

# ORIENTATION

Student Outcomes	Knowledge and Skills	Activities	Pillars & Factors
<p><b>Students will...</b></p> <p><b>Demonstrate ability to register for classes during assigned registration time</b></p> <p><b>Understand educational options at Norco College</b></p> <p><b>Understand program eligibility by applying to appropriate programs.</b></p>	<p><i>-Norco College options (Certification, Associates, Transfer) and personal ed. Goal</i></p> <p><i>-Navigating EduNav</i></p> <p><i>-Navigating WebAdvisor</i></p> <p><i>-How to apply for Financial Aid</i></p> <p><i>-Maintaining Eligibility (SAP)</i></p> <p><i>-Disbursement Timeline</i></p> <p><i>-A&amp;R Payment policies</i></p> <p><i>-Campus resource locations</i></p> <p><i>-Special Programs and eligibility</i></p> <p><i>-Difference between High School &amp; College</i></p> <p><i>-How to read your schedule</i></p>	<p>-In-Person, One-Day Orientations</p> <p>-Small group breakouts.</p> <p>-Sample Syllabi- Adding dates to calendar</p> <ul style="list-style-type: none"> <li>○ How to dissect what's most important</li> </ul> <p>-Edunav workshop leading to registration assistance</p> <p>-WebAdvisor overview</p> <p>-FA workshop leading to FAFSA/Dream assistance</p> <p>-Campus tours: building, campus resources, programs</p> <p>-Admissions and Records overview (fees, non-payment procedures, add &amp; deadline)</p> <p>-Special Programs eligibility overview</p> <p>-Engagement Center Overview</p> <p>-Student testimonials</p>	<p>Clarify Path</p> <p>Students are Learning</p> <hr/> <p>Connected</p> <p>Valued</p> <p>Nurtured</p>

# AUGUST

Student Outcomes	Knowledge and Skills	Activities	Pillars & Factors
Students will learn effective college tools and strategies for successful course completion.	<p>-How to read your class schedule</p> <p>-Work-School balance</p> <p>-Time management, study skills</p> <p>-Reading syllabi</p> <p>-Goal Setting</p> <p>-Drop deadlines</p> <p>-How to crash a class</p> <p>-Educational Options</p> <p>-Career vs. Major</p> <p>-Personal Comfort Zones</p> <p>-on campus involvement (clubs, jobs, learning communities)</p>	<p>- Welcome Day</p> <p>-Bridge Programs:</p> <ul style="list-style-type: none"> <li>Complete VARK questionnaire to determine preferred learning styles</li> <li>Hidden Curriculum: Taking full advantage of education</li> </ul> <p>-Sample Syllabi- Adding dates to calendar</p> <p>-Weekly planning (class, study, work, personal time)</p> <p>-How to prepare for class</p> <p>-Campus tours: building, campus resources, programs</p> <p>-Pathways workshop: What is a certificate, What is an associate's degree, what is transfer?</p> <p>-Special Programs spotlights: student testimonials (current, alumni)</p>	<p>Clarify the Path Get on a Path</p> <p>Students are Learning</p> <hr/> <p>Directed</p> <p>Focused</p> <p>Nurtured</p> <p>Connected</p>

# SEPTEMBER

Student Outcomes	Knowledge and Skills	Activities	Pillars & Factors
<p><b>Students Will...</b></p> <p><b>Demonstrate ability to use college strategies and campus resources</b></p> <p><b>Understand the impact of student engagement and connection with success/retention</b></p> <p><b>Understand educational pathway requirements through development of student educational plan</b></p>	<p><i>-Campus resources</i></p> <p><i>-Educational goals</i></p> <p><i>-How to make and prepare for a counseling appointment</i></p> <ul style="list-style-type: none"> <li><i>• Student advocacy (taking control of your counseling appointment)</i></li> </ul> <p><i>Life after college</i></p> <p><i>-Preferred study strategies</i></p> <p><i>-Time management</i></p>	<p>Resource Fair (special programs, campus resources)</p> <p>Club Rush</p> <p>Research careers, explores major/program of study</p> <p>Set university(ies)/school system of choice if pursuing transfer.</p> <p>VARK</p>	<p>Get on a Path</p> <p>Stay on the Path</p> <p>Students are Learning</p> <p>---</p> <p>Engaged</p> <p>Connected</p> <p>Focused</p> <p>Directed</p> <p>Nurtured</p>

# OCTOBER

Student Outcomes	Knowledge and Skills	Activities	Pillars & Factors
<p><b>Students will be able to identify effective financial literacy strategies</b></p> <p><b>Students will gain strategies to achieve balance between school and life demands</b></p>	<p><i>FAFSA/Foundation Scholarships</i></p> <p><i>Effective letters of recommendation</i></p> <p><i>Failing vs. Being a Failure</i></p>	<p>Financial Aid awareness event</p> <ul style="list-style-type: none"> <li>• How to save money &amp; spend wisely</li> <li>• Financial literacy</li> <li>• Scholarship workshops</li> </ul> <p>Money Matters(?): Setting a budget, looking for a job, using financial aid responsibly and strategically (CalGrant)</p> <p>Rules and professional courtesy for requesting letters of recommendation and/or references</p> <p>Adulting 101</p> <p>Online Quick tip Videos:</p> <ul style="list-style-type: none"> <li>• Mental Health (learn when you need a break)</li> <li>• Cal Fresh/SNAP</li> <li>• How to bounce back from a bad exam</li> </ul>	<p>Clarify the Path Students are Learning Stay on the path ----- Nurtured Directed Connected Focused</p>
<p>Develop a new class schedule based on educational plan for Winter and/or Spring semester and successfully register for the courses</p>	<p><i>To have familiarity with the registration process through EduNav/WebAdvisor/MyPortal.</i></p> <p><i>-Knowledge of required courses for major, certificate, and/or general education courses.</i></p>	<p><b><u>Registration Sessions</u></b></p> <p>-EDUNAV TRAINING!!! (First Time College Student)/(Returning students.) Two term Registration.</p> <p>-Ensure student have up-to-date education plan</p> <p>-Incorporate Peer Mentors</p>	<p>Clarify the Path Enter the Path -Directed -Focused</p>

## NOVEMBER

Student Learning Outcomes	Knowledge and Skills of:	Activities	Pillars & Factors
<p>Increase in number of students using academic support resources and services – (ex. LRC, tutoring, attending office hours)</p> <p>Understand Distressing strategies. Understanding stress</p>	<p><i>Knowledge of the importance of academic support resources and services. Knowledge on how to communicate with faculty.</i></p> <p>Understanding stress levels Stress/Mental Health Management</p>	<p><b><u>Academic Success Events (Prepping for finals)</u></b></p> <p>-Booth set up to offer students brief assistance with final exam preparation. Communicate importance of office hours, important workshops, and stress management activities. Offer Motivation and Encouragement.</p> <p>- Dedicate college hour to: LRC workshops, Why Office Hours are Important Workshop, Time Management Workshop, Stress Management Workshops.</p> <p>-Study Jams Sessions</p> <p><b><u>De-Stress for Success Event:</u></b></p> <ul style="list-style-type: none"> <li>- Movie night</li> <li>- Origami challenge was successful at JFK</li> <li>- Free Massages have been offered by local masseuse students needing to log hours.</li> <li>- Hand out final care package with pencils scantrons, blue book, healthy snacks</li> <li>- Recommend Participation in De-Stress Dog Event Activity</li> </ul>	<p>Stay on the Path Clarify the Path</p> <p>-Nurtured -Engaged -Connected</p>

## DECEMBER

Student Learning Outcomes	Knowledge of:	Activities	Pillars & Factors
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Understand Distressing strategies.	Understanding of stress levels. What de-stressor works best. Reflection/Self-Assessment	<u><b>De-Stress for Success Event:</b></u> <ul style="list-style-type: none"> <li>- Movie night</li> <li>- Origami challenge was successful at JFK</li> <li>- Free Massages have been offered by local masseuse students needing to log hours.</li> </ul>	Stay on the Path -Nurtured -Engaged -Connect
Increase in student motivation.	How motivation can lead to resilience.	<u><b>Vision/Dream Boarding Workshops</b></u> <ul style="list-style-type: none"> <li>- Set Personal and Academic Goal, assess them.</li> <li>- Asses core values</li> <li>- Create dream board as a reminder/ motivational strategy</li> <li>- Having Students reflect and evaluate their goals to make future improvements</li> </ul>	Stay on the Path Clarify the Path -Nurtured -Engaged -Connected
Improve Test scores and improve grades in exams and final assignments	-Growth Mindset and Grit -Confidence and Perseverance to finish strong.	<u><b>Growth Mindset and Grit Reminders</b></u> Sent Email, Text, GroupMe, etc...with Encouragement & Motivational Message.  Group Study Sessions with LRC	

**JANUARY**

Student Outcomes	Knowledge and Skills of:	Activities	Pillars & Factors
<p>Students will...</p> <p>Analyze previous semester performance and formulate an action plan</p> <p>Identify their eligible special program to apply Apply for eligible special programs</p> <p>Demonstrate understanding of student expectations for short-term courses</p> <p>Complete the following semesters with satisfactory grades and completion of 75% of units attempted</p>	<p><i>To review final grades on WebAdvisor/MyPortal and understand good academic standing and academic policies</i></p> <p><i>Identify their needs and utilize appropriate student support resources and services</i></p> <p><i>-Short-term course(s) expectations</i></p> <p><i>-To apply necessary skills to excel and reach their academic goal</i></p>	<p><b><u>Review Final grades</u></b></p> <ul style="list-style-type: none"> <li>• Send text message, email, and post on social media platforms: Announce to students to review their final posted grades, if necessary, any next steps to create a triage academic plan</li> </ul> <p><b><u>Resource fair/Student Services Open House</u></b> -Stamp for every # of offices; completed passport enters them in a raffle</p> <p><b><u>Webinar</u></b> – How to be successful in your short-term classes</p> <p><b><u>LAUNCH CONFERENCE!!!!</u></b></p> <ul style="list-style-type: none"> <li>• Student Success Conference</li> <li>• GRIT/Mental Toughness</li> <li>• Resilience</li> <li>• Study Skills</li> <li>• Note Taking Skills</li> <li>• Self Advocacy</li> <li>• Time Management</li> <li>• Learning Styles</li> </ul>	<p>Stay on the Path</p> <ul style="list-style-type: none"> <li>-Directed</li> <li>-Focused</li> <li>-Nurtured</li> <li>-Engaged</li> <li>-Connected</li> <li>-Valued</li> </ul>
FEBRUARY			

Student Learning Outcomes	Knowledge and skills of:	Activities	Pillars & Factors
Increase of admissions applications	<i>Upcoming semester On boarding process from application to attending the first day of class.</i>	Review Winter 2020 Final Grades (Repeat from January)  <u><b>Student and community outreach</b></u> <ul style="list-style-type: none"> <li>• Reminder that Spring semester is starting soon – Send a list of open classes and student services office hours</li> <li>• Send via link via email, post of social media, and use community ad space</li> </ul>	Stay on the Path -connected -valued -engaged
Identify campus programs and activities to join, participate and make connections with returning students.	<i>Available resources on-campus and off-campus</i>	<u><b>Spread The Love! Scavenger Hunt</b></u> Student visits each resource/engagement area; they receive a heart that gives them one entry into an opportunity drawing to win prizes	Stay on the Path -Connected -Engaged
Increase user interaction by #% demonstrated by number of views/clicks via social media platforms.	<i>-Available resources on-campus and off-campus</i>	<u><b>Student Spotlight/ “Hey Did You Know” Videos</b></u> <ol style="list-style-type: none"> <li>1. Have Norco College YouTube channel</li> <li>2. Email link and share on social media platforms videos on what resources helped them get through the challenging seasons of their educational journey.</li> </ol>	Stay on the Path -Connected -Engaged -Directed -Focused
Complete the following semesters with satisfactory grades and completion of 75% of units attempted	<i>To apply necessary skills to excel and reach their academic goal</i>	<u><b>LAUNCH CONFERENCE (Student Success Conf.)</b></u> <ul style="list-style-type: none"> <li>• GRIT/Mental Toughness</li> <li>• Resilience</li> <li>• Study Skills</li> <li>• Note Taking Skills</li> <li>• Self Advocacy</li> <li>• Time Management</li> <li>• Learning Styles</li> </ul>	



# MARCH

Student Learning Outcomes	Knowledge of:	Activities	Pillars & Factors
<p>1. Students will be able to identify their own study techniques and styles that improve their academic success.</p> <p>2. Students will be able to locate online and campus resources to enhance academic success.</p>	Study Skills	<p>1. Ambassador led peer-to-peer workshops (Norco College Special Program Mentors/Leaders/Ambassadors).</p> <p>2. Faculty led Math and English boot camps (Norco College Faculty).</p> <p>3. Study skill workshops (Graduate assistants, Counselors – GUID 48, ILA Instructors and or Student Success Coaches).</p>	Pillar: 4 Factor: Directed and Connected
<p>1. Students will be able to identify if they would like to move forwarded with their intended major, or select a new pathway.</p> <p>2. Students will be able to demonstrate their ability to manage their academic course load based on workload balance.</p>	Reevaluate Comprehensive SEP and Academic Goals	<p>1. Academic management workshops (Counselors, Advisors, Student Success Coaches).</p> <p>2. Counselor led SEP and EduNav workshops (Counselors).</p> <p>3. Extended counseling hours (Counselors, Advisors).</p> <p>4. Virtual Counseling (Counselors).</p>	Pillar: 3 Factor: Directed and Nurtured
<p>1. Students will be able to identify career pathways associated with their intended major.</p> <p>2. Students will be able to demonstrate their ability to manage academic course load based on workload balance.</p>	Connecting College to Career	<p>1. Career Center led workshops and events (Career Center Counselor, Staff, and Director).</p> <p>2. Enrolling students in Guidance 47: Career and Life Planning (Counselors).</p> <p>3. Norco College Career Summit (Norco College staff, faculty, administrators).</p>	Pillar: 3 & 4 Factor: Engaged

# APRIL

Student Learning Outcomes	Knowledge of:	Activities	Pillars & Factors
<p>1. Students will be able to identify stressors and gain tools to manage stress.</p> <p>2. Students will learn tools about how to develop a support team of professional staff and peer mentors.</p> <p>1. Students will be able to successfully register for courses using EduNav.</p> <p>2. Students will be able to demonstrate their knowledge of drop/withdraw dates for courses and policies for extenuating circumstances.</p> <p>1. Students will be able to complete a TAP account.</p> <p>2. Students will be able to communicate an understanding of the ADT and TAG pathways and benefits.</p> <p>3. Students will be able to identify the differences between a CSU, UC, out of state and private universities.</p> <p>4. Students will be able to demonstrate their knowledge of university preparation programs.</p>	<p>Stress Management/ Mental Health</p> <p>Summer/Fall Registration Parties</p> <p>Transfer</p>	<p>1. Activities by health services. (Norco College Health Center)</p> <p>2. Physical fitness workshops (MOC, Justin Mendez) and (WLC, Anita Bailey).</p> <p>3. Stress management workshops (Graduate assistants, Peer Mentors, and or Student Success Coaches).</p> <p>-----</p> <p>1. Ongoing registration assistance centers for the first month stationed by trained student workers and set counselors for 30-minute drop-in appointments (Engagement Center, supported by Counselors and Student Success Coaches).</p> <p>2. Create EduNav/policies and procedures video workshop to use in GUI-48 and GUI-45 to use in a Summer Bridge transition program. (Counselors/Faculty/ILA).</p> <p>-----</p> <p>1. Workshops offered by the Transfer Center (Natalie Aceves).</p> <p>2. University admissions representative panel from a UC, CSU, Out of State, and Private university.</p> <p>3. Workshop about CCCP and other university preparation programs (Super Bruin, Justin Mendez).</p>	<p>Pillar: 3 &amp; 4 Factor: Valued</p> <p>Pillar: 1 &amp; 3 Factor: Engaged and Directed</p> <p>Pillar: 3 &amp; 4 Factor: Valued</p>

**MAY**

Student Learning Outcomes	Knowledge of:	Activities	Pillars & Factors
<p>1. Students will be able to utilize applied knowledge and skills to have a higher probability of pass rates during finals.</p> <p>2. Students will be able to demonstrate their knowledge of academic resources on campus.</p>	<p>Finals Preparation and Support</p>	<p>1. Extended library hours during finals week to 24 hours or 3:00 a.m. (Library staff and Norco College staff and faculty to support these efforts).</p> <p>2. Study Jams (Peer mentors/ambassadors, Tutors, SI, Success Coaches, and Faculty).</p> <p>3. Workshops and events led by the LRC (LRC).</p>	<p>Pillar: 3&amp;4 Factor: Directed &amp; Focused</p>
<p>1. Students will be able to utilize applied knowledge and skills to combat and manage stressors.</p> <p>2. Students will be able to demonstrate their knowledge of campus resources for mental health.</p>	<p>Self-Care</p>	<p>-----</p> <p>1. Therapy dogs (ASNC)</p> <p>2. Extended Health Center Hours (Health Center).</p> <p>3. Stress Management Workshops (Counselors, Advisors, Student Success Coaches).</p> <p>4. Distress Zone (Massages, Nap Pods, Art and Music Therapy).</p>	<p>Pillar: 3 Factor: Nurtured &amp; Connected</p>

## JUNE

Student Outcomes	Knowledge and Skills	Activities	Pillars & Factors
Students that participate in the “End of the year celebrations/activities” will experience additional motivation, which will translate into 2 <sup>nd</sup> year persistence.	<ul style="list-style-type: none"><li>• Motivation</li><li>• Celebrating success</li><li>• Reflect on 1<sup>st</sup> year accomplishments</li><li>• Degree progress</li></ul>	<b>End of Year Celebrations/Activities</b> <ul style="list-style-type: none"><li>• Activities by ASNC (Norco Music Festival)</li><li>• Movie Night (new option)</li><li>• Dodgeball Tournament</li><li>• Half-way-there counseling session</li><li>• Develop overall “Communication Strategy” to brand end of the year events as actual “End of the year” events</li></ul>	Engaged, Connected Directed Focused Selecting Path Staying on path

# JULY

Student Outcomes	Knowledge and Skills	Activities	Pillars & Factors
Students that participate in transfer activities will be able to identify the best option base on multiple factors	Transfer Awareness: <ul style="list-style-type: none"> <li>• Transfer options</li> <li>• Should I transfer?</li> <li>• Majors at transfer institutions</li> <li>• Comp. SEP (transfer institution specific)</li> <li>• Next steps</li> </ul>	Transfer Research <ul style="list-style-type: none"> <li>○ Campus tours and visits</li> <li>○ Self and career assessments</li> <li>• Workshop/webinar</li> <li>• Cost of attending and living</li> <li>• Job Opportunities</li> </ul>	Directed, Focused Connected Engaged Nurtured  Pillars 2,3
Students that participate in Norco College Summer activities will increase feelings of connectedness, which will translate into 2 <sup>nd</sup> year persistence	Self Care: <ul style="list-style-type: none"> <li>• Sense of belonging</li> <li>• Nurtured</li> </ul>	<ul style="list-style-type: none"> <li>• Summer photo contest</li> <li>• Beach Day</li> <li>•</li> </ul>	Nurtured, Connected Engaged  Pillars 3, 4