

MINUTES OF THE BOARD OF TRUSTEES REGULAR  
AND COMMITTEE MEETINGS OF THE GOVERNANCE,  
TEACHING AND LEARNING, PLANNING AND OPERATIONS,  
RESOURCES AND FACILITIES COMMITTEES  
OF APRIL 3, 2018

Vice President Green called the Board of Trustees meeting CALL TO ORDER  
to order at 6:30 p.m. in the District Office, Board Room,  
3801 Market Street, Riverside, California

Trustees Present

Janet Green, Vice President  
Mary Figueroa, Secretary  
Virginia Blumenthal, Member  
Jeanette Hazelwood, Student Trustee

Trustees Absent

Tracey Vackar, President  
Bill Hedrick, Member

Staff Present

Dr. Wolde-Ab Isaac, Chancellor  
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services  
Ms. Diana Torres, Director, Human Resources and Employee Relations  
Dr. Dyrell Foster, Vice President, Student Services, Moreno Valley College  
Dr. Bryan Reece, President, Norco College  
Dr. Irv Hendrick, Interim President, Riverside City College  
Dr. Carol Farrar, Vice President, Academic Affairs, Riverside City College  
Dr. Sam Lee, Interim Vice President, Academic Affairs, Norco College  
Dr. Carlos Lopez, Interim Vice President, Academic Affairs, Moreno Valley College  
Dr. Hayley Ashby, Professor, Library Services, Riverside City College  
Dr. Greg Aycock, Dean, Institutional Effectiveness, Norco College  
Ms. Kris Anderson, Professor, English, Norco College  
Mr. David Torres, Dean, Institutional Research/Strategic Planning  
Ms. Majd Askar, Director, Business Services

Frankie Moore, Coordinator, Student Activities, Moreno  
Valley College, led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Figueroa/Blumenthal moved that the Board of Trustees  
approve Trustee Vackar and Trustee Hedrick's absence  
as excused. Motion carried. (3 ayes, 2 absent [Vackar,  
Hedrick])

MOTION TO EXCUSE ABSENCE

The Committee Vice Chair Dr. Wolde-Ab Isaac convened the  
meeting at 6:35 p.m. Committee members in attendance:  
Academic Senate Representatives: Dr. LaTonya Parker,  
Moreno Valley College/RCCD; Dr. Peggy Campo, Norco  
College, Dr. Mark Sellick, Riverside City College and CTA  
Representative: Dr. Fabian Biancardi.

TEACHING AND LEARNING  
COMMITTEE

**Accreditation Update**

Dr. Lee, Dr. Lopez, Dr. Ashby, Dr. Aycock, Ms. Anderson and  
Mr. Brown presented a report on the 2020 accreditation process

for Moreno Valley College, Norco College, Riverside City College and the District. Discussion followed.

Mr. Torres presented the RCCD Dashboard Indicators 2010-2017. Discussion followed.

Dr. Farrar discussed the Agreement for College and Career Access Pathways for a Dual-Enrollment Partnership with Alvord Unified School District that will be presented to the Board for approval at the April 17 Regular meeting. Discussion followed.

Dr. Farrar discussed the Agreement for College and Career Access Pathways for a Dual-Enrollment Partnership with Jurupa Unified School District that will be presented to the Board for approval at the April 17 Regular meeting. Discussion followed.

Dr. Isaac led the committee review of the proposed curricular changes for inclusion in the college catalog and in the schedule of class offerings that will be presented to the Board for acceptance at the April 17 regular meeting. Discussion followed.

The committee adjourned the meeting at 7:35 p.m.

The Committee Chair Janet Green convened the meeting at 7:36 p.m. Committee members in attendance: Academic Senate Representatives: Dr. LaTonya Parker, Moreno Valley College/RCCD; Dr. Peggy Campo, Norco College; Dr. Mark Sellick, Riverside City College and CTA Representative: Dr. Fabian Biancardi.

Ms. Askar discussed the selection of Follett Higher Education Group, Inc. to provide Bookstore Operation Services for Moreno Valley College, Norco College and Riverside City College that will be presented to the Board for acceptance at the April 17 regular meeting. Discussion followed.

The committee adjourned the meeting at 7:45 p.m.

RCCD Dashboard Indicators

Agreement for College and Career Access Pathways: A Dual Enrollment Partnership with Alvord Unified School District

Agreement for College and Career Access Pathways: A Dual Enrollment Partnership with Jurupa Unified School District

Proposed Curricular Changes

## RESOURCES COMMITTEE

Selection of Follett Higher Education Group, Inc. to provide Bookstore Operation Services for Moreno Valley College, Norco College and Riverside City College.

Adjourned

## OTHER BUSINESS

Figuroa/Blumenthal moved that the Board of Trustees vote for the following candidates for the 2018 ACCT Board of Directors: Ann Ransford, Eric Payne, Brent Hastey, Don Edgar and Suzanne Woods. Motion

California Community College Trustees (CCCT) Board of Directors Election - 2018

carried. (3 ayes, 2 absent [Vackar, Hedrick])

The Board adjourned the meeting at 7:48 p.m.

ADJOURNMENT

Official Minutes

Approved on 05/15/18

Certified By: \_\_\_\_\_

# Agenda Item (IV-B-1)

Meeting 4/3/2018 - Committee

Agenda Item Committee - Teaching and Learning (IV-B-1)

Subject Accreditation Update

College/District District

Information Only

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## Background Narrative:

Presented for the Board's review is an update on accreditation activities underway at Moreno Valley College, Norco College, Riverside City College, and the District. Members of the tri-chair leadership team (staff, faculty, management) for each college and the District will present a brief review of the Board's role in the accreditation process; the stages of the self-evaluation process; the progress and timeline of the process; and the tools used to support the process.

Prepared By: Bryan Reece, President Norco College  
Robin Steinback, President, Moreno Valley College  
Irving Hendrick, Interim President, Riverside City College  
Aaron Brown, Vice Chancellor, Business and Financial Services  
Susan Mills, Vice President, Planning & Development (Riverside)  
Carlos Lopez, Interim Vice President, Academic Affairs  
Sam Lee, Interim Vice President, Academic Affairs

## Attachments:

[Accreditation Update Spring 2020](#)

# Accreditation 2020 Update

Moreno Valley College: Carlos Lopez, Sara Nafzgar

Norco College: Samuel Lee, Greg Aycock, Kris Anderson, Ruth Leal

Riverside City College: Susan Mills, Hayley Ashby

Riverside Community College District: Aaron Brown

**RCCD**

**RIVERSIDE COMMUNITY  
COLLEGE DISTRICT**



**MORENO  
VALLEY  
COLLEGE**

**NORCO  
COLLEGE**

# This Update Is Focused On...

- Why Accreditation?
- New Approach of ACCJC
- Stages of the Process
- Alignment with Strategic Planning
- Progress Update
- Timeline

# Why Accreditation?

- **Our students**, who deserve a quality education and access to federal financial aid
- **Our community**—including community partners, taxpayers, and employers—which deserves to know we provide quality education to members of society
- **Our government**, to show we're providing educational quality and fiscal responsibility
- **Other institutions of higher learning**, to which our students transfer and with whom we partner

# New Approach to Accreditation

## Before ( $\leq 2014$ )

Separate standards workgroups established periodically for accreditation

Separate, periodic assessment and evaluation for compliance purposes

Standards narrative written; related evidence collected or developed for accreditation purposes

Lengthy written report (300-500 pages) that provides historical background and demonstrates standards compliance



## Now

Existing strategic planning structure used for ongoing improvement aligned with standards

Ongoing assessment and evaluation integrated into strategic planning responsibilities

Existing evidence of ongoing improvement used as the starting point; evidence is the basis of the written evaluation and gap analysis

Concise and relevant report (~150 pages) that demonstrates intentionality of mission and continuous, quality improvement

Gohar Momjian is the ACCJC Vice President assigned to the colleges/district  
**ACCJC Institutional Self-Evaluation Report Training – May 2, 2018**



# Stages of the Process

- Each college completes an Institutional Self-Evaluation Report (ISER)
- Host Visiting Team in March 2020
- Draft Report Sent to ALO in April or May 2020 (correct any factual errors)
- ACCJC Action Letter Sent in June 2020
- Follow up on Recommendations (if any)
- Engage in Continuous Improvement through our aligned strategic planning processes

# Alignment at MVC

Steering Committee: *Carlos Lopez, ALO; Abel Sanchez, strategic planning faculty chair; Sara Nafzgar, accreditation faculty chair*

ACCREDITATION STANDARD	STRATEGIC PLANNING LEADERSHIP COUNCIL
Standard I: Mission, Academic Quality and Institutional Effectiveness, and Integrity	Institutional Mission and Effectiveness Subcommittee (Standard I) Facilitator: Dr. Martha Rivas Co-Chairs: Deanna Murrell, Evelyn Gonzalez, and Audrey Mae Hernandez
Standard II: Instructional Programs	Student Learning Programs and Services Subcommittee (Standard II) Facilitator: Dr. Dyrell Foster Co-Chairs: Dr. Daniel Clark and Jaime Rodriguez
Standard III: Resources	Resources: Human, Facilities, Technology, and Finance Subcommittee (Standard III) Facilitator: Dr. Nathaniel Jones Co-Chairs: Dr. Amanda Cachia and David Bobbitt
Standard IV: Leadership and Governance	Leadership and Governance Subcommittee (Standard IV) Facilitator: Dr. Nicole Smith Co-Chairs: Dr. LaTonya Parker and Andrew Graham

# Alignment at NC

*Greg Aycock, ALO; Ruth Leal, classified co-chair; Kris Anderson, faculty co-chair*

<p><b>Standard I: Mission, Academic Quality and Institutional Effectiveness, and Integrity</b> <i>Melissa Bader, Patti Brusca, Greg Aycock</i></p> <p><b>Committees:</b> ISPC, Assessment, Grants, Program Review, Committee of the Whole</p>	<p><b>Standard II: Student Learning Programs and Student Services</b></p> <p><b>A. Instructional Programs:</b> <i>Quinton Bemiller, Nicole Brown, Jason Parks</i></p> <p><b>B. Library and Learning Support Services:</b> <i>Nikki Capps, Chris Poole, Damon Nance</i></p> <p><b>C. Student Support Services:</b> <i>John Moore, Vanessa Acosta, Mark DeAsis</i></p> <p><b>Committees:</b> APC, SSPC, Academic Senate, ASNC, Curriculum, DE, Legacy, Library Advisory, Teaching and Learning, Professional Dev.</p>
<p><b>Standard III: Resources</b></p> <p><b>A. Human Resources:</b> <i>Peter Boelman, Leona Crawford, Colleen Molko</i></p> <p><b>B. Physical Resources + D. Financial Resources:</b> <i>Phu Tran, Andy Aldasoro, Jim Reeves</i></p> <p><b>C. Technology Resources:</b> <i>Janet Frewing, Dan Lambros, Debra Mustain</i></p> <p><b>Committees:</b> BFPC, Professional Development, Safety, Technology</p>	<p><b>Standard IV: Leadership and Governance</b></p> <p><b>A. Decision-Making Roles and Processes:</b> <i>Bob Prior, Patricia Gill, Gustavo Ocegueda</i></p> <p><b>B. Chief Executive Officer:</b> <i>Gail Zwart, Monique Franklin Pierce, Monica Green</i></p> <p><b>C. Governing Board + D. Multi-College Districts or Systems:</b> <i>Peggy Campo, Natalie Aceves, Kevin Fleming</i></p> <p><b>Committees:</b> ISPC, Academic Senate, President's Cabinet, President's Executive Council, Committee of the Whole</p>

# Alignment at RCC

- Educational Program Oversight Committee (EPOC) serves as the Accreditation Steering Committee (ASC)  
Co-chairs: *Susan Mills (ALO), Hayley Ashby (accreditation), Kathleen Sell (strategic planning)*
- Councils are comprised of all college stakeholders including administration, faculty, students, and staff
- Tri-leads provide reports and updates to councils and EPOC/ASC

ACCREDITATION STANDARD	STRATEGIC PLANNING LEADERSHIP COUNCIL
Standard I: Mission, Academic Quality and Institutional Effectiveness, and Integrity	Governance Effectiveness Mission Quality Council (GEMQ) Leads: <i>Susan Mills, Debbie Cazares, Regina Miller</i>
Standard II: Student Learning Programs and Student Services*  *Sub-leads also identified for Standard II areas (A-C) committees	Academic & Career Technical Programs and Instructional Support Council (ACTPIS); Student Access and Support Council (SAS) Leads: <i>Carol Farrar, FeRita Carter, Jo Scott-Coe, Julie Taylor</i>
Standard III: Resources	Resource Development and Administrative Services Council (RDAS) Leads: <i>Raymond "Chip" West, Tucker Amidon, Natalie Halsell</i>
Standard IV: Leadership and Governance	Governance Effectiveness Mission Quality Council (GEMQ) Leads: <i>Susan Mills, Mark Sellick, Stephen Ashby</i>

# District Office Role

While the ACCJC accredits individual colleges, the district office evaluates district office structures and how these structures assist the colleges to achieve and maintain:

- Eligibility Requirements; Accreditation Standards; ACCJC policies; Accredited status.
- Clear description and delineation of the particular way functions are distributed in their unique multi-college organization.
- Evidence of ongoing communication between the colleges and the district office regarding the distribution of these functions.

# PROGRESS UPDATE 2017-2018

NC

RIV

MVC

RCCD

FALL 2017 – SPRING 2018

## COMPLETED:

- Co-chairs and committees established and aligned with existing governance and planning
- Cloud-based tool selected
- Website updated
- Training initiated

## IN PROGRESS:

10 Standards Committees begin work. Gap analysis underway + Gather Evidence + Rough compilation for each standard

## COMPLETED:

- Timeline established
- Strategic planning structure aligned with standards
- Tri-leads identified and responsibilities defined
- Kick-off presentations
- Accreditation training day
- Accreditation resources/tools developed and distributed

## IN PROGRESS:

- Councils and committees working on identifying evidence, evaluating standards, and conducting gap analysis
- Website update

## COMPLETED:

- Co-chairs and committees established aligned with existing governance and planning structure

## IN PROGRESS:

- Standards Committees begin work. Gap analysis + Gather Evidence + Rough compilation for each standard
- Website update
- Accreditation resources under development

## IN PROGRESS:

Upon filling of Vice Chancellor, Educational Services position:

- Establish co-chairs and committees
- Update website
- Develop accreditation resources
- Function mapping
- District Strategic Plan
- Budget allocation model
- Standards Committees begin work. Gap analysis + Gather Evidence + Rough compilation for each standard

# TIMELINE 2019-2020

- **EARLY SPRING 2019:** First reading of full draft (PLT, Academic Senate, CSEA, Student Senate)
- **LATE SPRING 2019:** Final reading and approval
- **SPRING AND SUMMER 2019:** Edit Institutional Self Evaluation Report (ISER) and Quality Focus Essay (QFE)
- **FALL 2019:** Board of Trustees approval
- **SPRING 2020:** Accreditation team visit

# Accreditation 2020 Links

*Roles and Responsibilities of Governing Boards in Accreditation:* [https://accjc.org/wp-content/uploads/Guide-to-Accreditation-for-Governing-Boards\\_Jan2017.pdf](https://accjc.org/wp-content/uploads/Guide-to-Accreditation-for-Governing-Boards_Jan2017.pdf)

*Evaluation of Institutions in Multi-College/Multi-Unit Districts or Systems:*

<https://accjc.org/wp-content/uploads/Evaluation-of-Institutions-Multi.pdf>

*RCCD District Accreditation Website:*

<http://www.rccd.edu/administration/educationalservices/Pages/accreditation.aspx>

*Moreno Valley College Accreditation website:*

<http://www.mvc.edu/accreditation/>

*Riverside City College Accreditation website:*

<http://www.rcc.edu/about/president/Accreditation/Pages/Accreditation.aspx>

*Norco College Accreditation website:*

<http://norcollege.edu/about/president/Accreditation/Pages/index.aspx>

**RCCD**

**RIVERSIDE COMMUNITY  
COLLEGE DISTRICT**



**MORENO  
VALLEY  
COLLEGE**

**NORCO  
COLLEGE**



# Accreditation 2020

## Questions?

**RCCD**

RIVERSIDE COMMUNITY  
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**MORENO  
VALLEY  
COLLEGE**

**NORCO  
COLLEGE**