

**Riverside Community College District  
District Academic Senate  
May 24, 2021**

**Minutes**

The meeting of the Riverside Community College District Academic Senate was called to order by Senate president, Ms. Jennifer Floerke at **3:01 p.m.** via teleconference.

**Members Present:**

Quinton Bemiller  
Jennifer Floerke  
Jeannie Kim  
Ann Pfeifle  
Mark Sellick

**Staff Present:**

Jeanie Fortin

- I. Call to Order:** Meeting called to order at 3:01 pm
- II. Approval of the Agenda:** Sellick/Bemiller moved to approve the agenda of May 24, 2021. Motion carried.
- III. Approval of the Minutes:** Sellick/Bemiller moved to approve the minutes of April 26, 2021. Motion carried.
- IV. Committee and Liaison Reports**
- A. RCCD Faculty Association (Taube) –
- This is the first week of the contract ratification. Faculty association held their first town hall and their next executive board meeting will be dedicated to answer any questions regarding the new contract. It was a collaborative process working with the District team.
  - A few questions have come up regarding progressive discipline. The district doesn't have a policy or procedure on progressive discipline which is unusual. Once one has been developed, will come to DAS for approval. A side letter of agreement will also be forthcoming detailing the process which will create equitable treatment of faculty across the District. M. Sellick shared experiences in the past with not having a policy and suggested each college hold another senate meeting on June 7<sup>th</sup> to discuss this topic.
  - With Miranda Butler accepting a position out of state, the elections for part-time representatives will be held.
- B. Curriculum (Pfeifle) –
- An email was sent out regarding the resubmission of ethnic studies courses that were denied through the CSU system. She has attended a webinar detailing their resubmission process. The course outlines cannot be changed but rather submit an explanation why they think the course should be approved. There are a few courses for students to take in the fall. Counselors have been asked to tell students more courses will be added next year.
- V. Administrative Reports**
- A. Chancellor's Report (Isaac) (No report)
- B. Vice-Chancellor of Academic Affairs (Kim)
- The historical data on education assistants was sent out in an earlier email.

The data shows the decline in applications over a number of years but the amount awarded remains flexible.

- The second round of student emergency aid funds will be distributed this Thursday. The taskforce recommended all eligible students receive \$1000. The Department of Education released new guidelines this morning which will allow more students to qualify. The taskforce has determined one round of applications will be allotted for \$500 during the winter and summer terms and two rounds for \$1000 each during the fall and spring terms.
- Call to Action Teaching and Learning Function Group – Most of the work is being completed by the college and District curriculum committees. There is a draft document in relation to the Call to Action principals for curriculum to be used for review purposes. Currently going through the college curriculum committees.
- Safe Return – All efforts are being focused on preparations for the return of managers on June 7 and classified on June 16.
- The final pieces in relation to the educational services strategic plans and program review process are being put in place. The District will be using the same system as the colleges have been using for some time now. Ed Services will have their draft plan uploaded into the system by June 4 which will be linked directly to the college's strategic plans. This system will indicate the direct alignment between the college and district plans. The goal is to take each vice chancellor's plan to each of the colleges for their review process sometime during the fall.

## VI. New Business

### A. Voting Item: ESL Adoption Plan (Zhai)

- **Sellick/Bemiller moved to accept the ESL Adoption Plan.** Motion carried.

### B. Voting Item: RCCD RSI Guidelines (Patterson)

- **Bemiller/Sellick moved to accept the RCCD RSI Guidelines.** Motion carried.

### C. Voting Item: RCCD Online Teaching Certification (Patterson)

- **Sellick/Bemiller moved to accept the RCCD Online Teaching Certification.** Motion carried.

### D. Voting Item: RCCD IoI Evaluation Form (Patterson)

- **Sellick/Bemiller moved to accept the RCCD IoI Evaluation Form.** Motion carried.

### E. Voting Item: Educational Assistants Applications

- **Sellick/Bemiller moved to accept the six applications for the educational assistant program for 2021-2022.** Motion carried.

### F. Discussion Item: DE Related Fall FLEX

- Faculty professional development committees at each college work on developing plans for FLEX days. The faculty association contract delegates eight hours for equity training, which is a third of the yearly requirement. Q. Bemiller feels with the scheduling of a full-day DE training they are not following the process and undermines the work of the faculty professional development and distance ed committees. He also feels that not all decisions made by the college committees should come to district academic senate for approval. M. Sellick shared he likes to be kept up to date with faculty

development to track the amount of time spent on equity, pedagogical practices and other topics and feels the decision should be up to each college faculty development committee. J. Floerke stated fall FLEX is a great opportunity for faculty who are getting SPRs and are on communities of practice to share out. It was suggested this topic also be further discussed at the next college senate meeting on June 7.

## **VII. College Senate Reports**

### **A. Moreno Valley College – Jennifer Floerke**

- Passed a sun setting policy and procedure for curriculum and a first read of guiding principles for academic departments. Also approved the educational master plan and emergency plan for the college and faculty liaison roles for their guided pathways.

### **B. Norco College – Quinton Bemiller**

- Approved various DI items; gave a conceptual approval to a partnership with Southwest Carpenters and Trade Apprenticeship and Training Committee; approved new job descriptions for guided pathway faculty lead positions (two-year positions); made faculty appointments to the new councils starting in the fall; presentation on results of a qualitative study on what African-American students have experienced at Norco College. Students also gave recommendations which will be forwarded on to the appropriate group.

### **C. Riverside City College – Mark Sellick**

- Having discussions around the use of space in the new proposed STEM Engagement Center. Faculty generally do not want the space used for anything other than student engagement. Suggested continued discussion on faculty development roundtable and a newly created template for reassigned time requests. They are also awaiting their division election results to determine who will be on the various councils.

## **VIII. Open Hearing**

- Reminder to discuss at the June 7 college senate meeting the topic of progressive discipline.

## **IX. Adjournment – Meeting adjourned at 4:30 pm.**