



Academic Planning Chairs

April 10, 2026

8:30am - 11:00am

Location: **HUM-111** and

Zoom: <https://rccd-edu.zoom.us/j/81071365417>

Voting members of APC must attend in-person.

Minutes

Present Committee Members (19)

Patty Worsham, APC Chair of Chairs; Business & Management (*Chair*)

Courtney Doussett, APC Co-Chair; Dean of Instruction: MECSGD and NSHK

Ashley Etchison, APC Co-Chair; Dean of Instruction: ATA, BM and HPS

Roger Perez, APC Co-Chair; Dean of Instruction: CHL, SBS and VAPA

Maria Adams, Human and Public Services (*Co-Chair*)

*Sean Davis, Counseling Department (*Co-Chair*)

James Finley, Math, Engineering, Computer Science & Game Development (*Co-Chair*)

Teresa Friedrich Finnern, Natural Sciences, Health & Kinesiology (*Co-Chair*)

Alexis Gray, Social & Behavioral Sciences (*Co-Chair*)

Ashlee Johnson, Math, Engineering, Computer Science & Game Development (*Co-Chair*)

Starlene Justice, Natural Sciences, Health & Kinesiology (*Co-Chair*)

Kim Kamerin, Visual & Performing Arts (*Chair*)

*Jethro Midgett, Counseling Department (*Co-Chair*)

Jeff Mulari, Math, Engineering, Computer Science & Game Development (*Co-Chair*)

Sara Nafzgar, Communication, Humanities & Languages (*Co-Chair*)

Lindsay Owens, Natural Sciences, Health & Kinesiology (*Assistant Chair*)

Tim Russell, Social & Behavioral Sciences (*Co-Chair*)

Paul VanHulle, Applied Technologies, and Apprenticeship (*Co-Chair*)

Suzanne Witmer, Natural Sciences, Health & Kinesiology (*Co-Chair*)

Kara Zamiska, Social & Behavioral Sciences (*Co-Chair*)

***Online attendance, non-voting**

Absent: Brady Kerr (conference), Dan Read (conference), Sigrid Williams (conference)

Visiting: Charise Allingham, Hayley Ashby, Kylie Campbell, Jacquelyn Moran-Holguin

1. Call to Order/Welcome

1.1 Approval of [Agenda](#)

- M/K. Kamerin, S/K. Zamiska, approved.

1.2 Approval of [March 6, 2026](#), minutes

- M/P VanHulle, A/A. Gray, approved.

1.3 Comments from the Public (4-minute limit)

- No public comments.

2. Action Items

2.1 Pathmaker – Discussion to continue or discontinue (Worsham)

- **Motion:** Discontinue PathMaker.
M/A. Gray, S/K. Kameran, 2 abstentions, approved.

3. Information Items

3.1 [Dual Enrollment/Rising Scholars](#) (Kylie Campbell)

- Spreadsheet shared with requests (green = approved; yellow = needs attention)
- Kylie's last meeting as she moves to new role with the Chancellor's office

3.2 [Honors Program Update](#) (Cameron Young)

- Honors Enrollment and Retention
- Success & Retention highlights
- Program Highlights
- Transfer Data
- Budget
- ZTC Initiative
- Key Takeaway

3.3 [Shortened Courses](#) (Bemiller/Ashby)

- Key Findings
 - Shortened courses $\approx$ 20% of total enrollment and growing
 - 8-week courses
 - Strong retention up to 91%
 - First 8-week success comparable or higher than 16-week
 - Second 8-week success lower
 - Students are not using shortened courses to accelerate completion
- What's working
 - High retention and success (especially face-to-face)
 - Increase demand for second 8-week courses
 - Students mix short term and longer-term courses to attempt more units
- Challenges
 - Lower success in second 8-week and declining online success
 - Lower consecutive enrollment (~10%)
 - Gaps in Equity and access
- Opportunities
 - Combine 8-week courses (1st + 2nd session)
 - Enhance advising efforts and increase student awareness of accelerated course offerings
 - Strengthen online course design
- Next Steps
 - Pilot paired course models in higher in demand disciplines
 - Improve student messaging
 - Investigate second 8-week success gap
 - Support Faculty with professional development

- Use available date to refine scheduling
- Possible interest in cross-college coordinator (RCC/MVC)
- Consider 7-week vs 8-week course
- Develop centralized spreadsheet for scheduling similar too (Dual enrollment)

3.4 AI Updates (Zamiska)

- Students figured out how to get around Respondus by using virtual monitors.
- Raising concerns about academic integrity and instructional practices.

3.5 Tech-It-In-Two (Gray)

- PowerBI dashboard available that faculty to view student data related to major.
- **FERPA** concerns noted due to identifiable student information

4. Discussion Items

4.1 [Assessment-Disaggregated outcomes](#) (Hayley Ashby)

- Assessment discussion and how this data should be used

4.2 [New Faculty Prioritization - New Process](#) (Worsham)

- **Process Updates**
 - Draft form includes President's vision as a required component
 - Concerns:
 - Time constraints for 1:1 meetings with President.
 - Risk of inconsistent messaging
 - Need for DOIs to be included in discussions.
 - Recommendations:
 - Present President's vision at Fall APC to inform program review cycle.
- **Timeline**
 - Ongoing review will continue through the May meeting
 - Prioritize a balance between timely action and thoughtful execution
- **Faculty Hiring Integrity Discussion**
 - Emphasized the need to follow APC-approved rankings
 - Concern raised:
 - Rising Scholars Counselor (2024) being changed to:
 - 0.8 General Counselor
 - 0.2 Rising Scholars
 - Key Issue:
 - Changes made after approval undermine transparency and the integrity of the process
 - Recommendation:
 - If the position can't be filled as approved, send it back to APC for review
- **Final Approved Ranking (Oct 2024 – Gray/Finley):**
 - i. POL
 - ii. ADJ

- iii. Counselor–CRC
- iv. ETS
- v. HIS
- vi. Counselor–DRC
- vii. MUS
- viii. PSY
- ix. ANT
- x. ART
- xi. SPA
- xii. ETS
- xiii. Counselor–MOC
- xiv. Counselor–Generalist
- xv. Counselor–Generalist
- xvi. SOC

5. 10:00 a.m. Reports

5.1 Academic Senate

- Communication and Monitoring language passed
- CPL equity discussion: proposal to allow CPL with 50% coursework requirement.
- Concerns about faculty exposure from disaggregated SLO data → potential FA negotiation

5.2 College Council

- No report

5.3 District Enrollment Management

- 5% annual growth target remains
- Financial stability concerns raised

5.4 CTA

- No report

5.5 VPAA Report

- Improve communication about class cancellations, especially for Associate Faculty
- Recommendation: Include clear guidelines in welcoming communications
- Develop Associate Faculty orientation (Hybrid/ Canvas based)
- Reminder: Closely monitor follow-up evaluations
- **Enrollment Update:** Late-start enrollment up 3% post-census
- Cybersecurity Training required: (deadline passed but still available)
- SPR opportunities forthcoming (Standard of Care Focus)

5.6 Dean's Reports

- No report (out of time) [OBJ]

5.7 Counseling Report

- No report (out of time) [OBJ]

6. Other

- HR Recruitment Liaison Introduction

- Jacquelyn Moran-Holguin
- 14 ongoing hires
- Chairs please remind faculty to respond to hiring committee scheduling emails (Doodle Polls)

7. 10:55 a.m. Good of the Order

- Meeting adjourned at 11:05am
- Lindsay Owens requested Chairs to remind their faculty to complete Standard of Care Survey

Next meeting

May 8, 2026

Location: HUM-111

Zoom: <https://rccd-edu.zoom.us/j/81071365417>