



Academic Planning Chairs Agenda

October 3, 2025

8:30am - 11:00am

Location: **HUM-111** and

Zoom: <https://rccd-edu.zoom.us/j/81071365417>

Voting members of APC must attend in-person.

Committee Members (23)

Patty Worsham, APC Chair of Chairs; Business & Management (*Chair*)

Courtney Doussett, APC Co-Chair; Dean of Instruction: MECSGD and NSHK

Ashley Etchison, APC Co-Chair; Dean of Instruction: ATA, BM and HPS

Roger Perez, APC Co-Chair; Dean of Instruction: CHL, SBS and VAPA

Maria Adams, Human and Public Services (*Co-Chair*)

Peggy Campo, Natural Sciences, Health & Kinesiology (*Co-Chair*)

Sean Davis, Counseling Department (*Co-Chair*)

James Finley, Math, Engineering, Computer Science & Game Development (*Co-Chair*)

Alexis Gray, Social & Behavioral Sciences (*Co-Chair*)

Ashlee Johnson, Math, Engineering, Computer Science & Game Development (*Co-Chair*)

Starlene Justice, Natural Sciences, Health & Kinesiology (*Co-Chair*)

Kim Kamerin, Visual & Performing Arts (*Chair*)

Brady Kerr, Visual & Performing Arts (*Assistant Chair*)

Jethro Midgett, Counseling Department (*Co-Chair*)

Jeff Mulari, Math, Engineering, Computer Science & Game Development (*Co-Chair*)

Sara Nafzgar, Communication, Humanities & Languages (*Co-Chair*)

Lindsay Owens, Natural Sciences, Health & Kinesiology (*Assistant Chair*)

Dan Reade, Communication, Humanities & Languages (*Co-Chair*)

Tim Russell, Social & Behavioral Sciences (*Co-Chair*)

Paul VanHulle, Applied Technologies, and Apprenticeship (*Co-Chair*)

Sigrid Williams, Human and Public Services (*Co-Chair*)

Suzanne Witmer, Natural Sciences, Health & Kinesiology (*Co-Chair*)

Kara Zamiska, Social & Behavioral Sciences (*Co-Chair*)

1. 8:30 a.m. Call to Order/Welcome

1.1 Approval of Agenda

1.2 Approval of [September 12th, 2025 Minutes](#)

1.3 Comments from the Public

The Norco College Academic Planning Chairs invites comments from the public regarding any matters within the jurisdiction of the Academic Planning Chairs. Due to the Ralph M. Brown Act, the Academic Planning Chairs cannot address or respond to comments made under Public Comment. Comments should be no more than four (4) minutes in length.

2. 8:35 a.m. Action Items

2.1 [APC Bylaws](#)

2.2 JFK 5 Cap Policy

2.3 Faculty Rankings

- i. Instructional- ETS
- ii. Instructional – Art
- iii. Planning and Development: Equity Programs (make the MOC adjunct position full-time)
- iv. Instructional- ENE
- v. Student Services- Special Programs -DSPS-DRC Counselor
- vi. Student Services-Advising and Counseling- general counselor

3. Information Items

3.1 [Standardized Accounting Method \(SAM\)](#)

3.2 CRC & Dual Enrollment Update (Campbell)

3.3 [CPL Forms are due no later than 10/23 and other information items](#) (Williams)

4. Discussion Items

4.1 None

5. 10:00 a.m. Reports

5.1 [Academic Senate](#)

5.2 College Council

5.3 District Enrollment Management

5.4 CTA

5.5 [VPAA Report](#)

5.6 Dean's Reports

5.7 Counseling Report

6. 10:30 a.m. Other

6.1 Educational Resource Advisors/Counselors

7. 10:55 a.m. Good of the Order

Next meeting

November 14, 2025

Location: HUM-111

Zoom: <https://rccd-edu.zoom.us/j/81071365417>