

Persons requiring a disability-related accommodation to participate in the Norco College Academic Senate meeting, including materials in alternate formats, may request such service from Disability Resource Center (DRC) at 951-372-7070. (Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5)



**NORCO
COLLEGE**

AGENDA

Meeting of the Norco College Academic Senate

1:30 – 3:30 PM, May 2, 2022

<https://cccconfer.zoom.us/j/95268603627>

- 1:30 PM I. Call to Order**
- 1:30 PM II. Approval of Agenda**
- 1:35 PM III. Approval of Minutes from Meeting of April 18, 2022**
- 1:40 PM IV. Open Hearing**
- 1:45 PM V. CTA Report** (Araceli Covarrubias, Norco College Faculty Association Representative, & Peter Boelman, Norco College Faculty Association Vice President)
- 1:50 PM VI. Action Item: Consideration of the Program Review Charter** (Tim Russell, Chair of Program Review) (*first read*)
Program Review is asking the Senate to approve the charter document the committee created and approved.
- 1:55 PM VII. Action Item: Consideration of the Course Materials Affordability Committee (CMAC) Charter** (Sarah Burnett, Chair of CMAC) (*second read*)
CMAC is asking the Senate to approve the charter document the committee created and approved.
- 2:05 PM VIII. Action Item: Request for Faculty Members to Serve On Guided Pathways Special Project In Summer** (Ashlee Johnson)
Guided Pathways will be supporting a special project this summer involving faculty members. This opportunity was [presented to faculty via email](#) on April 22, 2022, and interested parties were given one week to respond. Current faculty members of the GP&E/LFM team were automatically included, and four more were selected. The Senate is being asked to approve these eight faculty members for this special project.
- IX. Action Item: Request for Faculty Members to Serve On Grants Advisory Panel** (V. Lee and Gustavo Ocegüera, Dean of Grants and Student Equity Initiatives)
The GAP is seeking full- and part-time faculty members, which was [announced to faculty via email](#) on April 17, 2022. The GAP is asking for the approval of faculty members who responded to that announcement.

X. Action Item: Request for Dean Damon Nance to Serve as the Administrative Co-Chair of the Course Material Affordability Committee (Sarah Burnett, Chair of CMAC)

Non-faculty Co-Chairs of Senate subcommittees require Senate approval. In this regard, CMAC is requesting the Senate approve Damon Nance as its administrative Co-Chair.

XI. Action Item: Request for Dean Quinton Bemiller to Serve as the Administrative Co-Chair of the Distance Education Committee (Sarah Burnett, Chair of DEC)

Non-faculty Co-Chairs of Senate subcommittees require Senate approval. In this regard, DEC is requesting the Senate approve Quinton Bemiller as its administrative Co-Chair.

2:10 PM XII. Action Item: Senate Policy on Certification and Recertification for Teaching Online (Sarah Burnett, Chair of Distance Education Committee)

Last Spring, the Senate approved a policy for certifying/recertifying faculty members to teach online. Since then, the certification courses have evolved and morphed. Thus, DEC is seeking to modify the language in the original agreement, which it is asking the Senate to approve.

2:20 PM XIII. Action Item: Full-time Faculty Replacement Hire Recommendations (Patty Worsham, Chair of APC)

APC has approved replacement hires for a full-time faculty member in both English and Business and is asking the Senate approve this request.

2:25 PM XIV. Action Item: Request to Change a Previously Approved Full-time Faculty Hire from Business to Biology (Patty Worsham, Chair of APC)

The faculty in the Business (BUS) discipline want to offer the hire that BUS was awarded in Fall 2019 to Biology (BIO). BUS feels it can no longer support a new hire due to enrollment declines in its classes, and BIO was the next on the list for the Fall 2019 hiring priority list. APC has approved this request, and the committee is asking that the Senate approve this request.

2:30 PM XV. Action Item: Hosting the Distinguished Faculty Lecture at Norco College (V. Lee)

The Distinguished Faculty Lecture (sponsored by the Academic Senate) is the highest honored bestowed upon faculty members in RCCD, with its winners rotating between the colleges. The recipient of this honor gives a lecture at both their home college and the district office, the latter of which is to be live-streamed to the campuses. This year's presentation recently took place, but there was a technical problem that prevented the event from being live-streamed. Thus,

the Senate is being asked to consider hosting the Distinguished Faculty Lecture at Norco College sometime over the next month.

- 2:35 PM** **XVI. Officer Reports**
- A. Secretary/Treasurer (Kim Kamerin)
 - B. Vice-President (Kimberly Bell)
 - C. President (Virgil Lee)
- 2:40 PM** **XVII. College Reports**
- A. Associated Students Senator of Finance (Aneesa Kashif)
 - B. President (Monica Green)
 - C. Vice President of Academic Affairs (Sam Lee)
- 2:50 PM** **XVIII. Standing Committees & Liaisons Reports**
- A. Academic Senate Standing Committees: APC, Assessment, CMAC, Curriculum, DE, FPDC, LGBTQ+ Advocates, Library/LRC, Program Review, TLC
 - B. Academic Senate Liaisons: Accreditation, CSEA, CTE, DBAC, DEMC, DSPC, Nominations Committee, Guided Pathways, Prison Education Program, Equity, PGSL
- 3:00 PM** **XIX. Discussion Item: Program Dashboard** (Greg Aycock, Dean of Institutional Effectiveness)
- The Institutional Effectiveness group will present the concept of a district Program Dashboard that would provide data on the various programs at each of the colleges.
- 3:10 PM** **XX. Discussion Item: Disability Resource Center Testing Space** (Leona Vassale, Disability Specialist)
- The DRC is experiencing space limitations in meeting student test-accommodation requests, which it would like to discuss with the Senate.
- 3:20 PM** **XXI. Discussion Item: Meeting Times for Senate Sub-Committees** (Sarah Burnett, Chair of the Distance Education and Course Materials Affordability Committees)
- It is becoming increasingly difficult for Senate subcommittees to meet during College Hours. Thus, the Senate is being asked to discuss designating alternate time windows for meetings of Senate subcommittees.
- 3:30 PM** **XXII. Adjournment**

Spring 2022 Academic Senate Meeting Schedule

~~February 28, 2022~~

~~March 7, 2022~~

~~March 21, 2022~~

~~March 28, 2022~~

~~April 4, 2022~~

~~April 18, 2022~~

May 2, 2022

May 16, 2022

10+1

California AB 1725 and Title V §53200

1. Curriculum including establishing prerequisites and places courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. Policies for faculty professional development activities
7. District and college governance structures, as related to faculty roles
8. Faculty roles and involvement in accreditation processes, including self-study and annual reports
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as mutually agreed upon between the governing board and the Academic Senate