

	Onboarding	0-15 Units	16-30 Units
Academic Completion	<ol style="list-style-type: none"> 1. Mandate in person orientation for first time students, led by student workers, include campus tour-Special programs/resources 2. With possible exemption or online for students who have previously attended college 3. Assistance with registration 4. EduNav 5. Canvas/Hybrid 6. Smart Measures 7. Book counselor apt. 8. Send SARS email/text reminder for FALL counselor appointment or use student workers for reminders 9. Introduce Engagement Center 10. Review AOC 11. FASFA 	<ol style="list-style-type: none"> 1. Mandatory Counselor Appointment. 2. Career exploration/ living wages 3. End goal 4. Comp SEP 5. Attend career and transfer fair. Promote student activities/resources. 6. Online tools 7. ADT 8. Transfer/TAG 9. TAP TOOL 10. CHECKLIST 11. Bring AP/H.S. Trans. 	<ol style="list-style-type: none"> 1. Check in 2. Define goals 3. Transfer 4. TAG 5. TAP 6. Checklist 7. Review Academic Standing
Career	Assessment of Career Readiness: Undecided [U] Students Informed [I] Students Decided [D] Students	U: Future planning (GUI Directive) I: Career Assessment (GUI, Online, Workshop) D: Counseling/Major Validation	U/I: Decision making with support & validation D: Information, interviews, job shadowing, related association
Resource & Support	Wellness/Counseling domains - check-in with student - how is it going, congrats, etc <ol style="list-style-type: none"> 1. Connecting student to support services: programs 2. Apply for FAFSA/scholarships 3. Identify Educational and career goals - If ADT discuss benefits, timelines, application 4. Cert/AS/Transfer 5. CSU/Private? 	Wellness/Counseling domains - check-in with student - how is it going, congrats, etc <ol style="list-style-type: none"> 1. Connecting student to support services: programs 2. Comprehensive semester by semester plan 3. Review major preparation 4. Review semester by semester plan 5. Reviewing Course selection 6. Connection between career and major 7. Review career-based living 	Wellness/Counseling domains - check-in with student - how is it going, congrats, etc <ol style="list-style-type: none"> 1. Support services/programs 2. TAP 2. Confirm career/major decision 3. If ADT discuss benefits, timelines, application 4. Review semester by semester plan and courses still needed 5. Discuss Academic Renewal if an option

	<ul style="list-style-type: none"> 6. Discuss the C of OAC as abbreviated Ed Plan - first couple terms 7. Explain Placement and discuss AP and High school transcripts 8. Discuss the importance of school, work, life balance 9. Discuss a balanced course plan/schedule 10. Introduction to career assessments 11. Suggest GUI courses as appropriate 12. Refer to Student Engagement Center - email, password, etc 13. Review Registration Process/EduNav 14. Share Norco Resources, Programs, and Services 15. Invitation to return or email 	<ul style="list-style-type: none"> wages 8. Connect with Faculty Advisor 9. Important Key deadlines for transfer 10. Research different transfer institutions 11. Career Assessment 12. Visit Transfer/Career Center 13. Apply for scholarships 14. Understanding importance of grades/GPA and the permanency of grades 15. Eligibility vs competitiveness (impacted programs) 16. Suggest and refer to student success workshops 17. Have student sign up for transfer email distribution list 	<ul style="list-style-type: none"> 6. Discuss transfer deadlines including TAG and ADT and CSU/UC info 7. Discuss Norco graduation deadlines 9. Promote work experience 10. Promote Extra- curricular activities to enhance resume or personal statements 11. Promote faculty mentor relationships 12. Apply for scholarships 13. Suggest campus reps and campus tours — visit transfer center
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	31-45 Units	46-60 Units	Beyond
Academic Completion	Transfer Degrees		
Career	U/I: Information, interviews, job shadowing, related association D: Join association	Employability Skills: U/I/D	Alumni: U/I/D
Resource & Support	Wellness/Counseling domains - check-in with student - how is it going, congrats, etc 1. Connecting student to support services: programs 2. Follow up with current course load/success 3. Clarify goals 4. Provide follow up and encouragement to students 5. Review semester by semester plan 6. Suggest campus visit, apply for FA, housing, discussed plans with family 7. Provide Transfer application workshop dates 8. Meet w/Reps in transfer center 9. Discuss certification for transfer students 10. Discuss ordering transcripts 11. Review supplemental transfer application deadlines and dates 12. 13. Provide follow up to student to ensure they are attending appointments and aware of resources at transfer inst.	1. Check in with Counselor regarding transfer application 2. Advise to request official transcripts +CSU/IGETC certification, if applicable 3. Encourage campus tours 4. Advise to enroll in WK experience course 5. Advise students to apply for degree on webadvisor and review it on XGRD 6. If student is denied, discuss appeal process	1. Connect to career services 2. Attend resume, mock interview WS 3. Encourage students to seek internship opportunities 4. Become a peer mentor 5. Connect to NC Connect

Dismissal Student Interventions (Resource & Support)

Wellness/Counseling domains - check-in with student - how is it going, congrats, etc

2. Connecting student to support services: programs Review Workshop printout/dialogue
3. Update semester by semester plan
4. Use semester by semester plan to complete Readmit contract
5. Develop Personal Strategy (sem plan, sit out, resources)
6. See Student week 9 (middle of term)
7. Educational Advisor to follow up with students to schedule appointment + check-in
8. Workshops to Welcome Back
9. Classroom visits, share services with faculty
10. Dismissal workshop, more engaging to students
11. Peer mentors available to all dismissal students
12. Motivation workshop
13. Text or email to check in
14. Text reminder to those sitting out w/timeline before registration