DE Committee
Thursday, May 14th
12:50PM-1:50PM
Meeting Agenda
[Zoom Link](#)

MEMBERSHIP
- Ryan Hitch (COM) – Faculty Co-Chair
- Peggy Campo (Dean) – Administrative Co-Chair [Absent This Day]
- Paul Van Hulle (BEIT)
- Jesus Reyes (STEM)
- Adriana Moreno (SBS)
- Walter Stevens (AHWL)
- Bibiana Lopez (STEM)
- Farshid Mirzaei (BEIT)
- Sandra Popiden (SBS)
- Caroline Hutchings (STEM)
- Laura Adams (SBS)
- Kristin Rigby (COM)
- Fabian Orozco (ASNC Rep)
- Andrea Rodriguez (ASNC Rep)

VISITORS

AGENDA

ITEM	TIME
Welcome **Approve May Agenda** - Moved By: Laura - Seconded: Paul - It passed! **Approve April Minutes** - Moved By: Sandra - Seconded: Farshid - It passed!	**12:50PM-12:55PM** About 5 Minutes
DE Updates "Important DEC Updates" email sent on April 28th - POCR/Workgroup	**12:55PM-1:00PM** About 5 Minutes

ITEM	TIME
- POCR process has been further refined in the POCR Workgroup. - OTDC Review - Link was sent out via email for DEC members to review. - BOT Presentation - Ryan will be collaborating with District DE on a BOT Presentation on the "State of DE". "DE & Accreditation" email sent on April 28th - Presentation to follow from Hayley Ashby. "Summer POCR Training Dates Available" email sent on May 1st. - Dates provided via email. - Optional May Workgroup Meeting - Wednesday, May 17th, 3PM-4PM	
Accreditation - Dr. Hayley Ashby will be presenting to DE Committee on a DE-related recommendation that Norco College received during the last accreditation visit: *In order to improve institutional effectiveness, the team recommends that the College strengthen its process for establishing, communicating, implementing, and assessing guidelines for regular and substantive interaction in distance education courses (II.A.2, Commission Policy on Distance Education and Correspondence Education).* - She is looking for responses of evidence or recommendation about this recommendation. - Sara Nafzgar, Ryan Hitch, and others shared feedback on these points. - One item that was brought up was that online instructors need to sign an acknowledge of DE Practices when accepting their TA. - Ryan will continue to coordinate with Hayley Ashby.	**1:00PM-1:10PM** About 10 Minutes

ITEM	TIME

POCR Presentation
  o POCR Experts Shawn Valcarcel, Xochitl Tirado, and Bob Nash from the CVC will deliver a short presentation on Peer Online Course Review (POCR). There will be a Q&A session to follow.
      ▪ Bob Nash and others were kind enough to provide a copy of the [POCR Google Slides presentation](). Many questions were asked and answered during the Q&A.
	1:10PM-1:40PM
	About 30 Minutes

Norco POCR Updates
  o Ryan will summarize [the feedback that he has received about the POCR process]() and review next steps:
      ▪ Summer POCR Training
      ▪ Summer POCR Revisions
      ▪ Fall FLEX (Pending)
      ▪ Sept. '23 – Finalize POCR Process
      ▪ Oct. '23 – DE takes POCR to Senate
          ● This was rushed; more info to follow via email correspondence over the summer.
	1:40PM-1:50PM
	About 10 Minutes

Distance Education Committee

Purpose
The Distance Education Committee develops guidelines for distance education courses and recommends to the Senate policies and procedures for best practices in distance education preparation, training and professional development of faculty, and training students to support their success in online learning. The committee advises strategic planning committees on institutional needs and best practices for distance education to best support faculty's ability to teach in an on-line environment and recommends to the college, and the district, requisite tools needed by the faculty to teach effectively in an on-line mode.

Charge
The Distance Education Committee is primarily responsible for assisting faculty in the creation and implementation of well-designed courses that utilize current on-line teaching approaches, and best practices, taking into consideration the wide range of diversity in our student body and ensuring that courses are equity minded and supportive of students' needs.

The committee will engage in the institution's collaborative efforts to close all identified student equity gaps (Goal 3 EMP) in the on-line environment by identifying and connecting with external, internal, and district resources; providing professional development opportunities; and connecting with established campus resources, sources of support, and the district.

Zoom Invite

Hitch, Ryan is inviting you to a scheduled Zoom meeting.

Topic: DEC May Meeting
Time: May 11, 2023 12:50 PM Pacific Time (US and Canada)

Join Zoom Meeting
https://rccd-edu.zoom.us/j/4064802392

Meeting ID: 406 480 2392
One tap mobile
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115.114.131.7 (India Mumbai)
115.114.115.7 (India Hyderabad)
213.19.144.110 (Amsterdam Netherlands)
213.244.140.110 (Germany)

103.122.166.55 (Australia Sydney)
103.122.167.55 (Australia Melbourne)
149.137.40.110 (Singapore)
64.211.144.160 (Brazil)
149.137.68.253 (Mexico)
69.174.57.160 (Canada Toronto)
65.39.152.160 (Canada Vancouver)
207.226.132.110 (Japan Tokyo)
149.137.24.110 (Japan Osaka)
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