

## Board of Trustees Regular Meeting (VII.E)

Meeting	May 21, 2019
Agenda Item	Budget Adjustments (VII.E)
Subject	Budget Adjustments
College/District	District
Funding	Various Resources
Recommended Action	Recommend approving the budget transfers as presented. Also recommend authorizing necessary balancing transfers.

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### Background Narrative:

The 2018-19 adopted budget represents our best estimates of both income and expenditures. As the year progresses, however, some accounts have surplus funds while others are under budgeted. As provided in Title 5, Section 58307, the Board of Trustees may approve budget transfers between major object code expenditure classifications within the approved budget to allow for needed purchases of supplies, services, equipment and hiring of personnel. Unless otherwise noted, the transfers are within the unrestricted General Fund (Fund 11, Resource 1000). Additionally, at the close of each fiscal year, it is necessary for the Board to grant authority to make necessary balancing transfers among the various accounts and funds of the district.

Prepared By: Aaron S. Brown, Vice Chancellor, Business and Financial Services  
Majd Askar, Director, Business Services

<u>Program</u>	<u>Account</u>	<u>Amount</u>
R49. Transfer to realign the Strong Workforce Regional grant budget. (Fund 12, Resource 1190)		
From: Riverside Strong Workforce Regional	Academic PT Non-Instr	\$ 10,822
	Classified FT	71
	Employee Benefits	4,353
	Instructional Supplies	3,575
	Equipment	8,047
To: District Strong Workforce Regional	Grant Sub-Agreement	\$ 26,868

**Norco**

N1. Transfer to purchase supplies.

From: Strategic Development	Administrative Contingency	\$ 1,100
	Advertising	513
To: Strategic Development	Supplies	\$ 1,613

N2. Transfer to purchase repair parts, grounds and garden supplies, trailer mounted sprayer, pure water system, provide for new carpet flooring in the Center for Student Success, and pest control services.

From: Business Operations	Classified FT	\$ 81,770
	Academic FT Administrator	20,900
To: Facilities	Repair Parts	\$ 23,722
	Remodel Project	21,400
	Equipment	19,518
	Grounds/Garden Supplies	15,667
	Other Services	11,401
	Repairs	7,085
	Supplies	3,877

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N3. Transfer to provide for natural gas.		
From: Facilities	Custodial Supplies	\$ 13,634
	Fixtures & Fixed Equip	724
To: Facilities	Natural Gas	\$ 14,358
N4. Transfer to provide for food.		
From: Institutional Support, Instruction	Conferences	\$ 852
To: Institutional Support, Instruction	Food	\$ 852
N5. Transfer to purchase supplies.		
From: President	Other Services	\$ 1,000
To: President	Supplies	\$ 1,000
N6. Transfer to purchase storage containers, cabinets, reference books, provide for repairs, and copying and printing.		
From: Dean of Instruction	Academic Special Project	\$ 16,251
To: Dean of Instruction	Equipment	\$ 7,300
Arts, Humanities & Social/Behav. Sci	Reference Books	4,600
Science & Kinesiology	Repairs	2,480
Science & Kinesiology	Equipment	1,351
Dean of Instruction	Copying and Printing	520
N7. Transfer to purchase projectors.		
From: Technology Support Services	Repairs	\$ 7,000
To: Technology Support Services	Equipment	\$ 7,000

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N8. Transfer to purchase supplies.		
From: Arts, Humanities & Social/Behav. Sci	Academic Special Project	\$ 3,000
To: Arts, Humanities & Social/Behav. Sci	Supplies	\$ 3,000
N9. Transfer to provide for salaries.		
From: Business, Engineering & Info Systems	Employee Benefits	\$ 19,845
Information Services	Employee Benefits	11,873
Arts, Humanities & World Languages	Employee Benefits	10,000
To: Science & Kinesiology	Instr. Salaries, Reg FT	\$ 41,718
N10. Transfer to purchase card integrators.		
From: Admissions & Records	Supplies	\$ 6,388
	Conferences	826
To: Admissions & Records	Equipment	\$ 7,214
N11. Transfer to provide for copying and printing.		
From: Arts, Humanities & Social/Behav. Sci	Academic Special Project	\$ 100
To: Arts, Humanities & Social/Behav. Sci	Copying and Printing	\$ 100
N12. Transfer to provide for Charter Communication cable services.		
From: Counseling	Tests	\$ 446
To: Counseling	Other Services	\$ 446

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N13. Transfer to provide for conferences.		
From: Campus Student Services	Supplies	\$ 450
To: Campus Student Services	Conferences	\$ 450
N14. Transfer to provide for repairs. (Fund 12, Resource 1180)		
From: Facilities	Equipment	\$ 2,900
To: Facilities	Repairs	\$ 2,900
N15. Transfer to provide for salaries and employee benefits. (Fund 12, Resource 1070)		
From: Health Services	Doctors/Nurses	\$ 13,950
To: Health Services	Short-Term Temporary Employee Benefits	\$ 10,000 3,950
N15. Transfer to purchase educational supplies. (Fund 12, Resource 1190)		
From: Workforce Preparation	Copying and Printing Repairs	\$ 300 181
To: Workforce Preparation	Educational Supplies	\$ 481
N16. Transfer to provide for demographic analysis services. (Fund 12, Resource 1190)		
From: Institutional Effectiveness	Supplies	\$ 25,000
To: Institutional Effectiveness	Other Services	\$ 25,000

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N17. Transfer to purchase computers and drawing tablet. (Fund 12, Resource 1190)		
From: Career and Technical Ed	Conferences	\$ 70,502
	Employee Benefits	60,925
	Supplies	35,142
	Meeting Expenses	30,595
	Classified FT	19,661
	Academic Special Project	6,586
To: Career and Technical Ed	Equipment	\$ 223,411
N18. Transfer to provide for salaries. (Fund 12, Resource 1190)		
From: Institutional Support, Instruction	Travel Expenses	\$ 16,149
	Comp Software Maint/Lic	15,000
	Transportation	1,149
To: Institutional Support, Instruction	Academic FT Administrator	\$ 24,876
	Student Help – Non-Instr	7,422
N19. Transfer to provide for chairs and audio visual. (Fund 12, Resource 1190)		
From: President	Supplies	\$ 295,110
To: President	Equipment	\$ 295,110
N20. Transfer to purchase furniture, interactive projectors, laptops, and laptops carts. (Fund 12, Resource 1190)		
From: Dean of Instruction	Supplies	\$ 232,019
	Conferences	48,000
	Grant Sub-Agreement	20,000
To: Dean of Instruction	Equipment	\$ 300,019

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N21. Transfer to purchase instructional supplies. (Fund 12, Resource 1190)		
From: Arts, Humanities & World Languages	Comp Software Maint/Lic	\$ 3,000
To: Science & Kinesiology	Instructional Supplies	\$ 3,000
N22. Transfer to purchase instructional supplies. (Fund 12, Resource 1190)		
From: Business, Engineering & Information	Comp Software Maint/Lic	\$ 809
To: Business, Engineering & Information	Instructional Supplies	\$ 809
N23. Transfer to purchase copiers. (Fund 12, Resource 1190)		
From: Admission & Records	Conferences	\$ 13,000
	Supplies	790
To: Admission & Records	Equipment	\$ 13,790
N24. Transfer to provide for conferences. (Fund 12, Resource 1190)		
From: Student Financial Services	Supplies	\$ 4,180
To: Student Financial Services	Conferences	\$ 4,180
N25. Transfer to purchase laptops and cubicle systems. (Fund 12, Resource 1190)		
From: EOPS	Mileage	\$ 17,090
	Food	17,000
	Conferences	13,692
	Supplies	9,867
To: EOPS	Equipment	\$ 41,359
	Fixtures & Fixed Equip	16,290

<u>Program</u>	<u>Account</u>	<u>Amount</u>
N26. Transfer to provide for salaries and purchase printers. (Fund 12, Resource 1190)		
From: Campus Student Services	Other Services	\$ 2,000
	Conferences	1,024
To: Campus Student Services	Academic PT Non-Instr	\$ 2,000
	Equipment	1,024
N27. Transfer to provide for tutoring services. (Fund 12, Resource 1190)		
From: Library	Library subscriptions	\$ 9,000
To: Library	Professional Services	\$ 9,000
N28. Transfer to realign the Nextup (CAFYES) grant. (Fund 12, Resource 1190)		
From: EOPS	Equipment	\$ 156,307
	Conferences	63,900
	Supplies	50,000
	Food	32,780
To: EOPS	Classified FT	\$ 85,669
	Employee Benefits	80,716
	Academic FT Non-Instr	39,150
	Student Help – Non-Instr	35,974
	Student Financial Grant	30,000
	Meal Vouchers	15,000
	Classified OT	9,548
	Classified Perm PT	6,930
N29. Transfer to provide for academic salaries and mileage. (Fund 12, Resource 1190)		
From: Adult Ed Block Grant	Copying and Printing	\$ 980
	Supplies	320
To: Adult Ed Block Grant	Academic FT Non-Instr	\$ 865
	Mileage	435



<u>Program</u>	<u>Account</u>	<u>Amount</u>
N30. Transfer to realign the Strong Workforce Regional grant budget and data/video consulting services for the Military Articulation Platform. (Fund 12, Resource 1190)		
From: Norco Strong Workforce Regional	Academic Special Project	\$ 18,932
	Classified FT	39,905
	Employee Benefits	89,816
	Supplies	30,893
	Reference Books	1,347
	Periodicals/Magazines	94
	Copying and Printing	1,866
	Instructional Supplies	992
	Software	2
	Equipment	3,820
To: District Strong Workforce Regional	Grant Sub-Agreement	\$ 168,171
Norco Strong Workforce Regional	Professional Services	19,496

Moreno Valley

M1. Transfer to purchase furniture and an audio/video interface transmitter. (Fund 12, Resource 1180).

From: Business Operations	Equipment	\$ 39,499
To: Science & Physical Ed	Equipment	\$ 39,499

M2. Transfer to provide for supplies and conferences.

From: Academic Senate	Classified Overtime	\$ 1,109
	Employee Benefits	19
Academic Affairs	Administrative Contingency	610
To: Academic Senate	Supplies	\$ 943
	Conferences	795

<u>Program</u>	<u>Account</u>	<u>Amount</u>
M37. Transfer to realign the Disabled Students Programs & Services grant budget and to purchase computers and iPads. (Fund 12, Resource 1190)		

From: DSPS	Academic FT Administrator	\$ 59,148
	Employee Benefits	23,264
 To: DSPS	Classified Perm PT	 \$ 590
	Supplies	26,618
	Instructional Supplies	1,300
	Comp Software Maint/Lic	37,205
	Equipment	16,699

District Office and District Support Services

D1. Transfer to provide for a computer software maintenance license.  
(Fund 12, Resource 1180)

From: Business & Financial Services	Equipment	\$ 25,841
To: Information Services	Comp Software Maint/Lic	\$ 25,841

D2. Transfer to purchase a chair, table, and supplies. (Fund 12, Resource 1180)

From: Community & Economic Dvlpmt	Other Services	\$ 5,168
	Equipment	800
To: Community & Economic Dvlpmt	Equipment	\$ 3,715
	Supplies	2,253

D3. Transfer to purchase supplies.

From: VC, Business & Financial Services	Equipment	\$ 3,064
To: IS Administration	Supplies	\$ 3,064

	<u>Program</u>	<u>Account</u>	<u>Amount</u>
D4.	Transfer to purchase a computer.		
	From: Communications & Web Develop Institutional Effectiveness	Rents and Leases Software Supplies	\$ 1,200 500 2,000
	To: Communications & Web Develop Institutional Effectiveness	Equipment Equipment	\$ 1,200 2,500
D5.	Transfer to provide for repairs.		
	From: Administrative Support Services	Equipment	\$ 4,000
	To: Administrative Support Services	Repairs	\$ 4,000
D6.	Transfer to purchase a currency counter.		
	From: Fiscal Operations	Other Services	\$ 286
	To: Fiscal Operations	Equipment	\$ 286
D7	Transfer to provide for a conference.		
	From: Academic Affairs	Supplies	\$ 1,000
	To: Academic Affairs	Conferences	\$ 1,000
D8.	Transfer to purchase cameras. (Fund 12, Resource 1190)		
	From: Perkins Title I-C	Other Services	\$ 7,264
	To: Perkins Title I-C	Equipment	\$ 7,264

## Board of Trustees Regular Meeting (VII.G)

Meeting	May 21, 2019
Agenda Item	Resolution(s) to Amend Budget (VII.G)
Subject	Resolutions(s) to Amend Budget Resolution No. 61-18/19 – 2018-2019 Student Success Completion Grant
College/District	District
Funding	Grants and Categorical Programs
Recommended Action	Recommend adding the revenue and expenditures of \$500,000 to the budget.

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### Background Narrative:

The Riverside Community College District's colleges have received additional funding for the 2018-2019 Student Success Completion Grant in the amount of \$500,000 from the California Community Colleges Chancellor's Office. The additional funding by college follows: Moreno Valley College - \$200,000, Norco College - \$100,000 and Riverside City College - \$200,000. The funds will be used for student grants.

Prepared By: Robin Steinback, President, Moreno Valley College  
Bryan Reece, President, Norco College  
Gregory Anderson, President, Riverside City College  
Dyrell Foster, Vice President, Student Services, Moreno Valley College  
Kaneesha Tarrant, Interim Vice President, Student Services, Norco College  
Ferita Carter, Vice President, Student Services, Riverside City College

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 61-18/19

2018-2019 Student Success Completion Grant

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$500,000 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on May 21, 2019.

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Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 INCOME & EXPENDITURES - BUDGET AMENDMENT  
 Resolution No. 61-18/19  
 2018-2019 Student Success Completion Grant

Year	Date	Fund
19	5/21/2019	745

Fund	School	Program	Special Program	Object	Amount	Object Code Description
745	DZE	00000	96519	8699	200,000 00	REVENUE
745	EZE	00000	96519	8699	100,000 00	↓
745	FZE	00000	96519	8699	200,000 00	↓
						EXPENDITURES
745	DZE	00000	96519	7510	200,000 00	Student Grants/Scholarships
745	EZE	00000	96519	7510	100,000 00	↓
745	FZE	00000	96519	7510	200,000 00	↓
					500,000 00	TOTAL REVENUE
					500,000 00	TOTAL EXPENDITURES

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 INCOME & EXPENDITURES - BUDGET AMENDMENT  
 Resolution No. 61-18/19  
 2018-2019 Student Success Completion Grant

Year	Date	Fund
19	5/21/2019	745

Fund	School	Program	Special Program	Object	Amount		Object Code Description
745	DZE	00000	96519	8699	200,000	00	REVENUE
745	EZE	00000	96519	8699	100,000	00	
745	FZE	00000	96519	8699	200,000	00	↓
							EXPENDITURES
745	DZE	00000	96519	7510	200,000	00	Student Grants/Scholarships
745	EZE	00000	96519	7510	100,000	00	
745	FZE	00000	96519	7510	200,000	00	↓
					500,000	00	TOTAL REVENUE
					500,000	00	TOTAL EXPENDITURES

## Board of Trustees Regular Meeting (VII.H)

Meeting	May 21, 2019
Agenda Item	Resolution(s) to Amend Budget (VII.H)
Subject	Resolution(s) to Amend Budget Resolution No. 62-18/19 – 2018-2019 Board Financial Assistance Program
College/District	Norco College
Funding	Grants and Categorical Programs
Recommended Action	Recommend adding the revenue and expenditures of \$2,327 to the budget.

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### Background Narrative:

The Riverside Community College District's Norco College has received additional funding for the 2018-2019 Board Financial Assistance Program in the amount of \$2,327 from the California Community Colleges Chancellor's Office. The funds will be used for professional services.

Prepared By: Bryan Reece, President, Norco College  
Kaneesha Tarrant, Interim Vice President, Student Services, Norco College  
Maria Gonzalez, Director, Student Financial Services



RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 62-18/19

2018-2019 Board Financial Assistance Program

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$2,327 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on May 21, 2019.

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Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 INCOME & EXPENDITURES - BUDGET AMENDMENT  
 Resolution No. 62-18/19  
 2018-2019 Board Financial Assistance Program

Year	County	District	Date	Fund
19	33	07	5/21/2019	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	E00	1190	0	0000	0067	8659	2,327 00	REVENUE
								EXPENDITURES
12	EZE	1190	0	6460	0067	5198	2,327 00	Professional Services
							2,327 00	TOTAL REVENUE
							2,327 00	TOTAL EXPENDITURES

## Board of Trustees Regular Meeting (VII.I)

Meeting	May 21, 2019
Agenda Item	Resolution(s) to Amend Budget (VII.I)
Subject	Resolution(s) to Amend Budget Resolution No. 63-18/19 - 2018-2019 Umoja Community Education Foundation Grant
College/District	Norco College
Funding	Grants and Categorical Programs
Recommended Action	Recommend adding the revenue and expenditures of \$16,000 to the budget.

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### Background Narrative:

The Riverside Community College District's Norco College has received funding for the 2018-2019 Umoja Community Education Foundation Grant in the amount of \$16,000 from the Umoja Community Education Foundation, passed through from the State of California. The funds will be used for supplies and travel.

Prepared By: Prepared By: Bryan Reece, President, Norco College  
Tenisha James, Dean, Student Services  
Sean Davis, Umoja Counselor/Coordinator

RIVERSIDE COMMUNITY COLLEGE DISTRICT

RESOLUTION TO AMEND BUDGET

RESOLUTION No. 63-18/19

2018-2019 Umoja Community Education Foundation Grant

WHEREAS the governing board of the Riverside Community College District has determined that income in the amount of \$16,000 is assured to said district, which exceeds amounts previously budgeted; and

WHEREAS the governing board of the Riverside Community College District can show just cause for the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED such additional funds be appropriated according to the schedule on the attached page.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on May 21, 2019.

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Clerk or Authorized Agent

RIVERSIDE COMMUNITY COLLEGE DISTRICT  
 INCOME & EXPENDITURES - BUDGET AMENDMENT  
 Resolution No. 63-18/19  
 2018-2019 Umoja Community Education Foundation Grant

Year	County	District	Date	Fund
19	33	07	5/21/2019	12

Fund	School	Resource	PY	Goal	Func	Object	Amount	Object Code Description
12	E00	1190	0	0000	0249	8627	16,000 00	REVENUE
								EXPENDITURES
12	EZG	1190	0	6452	0249	4590	2,556 00	Supplies
12	EZG	1190	0	6452	0249	5219	13,444 00	Travel Expenses
							16,000 00	TOTAL REVENUE
							16,000 00	TOTAL EXPENDITURES