

Norco College
Academic Planning Council Retreat
Scheduling Alignment

September 13 and 14, 2018
9:00am-5:00pm

September 13, 2018

8:30am-5:00pm

Thursday:

- I. Welcome & Introductions
- II. Opening – Reminder of frustration in trying to create a student schedule from Faculty Flex (perhaps those who participated can share briefly)
- III. Current Guiding Principles in Schedule Creation
 - a. Activity: Brainstorm principles applied in course scheduling
 - b. Debrief: Share & identify common principles
- IV. Spring 2018 Schedule
 - a. Activity: Spring 2018 Mapping Across Zones by General Education Area (See Schedule Printout)
 - b. Debrief: Discussion regarding guiding principles in practice (See Spring 2018 Schedule Discussion Handout)
- V. Connecting Guiding Principles and Course Scheduling Presentation
- VI. Closing: Share a thought or question in response to any of the activities, information, or emotions you experienced today

September 1, 2018

8:30am-1:00pm

Friday:

- I. Review Spring 2018 Visual Representations & Share New Thoughts/Revelations
- II. Spring 2019 Planning using Map & Structure
- III. Winter 2019 Planning using Draft Schedule
- IV. “Be the Student”
 - a. Activity: Select a semester from an ADT Pathway and create a schedule
 - b. Debrief: Share Experience of planning
- V. Review 2019 Map & Structure
- VI. Next Steps - APC Email/Communication
- VII. Closing: What are collective next steps? What are opportunities can we leverage, what barriers do we need to prepare for?