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**NORCO
COLLEGE**

AGENDA

Meeting of the Norco College Academic Senate

1:30 – 3:30 PM, May 16, 2022

<https://cccconfer.zoom.us/j/95268603627>

- 1:30 PM** **I. Call to Order**
- 1:30 PM** **II. Approval of Agenda**
- 1:35 PM** **III. Approval of Meeting Minutes from May 2, 2022**
- 1:40 PM** **IV. Open Hearing**
- 1:45 PM** **V. CTA Report** (Araceli Covarrubias, Norco College Faculty Association Representative, & Peter Boelman, Norco College Faculty Association Vice President)
- 1:50 PM** **VI. Action Item: Consideration of RCCD Drone Administrative Procedure (AP) and Drone Board Policy (BP)** (Rebecca Goldware, RCCD Vice Chancellor of Institutional Advancement & Economic Development)
District administration is proposing an AP and a BP about the use of drones within RCCD, which the Senate is being asked to approve.
- 1:55 PM** **VII. Action Item: Continuation of Virtual Meetings for the Senate** (V. Lee)
Meetings of the Senate fall under the jurisdiction of the Brown Act, which places onerous requirements for holding virtual meetings. While the Governor suspended provisions of the Brown Act to allow Senates and other public bodies to meet virtually through March 31, 2022, [AB361](#) allows Senates to meet virtually through the end of 2023 if the Senate deems a state of emergency exists. The Senate is now being asked to consider whether virtual meetings are necessary for the next 30 days. (This decision must be reevaluated every 30 days by a vote of the Senate.)
- 2:00 PM** **VIII. Action Item: Consideration of the Program Review Committee Charter** (Tim Russell, Chair of Program Review) (*second read*)
Program Review is asking the Senate to approve the charter document the committee created and approved.
- 2:05 PM** **IX. Action Item: Consideration of the Course Materials Affordability Committee (CMAC) Charter** (Sarah Burnett, Chair of CMAC) (*second read*)
CMAC is asking the Senate to approve the charter document the committee created and approved.

- 2:10 PM** **X. Action Item: Consideration of Faculty Team Leads for Guided Pathways and Equity Project Team Leads for 2022-2024** (Melissa Bader, Professor of English)
 The Guided Pathways and Equity groups are recommending two faculty members to serve as Guided Pathways and Equity Project Team Leads for 2022-2024. Each lead will receive 0.2000 reassignment time. This opportunity was presented to faculty via [email on April 22, 2022](#), and interested parties were given one week to respond. The Senate is being asked to approve these recommendations.
- 2:15 PM** **XI. Action Item: Senate [Policy on Online Teaching Certification](#)** (Sarah Burnett, Chair of Distance Education Committee)
 Last Spring, the Senate approved a policy for certifying/recertifying faculty members to teach online. Since then, the certification courses have evolved and morphed. Thus, DEC is seeking to modify the language in the original agreement, which it is asking the Senate to approve.
- 2:25 PM** **XII. Action Item: Consideration of a Request to Change a Previously Approved Full-time Faculty Hire from Business to Biology** (Patty Worsham, Chair of APC)
 The faculty in the Business (BUS) discipline want to offer the hire that BUS was awarded in Fall 2019 to Biology (BIO). BUS feels it can no longer support a new hire due to enrollment declines in its classes, and BIO is the next discipline on the [Fall 2021 full-time faculty hiring priority list](#). APC has approved this request, and the committee is asking for the Senate’s approval.
- 2:30 PM** **XIII. Action Item: [Fall 2022 Academic Senate Meeting Schedule Proposal](#)** (V. Lee)
 The Senate is being asked to approve a meeting schedule for the Academic Senate in Fall 2022.
- 2:35 PM** **XIV. Action Item: Consideration of Revisions of/Additions to RCCD Board Policies** (V. Lee)
 RCCD is in the process of updating its Board Policies (BPs). To start this process, the Senates at the three Colleges are being asked to approve those BPs in which no or only minor revisions are being suggested, which consist of the following ~~18~~ 11 BPs:
- [BP 2000 Academic Rank](#)
 - [BP 2005 Academic Senates](#)
 - [BP 2023 Minimum Class Size](#) (also replace “CTA” with “Faculty Association”)
 - [BP 2030 Academic Freedom](#)
 - ~~[BP 2050 Articulation](#)~~
 - [BP 2060 Delineation of Functions Agreements](#)
 - ~~[BP 2070 Course Auditing and Auditing Fees](#)~~
 - [BP 2106 Nursing Programs](#)

- [BP 2226 Multiple and Overlapping Enrollments](#)
- ~~[BP 2240 Academic Renewal](#)~~
- ~~[BP 2270 Attendance Reporting](#)~~
- ~~[BP 2300 Field Trips and Excursions](#)~~
- [BP 2500 Accreditation](#)
- [BP 2525 Institutional Effectiveness](#)
- [BP 2630 Career and Tech Customer Fees](#)
- ~~[BP 2710 Intellectual Property and Copyright](#)~~
- ~~[BP 2720 Computer and Network](#)~~
- [BP 2750 Use of Copyrighted Material](#)

The remainder of the BPs will be presented to the Senates in Fall 2022.

2:45 PM **XV. Action Item: Mentor Selection Process for the Region 9 Rising Faculty Fellowship Program** (Kimberly Bell, Academic Senate Vice President and President-Elect)

Faculty were notified about an opportunity to become a faculty mentor in the Region 9 Rising Faculty Fellowship Program, and seven faculty members expressed interest. In accordance with [AP 7200](#), those interested individuals will be interviewed by a committee composed of members of the Academic Senate, administration, and HR, and that committee is expected to select two faculty mentors for the program. The Senate is being asked to approve this process.

2:50 PM **XVI. Officer Reports**

- A. Secretary/Treasurer (Kim Kamerin)
- B. Vice-President (Kimberly Bell)
- C. President (Virgil Lee)

2:55 PM **XVII. College Reports**

- A. Associated Students Senator of Finance (Aneesa Kashif)
- B. President (Monica Green)
- C. Vice President of Academic Affairs (Sam Lee)

3:00 PM **XVIII. Standing Committees & Liaisons Reports**

- A. Academic Senate Standing Committees: APC, Assessment, CMAC, Curriculum, DE, FPDC, LGBTQ+ Advocates, Library/LRC, Program Review, TLC
- B. Academic Senate Liaisons: Accreditation, CSEA, CTE, DBAC, DEMC, DSPC, Guided Pathways, Prison Education Program, Equity, PGSL

3:05 PM **XIX. Discussion Item: Disability Resource Center Testing Space** (Greg Ferrer, Director of the Disability Resource Center)

The DRC is experiencing space limitations in meeting student test-accommodation requests, which it is bringing to the Senate as a prelude to future discussions.

3:10 PM **XX. Discussion Item: 2022 Norco College Commencement** (Mark Hartley, Dean of Student Life)

Our Dean of Student Life would like to talk with the Senate about the details of our first in-person commencement ceremony since the beginning of the pandemic.

3:20 PM **XXI. Discussion Item: [2022 Survey of Effectiveness for the Academic Senate](#)** (V. Lee)

The Senate will review the results of the 2022 Survey of Effectiveness for the Academic Senate.

~~**3:25 PM** **XXII. Information Item: Introduction of Student Equity Plan Project Team**
(Dominique Hitchcock and Gustavo Ocegüera, Co-Chairs of the Student Equity Plan Project Team)~~

~~The leaders of the Student Equity Plan Project Team will introduce its members, describe its focus, and provide its timeline.~~

3:30 PM **XXIII. Adjournment**

<p style="text-align: center;">Spring 2022 Academic Senate Meeting Schedule</p> <p style="text-align: center;">February 28, 2022 March 7, 2022 March 21, 2022 March 28, 2022 April 4, 2022 April 18, 2022 May 2, 2022 May 16, 2022</p>

<p><i>10+1</i></p> <p>California AB 1725 and Title V §53200</p>
<ol style="list-style-type: none">1. Curriculum including establishing prerequisites and places courses within disciplines2. Degree and certificate requirements3. Grading policies4. Educational program development5. Standards or policies regarding student preparation and success6. Policies for faculty professional development activities7. District and college governance structures, as related to faculty roles8. Faculty roles and involvement in accreditation processes, including self-study and annual reports9. Processes for program review10. Processes for institutional planning and budget development11. Other academic and professional matters as mutually agreed upon between the governing board and the Academic Senate