MINUTES OF THE BOARD OF TRUSTEES REGULAR AND COMMITTEE MEETINGS OF THE GOVERNANCE, TEACHING AND LEARNING, PLANNING AND OPERATIONS, RESOURCES AND FACILITIES COMMITTEES OF APRIL 3, 2018

Vice President Green called the Board of Trustees meeting CALL TO ORDER to order at 6:30 p.m. in the District Office, Board Room, 3801 Market Street, Riverside, California

Trustees Present

Janet Green, Vice President Mary Figueroa, Secretary Virginia Blumenthal, Member Jeanette Hazelwood, Student Trustee <u>Trustees Absent</u> Tracey Vackar, President Bill Hedrick, Member

Staff Present

Dr. Wolde-Ab Isaac, Chancellor

Mr. Aaron Brown, Vice Chancellor, Business and Financial Services

Ms. Diana Torres, Director, Human Resources and Employee Relations

Dr. Dyrell Foster, Vice President, Student Services, Moreno Valley College

Dr. Bryan Reece, President, Norco College

Dr. Irv Hendrick, Interim President, Riverside City College

Dr. Carol Farrar, Vice President, Academic Affairs, Riverside City College

Dr. Sam Lee, Interim Vice President, Academic Affairs, Norco College

Dr. Carlos Lopez, Interim Vice President, Academic Affairs, Moreno Valley College

Dr. Hayley Ashby, Professor, Library Services, Riverside City College

Dr. Greg Aycock, Dean, Institutional Effectiveness, Norco College

Ms. Kris Anderson, Professor, English, Norco College

Mr. David Torres, Dean, Institutional Research/Strategic Planning

Ms. Majd Askar, Director, Business Services

Frankie Moore, Coordinator, Student Activities, Moreno Valley College, led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Figueroa/Blumenthal moved that the Board of Trustees approve Trustee Vackar and Trustee Hedrick's absence as excused. Motion carried. (3 ayes, 2 absent [Vackar, Hedrick])

MOTION TO EXCUSE ABSENCE

The Committee Vice Chair Dr. Wolde-Ab Isaac convened the meeting at 6:35 p.m. Committee members in attendance: Academic Senate Representatives: Dr. LaTonya Parker, Moreno Valley College/RCCD; Dr. Peggy Campo, Norco College, Dr. Mark Sellick, Riverside City College and CTA Representative: Dr. Fabian Biancardi.

TEACHING AND LEARNING COMMITTEE

Accreditation Update

Dr. Lee, Dr. Lopez, Dr. Ashby, Dr. Aycock, Ms. Anderson and Mr. Brown presented a report on the 2020 accreditation process

for Moreno Valley College, Norco College, Riverside City College and the District. Discussion followed.

Mr. Torres presented the RCCD Dashboard Indicators 2010-2017. Discussion followed.

Dr. Farrar discussed the Agreement for College and Career Access Pathways for a Dual-Enrollment Partnership with Alvord Unified School District that will be presented to the Board for approval at the April 17 Regular meeting. Discussion followed.

Dr. Farrar discussed the Agreement for College and Career Access Pathways for a Dual-Enrollment Partnership with Jurupa Unified School District that will be presented to the Board for approval at the April 17 Regular meeting. Discussion followed.

Dr. Isaac led the committee review of the proposed curricular changes for inclusion in the college catalog and in the schedule of class offerings that will be presented to the Board for acceptance at the April 17 regular meeting. Discussion followed.

The committee adjourned the meeting at 7:35 p.m.

The Committee Chair Janet Green convened the meeting at 7:36 p.m. Committee members in attendance: Academic Senate Representatives: Dr. LaTonya Parker, Moreno Valley College/RCCD; Dr. Peggy Campo, Norco College; Dr. Mark Sellick, Riverside City College and CTA Representative: Dr. Fabian Biancardi.

Ms. Askar discussed the selection of Follett Higher Education Group, Inc. to provide Bookstore Operation Services for Moreno Valley College, Norco College and Riverside City College that will be presented to the Board for acceptance at the April 17 regular meeting. Discussion followed.

The committee adjourned the meeting at 7:45 p.m.

Figueroa/Blumenthal moved that the Board of Trustees vote for the following candidates for the 2018 ACCT Board of Directors: Ann Ransford, Eric Payne, Brent Hastey, Don Edgar and Suzanne Woods. Motion

RCCD Dashboard Indicators

Agreement for College and Career Access Pathways: A **Dual Enrollment Partnership** with Alvord Unified School District

Agreement for College and Career Access Pathways: A Dual Enrollment Partnership with Jurupa Unified School District

Proposed Curricular Changes

RESOURCES COMMITTEE

Selection of Follett Higher Education Group, Inc. to provide Bookstore Operation Services for Moreno Valley College, Norco College and Riverside City College.

Adjourned

OTHER BUSINESS

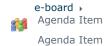
California Community College Trustees (CCCT) Board of Directors Election - 2018

carried. (3 ayes, 2 absent [Vackar, Hedrick])

The Board adjourned the meeting at 7:48 p.m.	ADJOURNMENT
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Official Minutes Approved on 05/15/18

Certified By:_____



Agenda Item (IV-B-1)

Meeting 4/3/2018 - Committee

Agenda Item Committee - Teaching and Learning (IV-B-1)

Subject Accreditation Update

College/District District

Information Only

Background Narrative:

Presented for the Board's review is an update on accreditation activities underway at Moreno Valley College, Norco College, Riverside City College, and the District. Members of the tri-chair leadership team (staff, faculty, management) for each college and the District will present a brief review of the Board's role in the accreditation process; the stages of the self-evaluation process; the progress and timeline of the process; and the tools used to support the process.

Prepared By: Bryan Reece, President Norco College

Robin Steinback, President, Moreno Valley College

Irving Hendrick, Interim President, Riverside City College Aaron Brown, Vice Chancellor, Business and Financial Services Susan Mills, Vice President, Planning & Development (Riverside)

Carlos Lopez, Interim Vice President, Academic Affairs Sam Lee, Interim Vice President, Academic Affairs

Attachments:

Accreditation Update Spring 2020

Accreditation 2020 Update

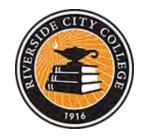
Moreno Valley College: Carlos Lopez, Sara Nafzgar

Norco College: Samuel Lee, Greg Aycock, Kris Anderson, Ruth Leal

Riverside City College: Susan Mills, Hayley Ashby

Riverside Community College District: Aaron Brown









This Update Is Focused On...

- Why Accreditation?
- New Approach of ACCJC
- Stages of the Process
- Alignment with Strategic Planning
- Progress Update
- Timeline

Why Accreditation?

- Our students, who deserve a quality education and access to federal financial aid
- Our community—including community partners, taxpayers, and employers—which deserves to know we provide quality education to members of society
- Our government, to show we're providing educational quality and fiscal responsibility
- Other institutions of higher learning, to which our students transfer and with whom we partner

New Approach to Accreditation

Before (≤ 2014) Now Separate standards workgroups established Existing strategic planning structure used for periodically for accreditation ongoing improvement aligned with standards Ongoing assessment and evaluation integrated into Separate, periodic assessment and evaluation for compliance purposes strategic planning responsibilities Standards narrative written; related Existing evidence of ongoing improvement used as the starting point; evidence is the basis of the evidence collected or developed for accreditation purposes written evaluation and gap analysis Lengthy written report (300-500 pages) that Concise and relevant report (~150 pages) that provides historical background and demonstrates intentionality of mission and demonstrates standards compliance continuous, quality improvement

Gohar Momjian is the ACCJC Vice President assigned to the colleges/district ACCJC Institutional Self-Evaluation Report Training – May 2, 2018

Stages of the Process

- Each college completes an Institutional Self-Evaluation Report (ISER)
- Host Visiting Team in March 2020
- Draft Report Sent to ALO in April or May 2020 (correct any factual errors)
- ACCJC Action Letter Sent in June 2020
- Follow up on Recommendations (if any)
- Engage in Continuous Improvement through our aligned strategic planning processes

Alignment at MVC

Steering Committee: Carlos Lopez, ALO; Abel Sanchez, strategic planning faculty chair; Sara Nafzgar, accreditation faculty chair

ACCREDITATION STANDARD	STRATEGIC PLANNING LEADERSHIP COUNCIL
Standard I: Mission, Academic Quality and Institutional Effectiveness, and Integrity	Institutional Mission and Effectiveness Subcommittee (Standard I) Facilitator: Dr. Martha Rivas Co-Chairs: Deanna Murrell, Evelyn Gonzalez, and Audrey Mae Hernandez
Standard II: Instructional Programs	Student Learning Programs and Services Subcommittee (Standard II) Facilitator: Dr. Dyrell Foster Co-Chairs: Dr. Daniel Clark and Jaime Rodriguez
Standard III: Resources	Resources: Human, Facilities, Technology, and Finance Subcommittee (Standard III) Facilitator: Dr. Nathaniel Jones Co-Chairs: Dr. Amanda Cachia and David Bobbitt
Standard IV: Leadership and Governance	Leadership and Governance Subcommittee (Standard IV) Facilitator: Dr. Nicole Smith Co-Chairs: Dr. LaTonya Parker and Andrew Graham

Alignment at NC

Greg Aycock, ALO; Ruth Leal, classified co-chair; Kris Anderson, faculty co-chair

Standard I: Mission, Academic Quality and Institutional Effectiveness, and Integrity

Melissa Bader, Patti Brusca, Greg Aycock

Committees: ISPC, Assessment, Grants, Program Review, Committee of the Whole

Standard III: Resources

- **A.** Human Resources: Peter Boelman, Leona Crawford, Colleen Molko
- B. Physical Resources + D. Financial Resources: Phu Tran, Andy Aldasoro, Jim Reeves
- C. Technology Resources: Janet Frewing, Dan Lambros, Debra Mustain

Committees: BFPC, Professional Development, Safety, Technology

Standard II: Student Learning Programs and Student Services

- **A.** Instructional Programs: Quinton Bemiller, Nicole Brown, Jason Parks
- B. Library and Learning Support Services: Nikki Capps, Chris Poole, Damon Nance
- C. Student Support Services: John Moore, Vanessa Acosta, Mark DeAsis
 Committees: APC, SSPC, Academic Senate, ASNC, Curriculum, DE,
 Legacy, Library Advisory, Teaching and Learning, Professional Dev.

Standard IV: Leadership and Governance

- A. Decision-Making Roles and Processes: Bob Prior, Patricia Gill, Gustavo Oceguera
- **B.** Chief Executive Officer: Gail Zwart, Monique Franklin Pierce, Monica Green
- C. Governing Board + D. Multi-College Districts or Systems: Peggy Campo, Natalie Aceves, Kevin Fleming

Committees: ISPC, Academic Senate, President's Cabinet, President's Executive Council, Committee of the Whole

Alignment at RCC

- Educational Program Oversight Committee (EPOC) serves as the Accreditation Steering Committee (ASC) Co-chairs: Susan Mills (ALO), Hayley Ashby (accreditation), Kathleen Sell (strategic planning)
- Councils are comprised of all college stakeholders including administration, faculty, students, and staff
- Tri-leads provide reports and updates to councils and EPOC/ASC

ACCREDITATION STANDARD	STRATEGIC PLANNING LEADERSHIP COUNCIL
Standard I: Mission, Academic Quality and Institutional Effectiveness, and Integrity	Governance Effectiveness Mission Quality Council (GEMQ) Leads: Susan Mills, Debbie Cazares, Regina Miller
Standard II: Student Learning Programs and Student Services* *Sub-leads also identified for Standard II areas (A-C) committees	Academic & Career Technical Programs and Instructional Support Council (ACTPIS); Student Access and Support Council (SAS) Leads: Carol Farrar, FeRita Carter, Jo Scott-Coe, Julie Taylor
Standard III: Resources	Resource Development and Administrative Services Council (RDAS) Leads: Raymond "Chip" West, Tucker Amidon, Natalie Halsell
Standard IV: Leadership and Governance	Governance Effectiveness Mission Quality Council (GEMQ) Leads: Susan Mills, Mark Sellick, Stephen Ashby

District Office Role

While the ACCJC accredits individual colleges, the district office evaluates district office structures and how these structures assist the colleges to achieve and maintain:

- Eligibility Requirements; Accreditation Standards; ACCJC policies; Accredited status.
- Clear description and delineation of the particular way functions are distributed in their unique multi-college organization.
- Evidence of ongoing communication between the colleges and the district office regarding the distribution of these functions.

PROGRESS UPDATE 2017-2018

NC

RIV

MVC

RCCD

FALL 2017 - SPRING 2018

COMPLETED:

- Co-chairs and committees established and aligned with existing governance and planning
- Cloud-based tool selected
- Website updated
- Training initiated

IN PROGRESS:

10 Standards Committees begin work. Gap analysis underway + Gather Evidence + Rough compilation for each standard

COMPLETED:

- Timeline established
- Strategic planning structure aligned with standards
- Tri-leads identified and responsibilities defined
- Kick-off presentations
- Accreditation training day
- Accreditation resources/tools developed and distributed

IN PROGRESS:

- Councils and committees working on identifying evidence, evaluating standards, and conducting gap analysis
- Website update

COMPLETED:

 Co-chairs and committees established aligned with existing governance and planning structure

IN PROGRESS:

- Standards Committees begin work. Gap analysis + Gather Evidence + Rough compilation for each standard
- Website update
- Accreditation resources under development

IN PROGRESS:

Upon filling of Vice Chancellor, Educational Services position:

- Establish co-chairs and committees
- Update website
- Develop accreditation resources
- Function mapping
- District Strategic Plan
- Budget allocation model
- Standards Committees begin work. Gap analysis + Gather Evidence + Rough compilation for each standard

TIMELINE 2019-2020

- **EARLY SPRING 2019:** First reading of full draft (PLT, Academic Senate, CSEA, Student Senate)
- LATE SPRING 2019: Final reading and approval
- SPRING AND SUMMER 2019: Edit Institutional Self Evaluation Report (ISER) and Quality Focus Essay (QFE)
- FALL 2019: Board of Trustees approval
- SPRING 2020: Accreditation team visit

Accreditation 2020 Links

Roles and Responsibilities of Governing Boards in Accreditation: https://accjc.org/wp-content/uploads/Guide-to-Accreditation-for-Governing-Boards Jan2017.pdf

Evaluation of Institutions in Multi-College/Multi-Unit Districts or Systems:

https://accjc.org/wp-content/uploads/Evaluation-of-Institutions-Multi.pdf

RCCD District Accreditation Website:

http://www.rccd.edu/administration/educationalservices/Pages/accreditation.aspx

Moreno Valley College Accreditation website:

http://www.mvc.edu/accreditation/

Riverside City College Accreditation website:

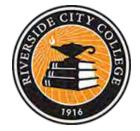
http://www.rcc.edu/about/president/Accreditation/Pages/Accreditation.aspx

Norco College Accreditation website:

http://norcocollege.edu/about/president/Accreditation/Pages/index.aspx



RIVERSIDE COMMUNITY
COLLEGE DISTRICT







Accreditation 2020

Questions?







