

# Summer 2023: District DE Newsletter



 [News & Updates \(https://rccd.instructure.com/courses/25048/pages/summer-2023\)](https://rccd.instructure.com/courses/25048/pages/summer-2023)

 [Instructional Tools \(https://rccd.instructure.com/courses/25048/pages/summer-2023\)](https://rccd.instructure.com/courses/25048/pages/summer-2023)

 [Just in Time \(https://rccd.instructure.com/courses/25048/pages/summer-2023-district-de-newsletter\)](https://rccd.instructure.com/courses/25048/pages/summer-2023-district-de-newsletter)



## HEADLINE NEWS

### Update: *New Zoom Storage Plan*

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Starting June 30, 2023, the District, in collaboration with the DE Committee Chairs, is implementing a new Zoom Storage Plan. Here is the plan information and resources to support:



#### Plan Details & What Faculty Need To Do



##### Migration & Importing into Mediasite

All previous Zoom recordings are being migrated into Mediasite. Additionally, *ALL* new Zoom recordings will be automatically imported into Mediasite by default.



## Check for Recordings in Mediasite

Look for past Zoom recordings that were migrated and new Zoom recordings that will be [imported into your MyMediasite \(https://rccd.instructure.com/courses/25048/pages/zoom-import-videos-to-mediasite\)](https://rccd.instructure.com/courses/25048/pages/zoom-import-videos-to-mediasite) list.



## Bulk Deletion of Old Zoom Recordings

Starting June 30, 2023, the District will bulk delete all Zoom recordings made prior to February 1, 2023, as those recordings will have been migrated to Mediasite.



## Manually Move Recordings (as needed)

If desired, [download specific Zoom recordings \(https://rccd.instructure.com/courses/25048/pages/zoom-record-and-download-meeting-videos\)](https://rccd.instructure.com/courses/25048/pages/zoom-record-and-download-meeting-videos) to your personal device or [manually migrate them to Canvas Studio \(https://rccd.instructure.com/courses/25048/pages/zoom-add-videos-to-studio\)](https://rccd.instructure.com/courses/25048/pages/zoom-add-videos-to-studio). Watch this quick video tutorial to learn more: [Move Your Previous Zoom Recordings Canvas Studio \(https://youtu.be/CDsM58EL3Vw\)](https://youtu.be/CDsM58EL3Vw).



## Archiving Attendance for Old Zoom Recordings

When Zoom recordings are deleted, all MP4, MP3, audio transcripts (captions), and attendance records (usage reports) are deleted as well.



## Manually Archive Attendance (if needed)

If needed, [manually download the attendance reports \(usage reports\) \(https://rccd.instructure.com/courses/25048/pages/zoom-website-guide\)](https://rccd.instructure.com/courses/25048/pages/zoom-website-guide) prior to June 30, 2023. Watch this quick video tutorial to learn more: [Archiving Zoom Attendance Reports \(https://youtu.be/UYhqz0OwF4E\)](https://youtu.be/UYhqz0OwF4E).





## New 150-day Expiration Date for Zoom Recordings


Additionally, on June 30, 2023, a new 150-day rolling expiration date will be applied to all Zoom recordings created after February 28. Moving forward, all Zoom recordings will be moved into your Zoom trash 150 days after being created. You will have 30 days to retrieve the recordings as needed.



## Check Zoom Trash Monthly (if needed)

If needed, [review Zoom recordings and check Zoom trash](https://rccd.instructure.com/courses/25048/pages/zoom-website-guide) (<https://rccd.instructure.com/courses/25048/pages/zoom-website-guide>) every month moving forward to ensure needed recordings are downloaded or migrated as needed. Watch this quick video tutorial to learn more: [Deleting & Retrieving Zoom Recordings](https://youtu.be/Vc8W9aPfkHg)  (<https://youtu.be/Vc8W9aPfkHg>).

 If you have Zoom questions, scroll to the bottom of the newsletter and click “**Make an Appointment**” to see same-day availability for 1:1 appointments with a Course Developer or our Accessible Technology & Media Coordinator.

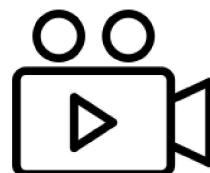
 Additionally, faculty can read the [Zoom Guide inside the DE Instructor Resource shell in Canvas](https://rccd.instructure.com/courses/25048/pages/zoom-introduction-and-account-setup?module_item_id=3180706) ([https://rccd.instructure.com/courses/25048/pages/zoom-introduction-and-account-setup?module\\_item\\_id=3180706](https://rccd.instructure.com/courses/25048/pages/zoom-introduction-and-account-setup?module_item_id=3180706)).



## DE NEWS & UPDATES

### Recordings Available! Video Creation Tools Series

Did you miss our Spring 23 Workshop offerings? You can access those recordings and a host of other tutorial videos on our [Video Creation Tools Workshop page](https://rccd.instructure.com/courses/25048/pages/video-creation-tools-workshop-series) (<https://rccd.instructure.com/courses/25048/pages/video-creation-tools-workshop-series>). The workshops focused on video creation tools like [CCC TechConnect Zoom](https://rccd.instructure.com/courses/25048/pages/zoom-) (<https://rccd.instructure.com/courses/25048/pages/zoom->



[introduction-and-account-setup](#)), [Mediasite](#)

(<https://rccd.instructure.com/courses/25048/pages/mediasite-cloud>), and [Canvas Studio](#)

(<https://rccd.instructure.com/courses/25048/pages/canvas-studio>). You will find in-depth workshops as well as quick tutorial videos. If you're unsure which service suits your needs, check out our [Video Services Overview](#) (<https://rccd.instructure.com/courses/25048/pages/video-services-overview>) page for a detailed comparison.

❓ After watching, if you still have questions about Zoom, Studio, or Mediasite, you can scroll to the bottom of the newsletter and click “**Make an Appointment**” to see same-day availability for a 1:1 appointment with a Course Developer or our Accessible Technology & Media Coordinator. We're happy to help!

## Online Teaching Certification & Equivalency

In May 2021, the DE Committees for all three Colleges created and passed through their Academic Senates as well as District Academic Senate new [Online Teaching Certification requirements](#) ([https://www.rccd.edu/admin/ed\\_services/de/faculty/Pages/certificationResources.aspx](https://www.rccd.edu/admin/ed_services/de/faculty/Pages/certificationResources.aspx)). The previous District certification training required faculty to complete our Online Canvas Academy (OCA), which focused solely on Canvas tools and features. Most District faculty completed this training before or during the pandemic. **All** faculty will now need to meet the new Online Teaching Certification requirements to continue teaching online and hybrid classes.

### Certification Options

There are three pathways to complete the District's Online Teaching Certification Requirements:

- **Camp:** Complete the in-District training course, [RCCD Course Design Camp](#) (<https://rccd.instructure.com/enroll/JXNLDW?wrap=1>), which integrates equity considerations into course development, design, and facilitations tools and strategies. **NOTE:** The new certification training course builds on the OCA training, so faculty are expected to have a general understanding of Canvas. Additional optional training is available for faculty new to Canvas.
- **Local POER:** Complete Local POER at your primary College. (See the following article below for more information on this option.)
- **Equivalency:** [Submit evidence of Equivalent training](#) ([https://www.rccd.edu/admin/ed\\_services/de/faculty/Pages/Equivalency-Review.aspx](https://www.rccd.edu/admin/ed_services/de/faculty/Pages/Equivalency-Review.aspx)) completed in another District or through @ONE.



### Certification Status and Notification

Faculty who need to know their status can [request their Online Teaching Certification Status](https://forms.office.com/r/RBBZ4Xsm7y) (https://forms.office.com/r/RBBZ4Xsm7y) by completing the linked form. Additionally, one year prior, faculty who need to meet the new online teaching certification requirements will be notified by an email from their primary College's VP of Academic Affairs. So keep a lookout for that email.

## Next Steps?

If faculty want to keep teaching online and hybrid courses, they can get a jumpstart on the new certification requirement. Begin by reviewing the options above to pick the one that fits your situation and needs. District DE is here to support you.

📅 If you have any questions, scroll to the bottom of the newsletter and click on **“Make an Appointment.”** Check out the Course Developers' same and next-day availability for 1:1 appointments. They can answer any questions about the certification options and even help you get started.

## What is Local POCR?

POCR stands for Peer Online Course Review. This voluntary process was created by the CVC-OEI and supported by @ONE to help faculty align their course content to the [CVC-OEI Course Design Rubric](https://rccd.instructure.com/courses/25048/pages/oei-rubric-overview)



(https://rccd.instructure.com/courses/25048/pages/oei-rubric-overview). Once course content is aligned and completes the POCR process, a badge is awarded that will display next to the course in the CVC Exchange (see screenshot).

The screenshot shows a course page for 'STATES TO 1877'. A blue box at the top contains the text: 'This class incorporates best practices in online course design, interaction, and accessibility to support student success.' Below this, a row of badges includes 'Online Tutoring', 'Quality Reviewed' (highlighted with a red box), and 'Zero Textbook Cost'. Below the badges is a table with the following data:

UNITS	TERM	TRANSFERABILITY	
3.0 Units	Aug 7 - Dec 8	✓ IGETC	✓ CSU BREADTH

At the bottom right, the tuition is listed as \$138.00.

The DE Committees for all three Colleges are working on setting up a Local POCR process where faculty can volunteer to participate in the POCR process. To learn more, check out the new [Getting Started with POCR](https://rccd.instructure.com/courses/25048/pages/getting-started-with-pocr?wrap=1) (https://rccd.instructure.com/courses/25048/pages/getting-started-with-pocr?wrap=1) resource. It includes info on POCR, how to get started if you're interested in participating in Local POCR, and who to contact if you have more questions.

📅 Have questions about aligning course content to the CVC-OEI Course Design Rubric, scroll to the bottom of the newsletter and click **“Make an Appointment”** to see same-day availability for a 1:1

appointment with a Course Developer. We're happy to help!



## INSTRUCTIONAL TOOLS & RESOURCES

### Updated Camtasia 2023: Now Available!

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#### Camtasia

(<https://rccd.instructure.com/courses/25048/pages/camtasia>) is a video

Camtasia®

recording and editing tool that makes it simple to record and create professional-looking videos with templates and effects. Camtasia is the right tool to record and edit video lectures, PowerPoint presentations, meeting recordings, how-to videos, webinar videos, and instructional videos. It has numerous tools professionals use to record content and make edits to improve the production quality of videos.

#### Instructional Tie-In

Here are just a few ways you can use this tool:

- Create instructional videos
- Create step-by-step video directions
- Create video answers for common questions

As a reminder, if you already have Camtasia 2022, you can **update to the new 2023 version**. The install directions and license key for Camtasia 2023 are available on the resources page (linked above). A new software version is released annually and requires an updated license key that the District provides. Both Windows & Mac OS options are available. Faculty can check out our [Camtasia resource page on Canvas](https://rccd.instructure.com/courses/25048/pages/camtasia) (<https://rccd.instructure.com/courses/25048/pages/camtasia>) for tutorial videos and more info to get started.

### SI vs. TA Roles in Canvas

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Do you have a student worker assisting in your course? If so, there are two options for giving them access to your Canvas shell: SI and TA user roles.

#### SI Role in Canvas



The SI Role is usually given to Supplemental Instruction Leaders, student workers hired to attend a class and run study groups with the students. The SI User Role in Canvas comes with the following permissions and limitations:

- Can create Announcements, Discussions, and Calendar items.
- Can access Zoom meetings\*.
- Unable to see unpublished items.

### TA Role in Canvas

The TA Role is usually given to Teaching Assistants and Tutors, student workers hired to provide tutoring outside of class time. The TA User Role in Canvas comes with the following permissions and limitations:

- Can see unpublished items.
- Unable to see Grades.
- Unable to see Assignments or Discussions submissions.


### \*Heads Up

When selecting a user role for a student worker, keep the following in mind.

- For a user in the SI Role to access Zoom, the instructor will need to [contact DEHelp \(mailto:dehelp@rccd.edu\)](mailto:dehelp@rccd.edu) for assistance in requesting a District employee email for the student worker, as student emails cannot create or attend Zoom meetings inside Canvas.
- If two courses are merged into one course shell **and** the SI or TA is only assigned to one section, be sure to check the “Can interact with users in their section only” checkbox when selecting their User Role during the Adding steps. Also, use the Section pulldown menu to select the course section they support.

## Adding Users to a Course

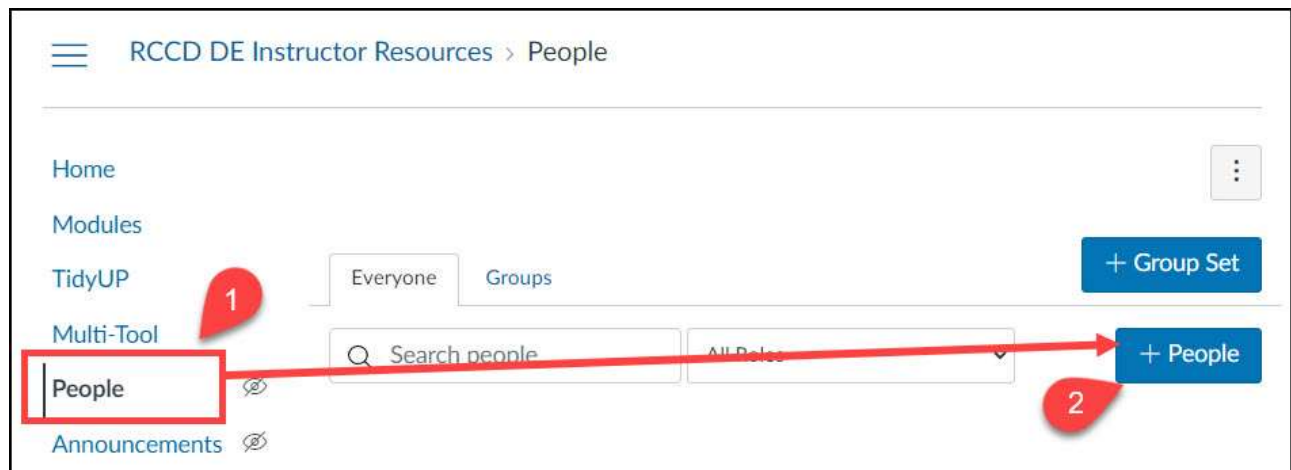
### Add User

Follow these steps to add Colleagues & Student Workers to a course shell. If you need assistance, here is a [Canvas Guide for Adding Users](https://community.canvaslms.com/t5/Instructor-Guide/How-do-I-add-users-to-a-course/ta-p/1119)  [. \(https://community.canvaslms.com/t5/Instructor-Guide/How-do-I-add-users-to-a-course/ta-p/1119\).](https://community.canvaslms.com/t5/Instructor-Guide/How-do-I-add-users-to-a-course/ta-p/1119)

- Click on “**People**” in the left-hand course navigation menu.
- In the top right, click on the blue “**+People**” button.
- In the pop-up window, type the district email for the colleague you wish to add into the text box.
- Under “**Role**,” use the pulldown menu to select the Canvas User Role you wish your colleagues to have.
- At the bottom right of the pop-up window, click the blue “**Next**” button.

- Review the information provided to select the correct row for each colleague.
  - If a colleague has multiple rows, use the bar at the bottom (sometimes hidden) to scroll to the right side of the pop-up window.
  - In the “Institution” column on the far right, look for “**Riverside Community College District.**”
  - Find the correct instructor name and email that has RCCD as the institution.
  - Select that row for each colleague you are adding.
  - Click the blue “**Next**” button in the bottom right of the pop-up window.
- A list of all users being added will display. Review emails and institutions.
- In the bottom right of the pop-up window, click the blue “**Add Users**” button if all listed colleagues are correct. Otherwise, use the “**Start Over**” button to begin again.

## Adding Screenshots





## Add People ×

Add user(s) by

☒ Email Address ☐ Login ID ☐ SIS ID

Email Addresses (required)

name.last@rccd.edu

Role

TA

Section

RCCD DE Instructor Re

☐ Can interact with users in their section only

Role

- Student
- Student
- Camp-Student
- Teacher
- TA
- Co-Teacher/Cohort Teacher
- Designer
- Observer
- SI

Next

5

3

4

6

**Add People** ×

There were several possible matches with the import. Please resolve them below.

Name	Email Address	Login ID	SIS ID	Institution
DJ Hawkins	DJ.Hawkins@rccd.edu	DJ.Hawkins@rccd.edu		Riverside Community College District
DJ Hawkins	dj.hawkins@rccd.edu			CCC Online Education Initiative

☒ Create a new user for "dj.hawkins@rccd.edu"  
☐ Don't add this user for now.

Cancel Back **Next**

**Add People** ×


✓ The following users are ready to be added to the course.

Name	Email Address	Login ID	SIS ID	Institution
DJ Hawkins	DJ.Hawkins@rccd.edu	DJ.Hawkins@rccd.edu		Riverside Community College District

Cancel **Add Users**

## Removing Users from a Course

### Remove User

Follow these steps to add Colleagues & Student Workers to a course shell. For additional assistance, here is a [Canvas Guide for Removing Users](#) 

(<https://community.canvaslms.com/t5/Instructor-Guide/How-do-I-remove-an-enrollment-from-a-course/ta-p/742>)\_.

- Click on “**People**” in the left-hand course navigation menu.
- Locate the colleague you wish to remove.
- Click on the three dots to the far right of the colleague’s name.
- Select “**Remove from Course**” from the pop-up menu.
- Click the blue “**Okay**” button to confirm removing them from the course. They will now no longer have access to that course shell. **NOTE:** Once they are removed, you can no longer access the New Analytics data on what this user accessed and viewed.

## Screenshots

RCCD DE Instructor Resources > People

Home Modules TidyUP Multi-Tool **People** Announcements Assignments Discussions Pages Files Quizzes Grades Rubrics

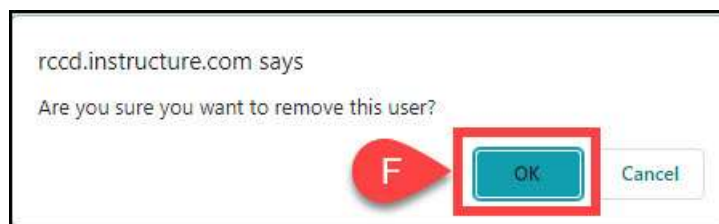
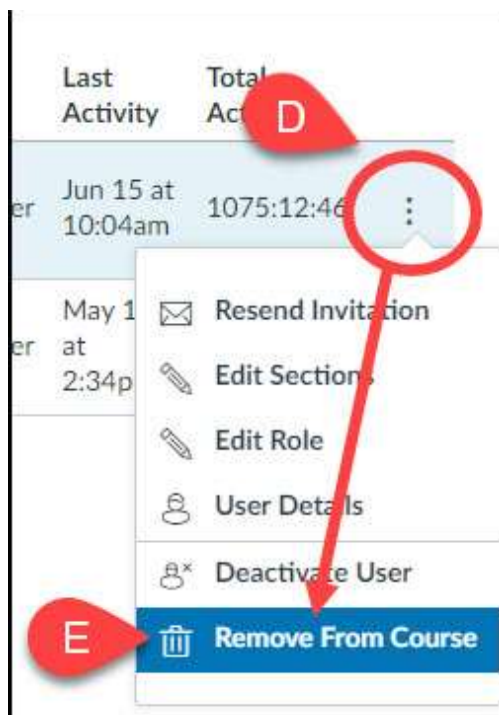
Everyone Groups + Group Set + People

Search: dj.haw

All Roles

1 invitation hasn't been accepted. Resend

Name	Email ID	SIS ID	Section	Role	Last Activity	Total Activity
DJ Hawkins (She/Her)	DJ.Hawkins@rccd.edu		RCCD DE Instructor Resources	Instructor	Jun 15 at 10:04am	1075.12



② Want help with a tool or feature we covered? Scroll to the bottom of the newsletter and click **“Make an Appointment”** to see same-day availability for a 1:1 appointment with a Course Developer or our Accessible Technology & Media Coordinator today.

## Ask It! Question About Building Content Quickly

### Submitted Question

*"I want to create my module content quickly and easily. Is there a way to do it?"*

### District DE Answer:

We are glad you asked because the [DesignPLUS templates](https://rccd.instructure.com/courses/25048/pages/designplus-templates) (<https://rccd.instructure.com/courses/25048/pages/designplus-templates>) can be the solution you need! Templates include pre-built resources and ideas to align your course to the OEI rubric and are available to ALL faculty. They are ready to be customized



with your information and content. Did we mention that they are 100% accessible and pre-styled, too?

The templates are available in two ways: in **Canvas Commons** and the **DesignPLUS Tools panel**. Each fulfills different needs. Check out the [DesignPLUS Templates resource page](https://rccd.instructure.com/courses/25048/pages/designplus-templates) (<https://rccd.instructure.com/courses/25048/pages/designplus-templates>) to learn how to locate and load the templates in your course modules. The page includes Hands-on *Build It!* Tutorial Videos (about 10-min each) to explore the various templates and learn how to customize them.

🕒 Want help using the DesignPLUS templates in your course? Scroll to the bottom of the newsletter and click **“Make an Appointment”** to see same-day availability for a 1:1 appointment with a Course Developer.



## Quickly Boost Your RSI for Summer & Fall

Summer is a great time to review your course and refresh it for Fall. Here are a few ideas for using templates to boost your RSI while quickly welcoming your students.

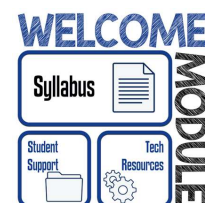
Create a course **Home Page** in minutes with DesignPLUS!

**Benefit:** A well-designed Home Page can create a welcoming student environment, streamline critical course information, and increase successful course navigation. The DesignPLUS Home Page template kickstarts your development, helping you build your Home Page quickly.



Import pre-built **Welcome Module** from Canvas Commons!

**Benefit:** Welcome modules are a great way to orient students to your course, humanize the online learning experience, and centralize course resources such as your course syllabus and College Student Services. The pre-built Welcome Module is designed to support student success from day 1!



Learn more about these templates and how to access them in the accordions below.

💡 Love these tips and want more? Check out the [Course Setup Tips](https://rccd.instructure.com/courses/25048/pages/course-setup-tips) (<https://rccd.instructure.com/courses/25048/pages/course-setup-tips>) page for additional ideas and

resources to support student agency and improve course accessibility while you prepare for a new term!

## Course Home Page Template

We've added several [OEI-rubric-aligned templates to DesignPlus](https://rccd.instructure.com/courses/25048/pages/designplus-templates) (<https://rccd.instructure.com/courses/25048/pages/designplus-templates>) (accessible through Canvas pages), including one for a Home Page with sections for your welcome message and instructor contact, office hours, and getting started information. A Course Developer can help you build your Home Page with additional DesignPLUS features, such as an engaging banner and quick links to each module.

**Benefits:** Streamlining and organizing your Home Page will lower students' cognitive load while boosting their agency.

**BONUS:** These templates are designed to help you align your course content with the OEI Rubric. We have several videos on the rubric, along with one on using the Home Page template, on our [OEI Course Design Rubric Workshop Series page](https://rccd.instructure.com/courses/25048/pages/oei-course-design-rubric-workshop-series) (<https://rccd.instructure.com/courses/25048/pages/oei-course-design-rubric-workshop-series>).

## Welcome Module Template

The **RCCD Welcome Module with Add-ons & Resources in Canvas Commons** includes several templates to get you ready for the new semester:

- **Welcome Letter:** You can welcome students to your course before the semester begins. This gives you a jump start on establishing a welcoming environment, introducing the class syllabus, schedule, protocols, and/or establishing a weekly routine. Several samples are available, with complete instructions on how to use them.
- **Announcements:** When copied to another course, your name, picture, and posting date do not copy over. Instead, you will see a "U" where your profile picture/image is. The solution is to create new Announcements. An archive is included in the template to store your announcements for copying and pasting into your new course.
- **Welcome Module:** This module content and activity templates and pre-built assessments, including a Meet-and-Greet discussion, week one participation assignments, and updated Student Services pages for each College.

**BONUS:** The RCCD Welcome Module with Add-ons & Resources in Canvas Commons includes directions on using the template, OEI Rubric information, syllabus suggestions, and other goodies to get your course off to a great start. Use these search terms to find the module on Commons: "RCCD Welcome."

If you're new to Commons, learn how to [Import from Canvas Commons](https://rccd.instructure.com/courses/25048/pages/import-from-canvas-commons?wrap=1) (<https://rccd.instructure.com/courses/25048/pages/import-from-canvas-commons?wrap=1>).



📅 If you'd like help using Commons or DesignPLUS templates, or designing an engaging homepage with banner and navigation, scroll to the bottom of the newsletter and click **"Make an Appointment"** to see same-day availability for a 1:1 appointment with a Course Developer. We're happy to help!



## ZTC Information & News

**BYLINE: Written by CMAC Chairs at all three Colleges**

**(<https://rccd.instructure.com/courses/25048/pages/ztc-in-the-district-de-newsletter>)**

**District DE is happy to collaborate** ➡

**([https://www.rccd.edu/admin/ed\\_services/de/faculty/Pages/Course-Material-Affordability.aspx](https://www.rccd.edu/admin/ed_services/de/faculty/Pages/Course-Material-Affordability.aspx))**

*with the Chairs of the Course Material Affordability Committees. In this newsletter section, the Chairs will inform you directly about Zero Textbook Cost (ZTC), Low Textbook Cost (LTC), and Open Educational Resources (OER) information, news, and updates, as well as the ZTC work happening at the three Colleges and beyond. -- District Distance Education Department*

## Debunking Myths: ZTC and Author Compensation

**Zero Textbook Cost** ➡ (<https://asccc-oeri.org/oer-and-ztc/>) (ZTC) courses primarily rely on **Open Educational Resources** ➡ (<https://www.oercommons.org/>) (OER), which are "free, openly licensed materials that users can retain, reuse, revise, remix, and redistribute at any time (**Recognizing and Overcoming Obstacles: What It Will Take to Realize the Potential of OER** ➡

**(<https://er.educause.edu/articles/2021/7/recognizing-and-overcoming-obstacles-what-it-will-take-to-realize-the-potential-of-oer>)**, 2021). OER has been lauded for its potential to improve educational access and lower student expenses. Nevertheless, there are still myths out there that create misconceptions about OER, such as authors not receiving compensation for their work.

**Common MYTH about ZTC and OER materials:** Authors do not get paid and no longer have rights to their work.

The myth that authors do not get paid and no longer have rights to their work is a fallacy.

**TRUTH:** Authors who assign open licenses to their work retain their copyright and can even choose what level of openness they'd like it to have.

## Exploring an Example

Authors can indeed get paid for their work in creating open educational resources (OER). While OER materials are typically freely available for users to access, reuse, and modify, there are various models and funding sources that allow authors to be compensated for their efforts. Here's an example of how authors can get paid for their OER work:

- **Grants and Funding:** Authors can apply for grants and funding from organizations that support the development of OER. These grants may cover the author's time, research, content creation, and other associated costs. For instance, foundations, government agencies, or educational institutions often offer grants specifically aimed at OER development.
- **Institutional Support:** Educational institutions, such as universities or colleges, may have initiatives in place to encourage the creation of OER. Authors can collaborate with their institutions to receive compensation for their work. This could include stipends, release time from teaching duties, or recognition through promotion and tenure processes.
- **Crowdfunding:** Authors can utilize crowdfunding platforms to raise funds for their OER projects. They can create a campaign explaining their project's goals, benefits, and the need for financial support. Interested individuals or organizations can then contribute funds to help compensate the author for their work.
- **Donations and Sponsorships:** Authors can seek donations or sponsorships from individuals, businesses, or foundations interested in supporting OER initiatives. By highlighting the benefits of their work and the positive impact it can have on education, authors can attract sponsors who are willing to provide financial support.
- **Collaborative Partnerships:** Authors can form partnerships with educational institutions, organizations, or companies that are invested in OER development. These partnerships can involve agreements where the author receives compensation for their work, which can come from the partnering entity's budget or a revenue-sharing model if the resources are monetized in some way (e.g., premium versions or related services).
- **Consulting and Training:** Authors with expertise in OER can offer consulting or training services to educational institutions or organizations. This could include workshops, webinars, or customized support related to OER implementation. By sharing their knowledge and experience, authors can generate income while contributing to the growth and adoption of OER.

It's worth noting that while authors can get paid for their OER work, the specific compensation models may vary depending on the funding sources, licensing agreements, and overall sustainability strategies employed by the authors and their supporting organizations.

## Sharing the Truth!

The misconception that OER authors don't receive compensation or retain rights to their work is unfounded. Creating Open Educational Resources (OER) requires considerable time and effort, and authors deserve recognition and remuneration for their work. While traditional publishing models involve payment from publishing companies, OER authors are typically funded through grants

provided by various sources, such as higher education institutions, non-profit foundations, and even the **Federal government** [↗\(https://www.insidehighered.com/digital-learning/article/2018/10/02/departments-education-awards-pilot-oer-grant-uc-davis-open\)](https://www.insidehighered.com/digital-learning/article/2018/10/02/departments-education-awards-pilot-oer-grant-uc-davis-open). This compensation can come in the form of stipends, course release time, or other incentives, including acknowledgment in promotion and tenure documents.

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❓ If you're interested in engaging in open textbook creation or wish to explore affordable course material options on campus, we would be delighted to meet with you. Please contact your College librarians or your College's Course Materials Affordability Committee (CMAC) Chairs for more information.

 **Learn more about Zero Textbook Cost, Open Educational Resources, and Low Textbook Cost.** [https://rccd.instructure.com/courses/25048/pages/defining-ztc-oer-and-ltc?module\\_item\\_id=4188772](https://rccd.instructure.com/courses/25048/pages/defining-ztc-oer-and-ltc?module_item_id=4188772)

**i** Contact your college librarians or your College's Course Materials Affordability Committee (CMAC) Chairs for more information.

### Moreno Valley College

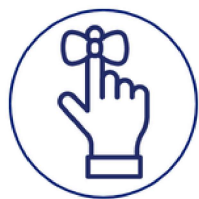
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- **CMAC Chairs** - Angela Thomas [angela.thomas@rccd.edu](mailto:angela.thomas@rccd.edu) [\(mailto:angela.thomas@rccd.edu\)](mailto:angela.thomas@rccd.edu) and Joel Webb [joel.webb@mvc.edu](mailto:joel.webb@mvc.edu) [\(mailto:joel.webb@mvc.edu\)](mailto:joel.webb@mvc.edu)

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- **CMAC Chair** - Adam Martin [adam.martin@norcocollege.edu](mailto:adam.martin@norcocollege.edu) [\(mailto:adam.martin@norcocollege.edu\)](mailto:adam.martin@norcocollege.edu)

### Riverside City College

- **Riverside City College Library** [↗\(https://library.rcc.edu/home\)](https://library.rcc.edu/home)
- **CMAC Chair** - Heather Smith [heather.smith@rcc.edu](mailto:heather.smith@rcc.edu) [\(mailto:heather.smith@rcc.edu\)](mailto:heather.smith@rcc.edu)




## ONGOING REMINDERS

### Keep Up to Date

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Please be aware of these ongoing reminders. Expand the accordions below to read the details for each reminder.

#### Canvas Regular Maintenance

To better manage required Canvas maintenance, Canvas will **[implement regular Canvas maintenance times](https://community.canvaslms.com/t5/The-Product-Blog/July-2021-Regular-Canvas-Maintenance-Windows/ba-p/458140)**  (<https://community.canvaslms.com/t5/The-Product-Blog/July-2021-Regular-Canvas-Maintenance-Windows/ba-p/458140>) beginning July 15, 2021. Regular maintenance will occur on the 1st & 3rd Thursday of each month from 12:05 am - 4:05 am PST. These four-hour maintenance windows may cause intermittent issues. For example, edited content and submitted work may not save or submit. To review the maintenance times, sign in to Canvas and click on Account --> Settings to view the maintenance schedule under the time zone on the settings page.



#### CCC TechConnect Zoom

**[Zoom is a video conferencing tool](https://rccd.instructure.com/courses/25048/pages/zoom-introduction-and-account-setup)** (<https://rccd.instructure.com/courses/25048/pages/zoom-introduction-and-account-setup>) that allows for screen sharing and recording of lectures. However, Zoom is not intended as a long-term storage solution for your recordings. **[Consider the other media storage options](https://rccd.instructure.com/courses/25048/pages/video-services-overview)** (<https://rccd.instructure.com/courses/25048/pages/video-services-overview>) the District offers to find the service that fits your needs.



**NOTE:** Review the new **[Zoom Storage Plan](https://rccd.instructure.com/courses/25048/pages/zoom-storage-plan)** (<https://rccd.instructure.com/courses/25048/pages/zoom-introduction-and-account-setup>) for details about when recordings expire.



<https://rccd.instructure.com/courses/25048/pages/district-de-newsletter-archive>



<https://rccd.instructure.com/courses/25048/pages/drop-in-ask-it-q-and-a-sessions>



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