

<div> <div>Summer 2018 Schedule Grid Norco College</div> <div>6-week schedule - MONDAY through THURSDAY (July 4th holiday is on a WEDNESDAY - lost instructional time MUST BE appropriately allocatd across remaining days)</div> </div>										
	Catalog Hours									
	Daily Student Contact Hour (DSCH) Scheduling									Positive Attendance Scheduling
	54 hours Lecture	54 hours Lecture 18 hours Lab	54 hours Lecture 54 hours Lab	72 hours Lecture 18 hours Lab	72 hours Lecture	90 hours Lecture	36 hours Lecture 54 hours Lab	36 hours Lecture 72 hours Lab	90 hours Lecture 18 hours Lab (foreign languages)	90 hours Lecture 18 hours Lab option (foreign languages ONLY)
Morning/Afternoon Schedule										
Days	MTWTh (four meetings)	MTTh ONLY (three meetings) <i>do not use 3-day schedule for LEC without LAB</i>	MTWTh (four meetings)	MTTh ONLY (three meetings)	MTWTh (four meetings) ENDS on 7/15/2017	MTWTh (four meetings)	MTWTh - Lecture & Lab (four meetings)	MTWTh - Lecture & Lab (four meetings)	MTTh ONLY Lecture & Lab (three meetings)	MTWTh - Lecture (four meetings) <i>and</i> MTTh ONLY - Lab (three meetings)
# of 10-minute Breaks	1 during LEC	2 during LEC NA during LAB	1 during LEC 1 during LAB	3 during LEC NA during LAB	2 during LEC	2 during LEC	NA during LEC 1 during LAB	NA during LEC 2 during LAB	4 during LEC NA during LAB	2 during LEC NA during LAB
Session Time	08:00AM to 10:10AM	08:00AM to 10:50AM (Lec) 11:00AM to 11:50AM (Lab)	08:00AM to 10:10AM (Lec) 10:20AM to 12:30PM (Lab)	08:00AM to 11:50PM (Lec) 12:00PM to 12:50PM (Lab) <i>(see supplemental grid for complete daily schedule)</i>	08:00AM to 11:05AM	08:00AM to 11:35AM	08:00AM to 09:20AM (Lec) 09:30AM to 11:40AM (Lab)	08:00AM to 09:20AM (Lec) 09:30AM to 12:20PM(Lab)	08:00AM to 12:50PM (Lec) 01:00PM to 01:50PM (Lab)	MTWTh 08:00AM to 11:35AM (Lec) <i>and</i> MTTh 11:45AM to 12:35PM (Lab)
	10:35AM to 12:45PM				10:35AM to 01:40PM					
	01:00PM to 03:10PM	01:00PM to 03:50PM (Lec) 04:00PM to 04:50PM (Lab)	01:30PM to 03:40PM (Lec) 03:50PM to 06:00PM (Lab) <i>to stay on grid - may not be able to schedule LEC & LAB in same room please consider LAB setup time</i>		01:35PM to 04:40PM	01:00PM to 04:35PM	01:00PM to 02:20PM (Lec) 02:30PM to 04:40PM(Lab)	01:00PM to 02:20PM (Lec) 02:30PM to 05:20PM(Lab)	01:00PM to 05:50PM (Lec) 06:00PM to 06:50PM (Lab)	
Evening Schedule										
Days	MTWTh ONLY (four evenings)	MTTh ONLY (three evenings)	MTWTh (four evenings)	MTTh ONLY (three evenings)	MTWTh (four evenings)	MTWTh (four evenings)	MTWTh - Lecture & Lab (four evenings)	MTWTh - Lecture & Lab (four evenings)	MTTh ONLY Lecture & Lab (three meetings)	MTWTh - Lecture (four evenings) <i>and</i> MTTh ONLY - Lab (three evenings)
# of 10-minute Breaks	2 during LEC	2 during LEC NA during LAB	1 during LEC 1 during LAB	3 during LEC NA during LAB	2 during LEC	2 during LEC	NA during LEC 1 during LAB	NA during LEC 2 during LAB	4 during LEC NA during LAB	2 during LEC NA during LAB
Session Time	05:30PM to 07:40PM or 06:00PM to 08:10PM	05:30PM to 08:20PM (Lec) 08:30PM to 09:20PM (Lab)	05:15PM to 07:25PM (Lec) 07:35PM to 09:45PM (Lab) <i>to stay on grid - may not be able to schedule LEC & LAB in same room please consider LAB setup time</i>	<i>(see supplemental grid for complete daily schedule)</i> 05:00PM to 08:30PM (Lec) 09:00Pm to 9:50PM (Lab) <i>are suggestions but not optimal.</i>	05:30PM to 08:35PM or 06:00PM to 9:05PM	05:30PM to 09:05PM or 06:00PM to 09:35PM	05:30PM to 06:50PM (Lec) 07:00PM to 09:10PM (Lab) <i>times may shift 30 minutes for 6PM start</i>	05:30PM to 06:50PM (Lec) 07:00PM to 09:50PM (Lab)	03:15PM to 08:05PM (Lec) 08:15PM to 09:05PM(Lab)	MTWTh 05:00PM to 08:35PM (Lec) <i>and</i> MTTh 08:45PM to 09:35PM (Lab)

ALL labs need to be scheduled - NO TBA labs during intersession

if LEC & LAB are scheduled into the same room, passing period may be reduced to 5 min., however, do**NOT** eliminate passing period

if LEC & LAB are scheduled into the different room, passing period must be at least 10 min.

if you believe that you must go "off the grid" - please check with a DOI**first** - the goal is to create a student-centered schedule that minimizes overlapping start/end times while maximizing instituional room utilization

To maintain DSCH scheduling: every scheduled day of instruction MUST contain the same lecture and lab hours of instruction ... that is, every day must look the same

To account for 6-week intersession with **23 meeting days** (4 meeting days/week) with one Wednesday holiday**OR** 18 meeting days (3 meeting days/week) - sections meeting only MWTH

developed in collaboration with R. Bajaj (District Institutional Data & Reporting)

updated | 02/10/16 | jgp