**

- Patricia Gill, our 2020 Classified Professional of the year was submitted to the District for consideration and has been selected by the cabinet to be nominated to represent RCCD for the California Community Colleges Classified Employee of the Year award
- Nominations for the 2021 Classified Professional of the Year have been extended through this Friday, March 19<sup>th</sup>
- The Classified Professional Development Committee will be having a workshop on the topic of safe return that will provide info on the safety plan for PPE, Social Distancing, cleaning protocols, ventilation and more on March 26<sup>th</sup> for classified professionals

XI. **Information: [BAM Update](#) (M. Collins)**

VP Collins will update Academic Senate on the Budget Allocation Model.

- See attached

XII. **Roundtable: Fall 2021 (Q. Bemiller)**

Academic Senate held an open discussion regarding Fall 2021 scheduling and return to campus.

([Discussion Notes](#))

XIII. **Adjournment at 3:49 pm**