



Minutes

Norco Academic Senate Meeting May 22, 2017

Call to Order. Meeting called to order at 1:37 pm.

Roll Call. In attendance:

Kimberly Bell, Quinton Bemiller, Peggy Campo, Kim Kamerin, David Mills, Bob Prior, Jim Thomas,
Gail Zwart

Committee chairs: Melissa Bader, Celia Brockenbrough, Sarah Burnett

Guests: Lorena Newson, Gustavo Ocegueda, Bryan Reece

Approval of Agenda. M/Zwart; S/Bell; Approved unanimously with the move of item VII. B before item V. A.

Approval of Minutes of 5/1/17. M/Zwart; S/Bell; Approved with 1 abstention

Approval of Minutes of 5/15/17. M/Thomas; S/Zwart; Approved unanimously.

Old Business

Proposal for Prison Education (Reece)-Action item.

Dr Reece presented the [Prison Partnership Proposal](#). One of the most salient points being the recidivism rates when no pursuit of higher education occurs, 76.6%, in comparison to 13.7% when an AA Degree is obtained. Concerns raised by the senate were the lack of CTE faculty on the committee, the additional load of work for department chairs, and concern with who will do the IoI's of faculty teaching these courses.

Vote taken to support continued efforts in prison education. M/Thomas; S/Mills; Approved unanimously.

Appointment of faculty to serve on ISPC (Bader)-Action item

Discussed the need for a department chair to serve on ISPC. Senators thought it best for Melissa to contact the department chairs to see who could fill this position. Vote postponed until APC forwarded a faculty member willing and able to serve.

[Preferred Name and Gender AP](#) (Campo)-Action item

Discussed the proposed new AP to allow for students to change their names on unofficial records to their preferred name. M/Zwart; S/Bell; Approved unanimously.

New Business

STEM grants update- Information item (Newson)

Dr. Newson presented an update regarding the STEM grant, presenting the 4 goals of the program.

Goal 1: Accelerate success and completion in STEM-track mathematics course sequences.

Goal 2: Strengthen engineering pathways and increase enrollment in STEM degree programs for underrepresented populations including Hispanic and low-income students

Goal 3: Increase retention, transfer and career preparation of students in engineering pathways

Goal 4: Strengthen engineering pathways and increase enrollment in STEM degree programs for underrepresented populations including Hispanic and low-income students.

Dr. Newson presented a table with each goal, it's input, activities, short-term and long-term outcomes and impacts. For example, a new STEM outreach program has been developed with STEM ambassadors.

Discussion of [Senate Survey results](#). (Campo)

All in attendance reviewed and discussed the Senate Survey Results for the year. Recommendations from the body were:

- Prepare a better pre-game; senators and alternates need to be better prepared when coming to senate meetings so not as much time is wasted with background information.
- Establish a time limit for each item, so for example limit presentation times to 10 minutes or ask presenters how much time they need and time them.
- Cut the meeting short at 3:30 pm. What we don't cover gets placed on the next meeting's agenda.
- Conduct a more businesslike meeting.

Norco Senate Committee Reports

Academic Planning Council [Report](#) (Bader) (#10, 10+1)

Melissa presented the report to the senate.

Assessment Committee [Report](#) (Burnett) (#5, #9, 10+1)

Sarah presented the report to the senate.

- Stressed the committee's concerns over scheduling conflicts with all the activities going on during college hour.
- The college is up to date with program assessment and SLO assessments are looking up. Some assessments have been very inventive.
- In the fall, Laura Adams will serve as ½-time assessment coordinator; she will be responsible with running the meetings. Sarah will stay as the remaining ½-time assessment coordinator working on Trac Dat and then step down fully the following year.
- The NAC needs help from the senate to inform faculty of the changes in the assessment plans to a 6 year cycle. Hopefully by Fall the NAC will have created a writeable document to insert how every SLO and PLO in every course will be assessed over a 6 year period. Planning sheet will be uploaded to Trac Dat.

Curriculum Committee [Report](#) (Johnson) (#1, #2, 10+1)

Brian emailed the committee's report and the senate reviewed it.

Distance Education Committee Report (Muto) (+1, 10+1)

No report submitted.

Library Advisory Committee [Report](#) (Brockenbrough) (+1, 10+1)

Celia emailed the committee's report.

Professional Development Committee [Report](#) (Bader) (#8, 10+1)

Melissa presented the report to the senate.

Program Review Committee [Report](#) (Gray) (#9, 10+1)

Alexis emailed the committee's report and the senate reviewed it.

Teaching and Learning Committee (Bemiller) (#5, 10+1)

No report submitted.

Officer & Liaison Reports

President

- DSPC met 5/19/17. Were given an update on the budget and the changes made in the May revise. Also discussed student portal rolling out. Discussed timeline for development teams working on the District's strategic plan.
- DEMC met on 5/18/17. The district will carry over 800 FTES from this year to next, since all three colleges fell short of their targets; almost 150 additional shortfall than estimated at last meeting. NC-short 39, MoVal-short 412, and RCC-short 358. DEMC decided to roll over any shortfall, but keep the target decided at last meeting. Shortfalls will reduce the percentage of growth below 1%. Also discussed district marketing efforts.

- BoT met on 5/16/17. IEPI Framework Indicators for all 3 colleges were presented and approved. Updated BP4100, Graduation Requirements for Degrees and Certificates, was also approved.
- Proposed dates for NAS for the 2017-2018 year:

FALL 2017	SPRING 2018
Sept. 11, 2017	Feb. 26, 2018
Sept. 18, 2017	March 5, 2018
Oct. 2, 2017	March 19, 2018
Oct. 16, 2017	April 2, 2018
Oct. 30, 2017 (Subcommittee meeting)	April 16, 2018
Nov. 6, 2017	April 30, 2018 (Subcommittee meeting)
Nov. 20, 2017	May 7, 2018
Dec. 4, 2017	May 21, 2018

Vice President. No report.

Secretary/Treasurer. No report.

Student Liaison. No report.

RCCDFA/CCA/CTA/NEA. No report.

Open Hearing. The senate wanted to wish everyone a restful summer.

X. Adjournment

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