



Institutional Effectiveness & Governance Council

Meeting Minutes for November 10, 2022, 12:50 pm to 1:50 pm

In Person: CSS 217 and via zoom: <https://rccd-edu.zoom.us/j/84579298128?pwd=THRNOQTRCV3NMS1JaOmZWaE1NRHJMdz09>

Meeting ID: 991 5567 1412

Meeting Participants

Council Members Present:

Ms. Makenna Ashcraft, Dr. Greg Aycock, Ms. Caitlin Busso, Dr. Greg Ferrer, Dr. Mark Hartley, Dr. Tenisha James, Ms. Ashlee Johnson, Mr. Dan Reade, Dr. Tim Russell and Ms. Leona Vassale

Council Members Not Present:

Ms. Ruth Leal, Mr. Alex Spencer and Ms. Dana White

Guest(s):

Ms. Denise Terrazas, Ms. Charise Allingham, Mr. Aldo Yanez and Ms. Tricia Hodawanus

Recorder:

Ms. Desiree Wagner

1. Call to Order

- Time 12:54 PM

2. Action Items

2.1 Approval of Agenda (Dr. Tim Russell /Ms. Caitlin Welch)

- Approved by consensus.

2.2 Approval of October 27, 2022, Meeting Minutes (Mr. Dan Reade /Dr. Greg Aycock)

- Approved by consensus.

3. Discussion Items

3.1 The use of video/audio recordings being included as additional records of official council/committee meetings (Ms. Vassale)

- Members indicated that recordings could be a useful tool as long as used appropriately in the spirit of collegiality.
- There was some concern with alignment across the college on the matter and hesitancy to create new policy based on minimal feedback.
- Several options and recommendations were proposed including a recommendation for IEGC Co-Chairs to hold a discussion at the All Councils Co-Chair meeting to get more feedback and gain alignment.

3.2 Overview of IEGC's Scope and Purview for Future Planning (Ms. Johnson)

- Develop a robust timeline and having a clear vision of where items need to go amongst council deliverables.
- BP 4005 that contains the relevant language/description of when the Board will generally accept Academic Senate decisions and when the Board will consider Academic Senate decisions.

3.3 Rankings Discussion of NC Equity Audit Recommendations

- IEGC held a discussion about the potential of requesting the IEGC definitions sub-group help define a common language around equity.
- Interest in developing a process to support institutional feedback and communication.
- Review and confirm which items are attached to our EMP Goals

3.4 NACCC Campus Climate Survey (Dr. James & Dr. Aycock)

- Staff received an email by External sender on behalf of Dr. Monica Green. The survey evaluates staff racial and diversity experiences at Norco College. All members are encouraged to respond to the survey.

4. Good of the Order

5. Future Agenda Topics

- 5.1 Process to make technical updates to the SPGM for addition of a new entity. (e.g., Counseling Academic Department)**
- 5.2 SPGM Addendum for 2021-2022**
- 5.3 2022-2023 NC Council Hybrid Meeting Roles**
- 5.4 Create a Resource Request Process/ Rubric ad hoc group.**
- 5.5 Spring - IEGC Email Account**

6. Adjournment

- 1:50 pm

Next Meeting

Date: February 23, 2023

Time: 12:50pm to 1:50 pm

In Person: CSS 217

IEGC Purpose

The Institutional Effectiveness & Governance Council (IEGC) coordinates, discusses, and makes recommendations regarding functions, plans, and activities related to mission, academic quality, institutional effectiveness, institutional integrity, leadership, and governance. The IEGC provides leadership and retains responsibility for ACCJC Standards I and IV, while serving as a communication link to the rest of the college regarding strategic and operational matters associated with their assigned Educational Master Plan objectives. The IEGC makes recommendations to the College Council, Academic Senate and the Vice President of Planning & Development.