

# NORCO COLLEGE

## Minutes Norco Academic Senate Meeting May 15, 2017 1:30-3:30 ST107

### Members:

Peggy Campo-  
Jim Thomas-  
Maria Barragan  
Kimberly Bell  
Cameron Young

Senate President  
Senate Vice President  
ASNC Student Representative  
Social and Behavioral Sciences Department, Senator  
CTA Representative Senator

### Absentees:

Charles Sternburg  
Kim Kamerin-  
Gail Zwart  
Quinton Bemiller  
David Mills  
Melissa Bader  
Bob Prior

Science and Kinesiology Department, Senator  
Senate Secretary/Treasurer  
Business, Engineering, and Information Department Senator  
Arts, Humanities, and World Languages, Alternate Senator  
Communications Senator  
Academic Planning Council Chair  
Math Department, Senator

### Alternates (not in attendance)

David Payan  
Barbara Moore  
Mark Lewis

Social and Behavioral Sciences, Alternate Senator  
Science and Kinesiology Department, Alternate Senator  
Communications Department, Alternate Senator

### Guests:

Bryan Reece  
Monica Green  
Jason Parks  
Kevin Fleming  
Koji Uesugi  
Denise Nakakihara  
Arlene Alvarez  
Maria Sanchez  
Albert Jimenez  
Caitlin Welch  
Elyse Chung

President  
Vice President, Student Services  
Interim Dean of Instruction  
Dean of Instruction, Career and Technical Education  
Dean of Student Services  
B& N Regional Manager  
B& N Store Manager  
B&N Textbook Supervisor  
Director, LRC  
Institutional Research specialist  
Math faculty

I. Call to Order

II. Roll Call **DID NOT MEET QUORUM**

III. Approval of Agenda

IV. Approval of Minutes of 5/1/17

V. Old Business

- A. District-wide [DRC Course Substitution Proposal](#) (Uesugi, Bell)-Action item
- Item was presented at last senate meeting and a vote was taken electronically via email. Motion: Zwart; Second: Kamerin. Unanimously approved.

VI. New Business

- A. Barnes and Noble Bookstore [presentation](#)- New Learning and Solutions in Textbook Affordability (Alvarez)-Information item
- Denise Nakakihara presented information to update faculty regarding the bookstore.

- Of the 222 Norco students surveyed only 44% had all their course materials on the first day of class.
- Be aware that the bookstore now has a price match program; they will match the prices of other textbook providers like Amazon.
- When stacked to the price of new textbooks, by renting, choosing digital version of textbooks, or price match programs, Norco College students saved \$305,000.
- Accessibility is also advantageous. Registration, financial aid, and book requirements are integrated. Students can order online and pick up in store.
- 6,818 books were rented by Norco students this year. Rentals cost approximately 20% of new.
- 266 books were purchased as digital e-books (B&N Yuzu platform). Only about 30% of our textbooks are available in digital form and cost about 65% of the new hard copy.
- Instructors interested in students having all their materials on the first day of class have the option to participate in First Day Solutions. Contact bookstore if you are interested.
- B&N also is offering a cloud based platform for access to “OER” course materials. Students pay \$50 for an entire course already prepared, with Open Stax textbooks, videos, homeworks, etc. Available for most common courses and is customizable.
- B&N is now integrated with LMS, so faculty and students can enter into FacultyEnlight from within the LMS.
- Currently, 420 faculty are users of B&N at Norco College.

B. LRC Updates [presentation](#) (Jimenez)

- See link above for presentation slides.
- Albert Jimenez presented and is our new LRC director.
- LRC needs research-based academic support. Need faculty to serve as pilots and to identify student candidates.
- LRC has applied for Level 1 and Level 2 CRLA (College Reading and Learning Association) Certification. This would certify our tutor training programs, putting our LRC on the map.
- Would like to work more closely with the senate and faculty to ensure students are being served effectively.
- Senate will provide a standing opportunity for the LRC to report out at meetings.
- The LRC will have an open house during our Flex Day, Aug. 24, from 10:45-12:15.

C. Proposal for Prison Education (Reece)

- Dr Reece presented a proposal for the possibility of teaching courses at the California Correctional facility, located behind the college.
- Postponed for next meeting.

D. Revision of [ISS Procedural Response](#) (Bader, Campo)

- Vote was taken electronically via email. Motion: Zwart; Second: Kamerin. Unanimously approved.

E. Appointment of faculty to serve on ISPC (Bader)

- Postponed for next meeting.

F. [Preferred Name and Gender AP](#) (Campo)

- Postponed for next meeting.

G. [Function Maps](#)- Standard II A (Thomas, Young, Campo)

- Update provided regarding the Senate’s subcommittees work on the function maps.

3:00

VII. Norco and District Senate Committee Reports

A. Teaching and Learning Committee (Bemiller) (#5, 10+1)

- No report.

- B. Program Review Committee (Gray) (#9, 10+1)
  - No report.
- C. Professional Development Committee (Bader) (#8, 10+1)
  - No report.
- D. Library Advisory Committee (Brockenbrough) (+1, 10+1)
  - No report.
- E. District Professional Growth & Sabbatical Leave (Brockenbrough) (#8, 10+1)
  - No report
- F. Distance Education Committee (Muto) (+1, 10+1)
  - June 1 will have the all faculty meeting in CSS 217 during college hour to discuss the possible change of LMS from Black Board to Canvas. Dr Regino, director of Open Campus will be there to answer any questions.
- G. Curriculum Committee (Johnson) (#1, #2, 10+1)
  - The new deadline for submission into META of all course and program proposals to be included in the 2018/19 RCCD catalog is September 29, 2017. Proposals may be submitted after this deadline, but inclusion in the next catalog is not guaranteed. This deadline gets proposals through the entire process ( including BOT and state approval ) before scheduling begins for fall.
  - The curriculum committees are considering REA 4 as a GE course for 2017/18 - RCCD GE (Area D2).
- H. CTE Liaison (Zwart) (#4, 10+1)
  - No report.
- I. Assessment Committee (Burnett) (#5,#9, 10+1)
  - No report.
- J. Academic Planning Council (Bader)(#10, 10+1)
  - No report.

3:15

## VIII. Officer & Liaison Reports

### A. President

- 5/11/17 Jo Scott-Coe presented her distinguished faculty lecture. She did an outstanding job. Thank you to everyone who attended. Looking to change the presentations in upcoming years to a college presentation limited to the faculty member's home college and another at the Coil Theater for the Arts for community can district wide employees. Will discuss at DAS.
- 5/9/17 President Reece presented to employees a suggested philosophy regarding diversity in hiring at Norco College. Very helpful to frame our many upcoming hires to ensure a diverse workforce at Norco College and to truly embrace the need to foster diversity from within.
- Hope you all completed your senate and subcommittee surveys. They close today.
- Next Monday, May 22 have a special senate subcommittee meeting. Committees will present their reports to senators as to what was done during the semester by their committee. That will be our last meeting for the semester, so we will need to add some things to that agenda unless senators want to meet Monday June 5 (finals week).
- District Safety and Police were scheduled to come last week to answer any faculty questions regarding their request for needed supplies to keep our officers safe. If anyone has any concerns they would like directly answered by Chief Gunzel or Mike Simmons, they are more than willing to attend one of our future meetings.
- DSPC is working on updating the district strategic plan.
- Will have DEMC meeting this week and see where the district is with regards to the FTES.
- Tus. May 30, ASCCC will hold at RCC a streamlining curriculum workshop from 8:30-noon in the Bradshaw Building.
- Thurs. June 1 have our All-faculty meeting during college hour in CSS217 to discuss the possible switch of LMS from Black Board to Canvas. Dr. Regino, District Director of Open Campus will be there to answer questions.

### B. Vice President

- No report.

C. Secretary/Treasurer

D. Student Liaison

- Two surveys are being administered to students one regarding support for the existing veterans center and the other asking about the food offerings at the coral.
- Attended General Assembly occurred last weekend. Many resolutions were approved. Would like to promote some resolutions from ASNC next year.

E. RCCDFA/CCA/CTA/NEA

- MOU regarding part-time faculty hiring preference was presented to the college and was approved.

IX. Open Hearing

- Dr Reece will attend tonight the Norco town hall at 6:30 pm at the Nelly Weaver Hall to discuss the second access road into Norco College. A survey of 177 students, faculty, administrators, and community members choose as their first pick a connection to Market St. for our secondary road.

X. Adjournment