

NORCO COLLEGE SAFETY COMMITTEE
MEETING MINUTES – Wednesday September 12, 2018

1. Welcome and Call to Order: Main Speaker – Justin C. Call to Order: 9:00am. Welcome

2. Roll Call

3. Approval of Agenda: Motion: Lisa M., Second: Stan T. | Approved All I's

4. Approval of Minutes of 7/11/18 & 8/6/18: Motion: Stan T., Second: Vanessa A. | Approved all I's

5. Old Business

a. Safety Website: Main Speaker – Justin C.

Site is up. Working on new Wix site as of Welcome Day. Safety Committee website also up. Please head over take a look and send any comments or concerns to Justin.

b. Active Shooter Training for Fall Flex: Main Speaker – Justin C.

Info Guard and Fall Flex were a success. We received a lot of very positive feedback. Great take away was to always be aware of your surroundings and always know where all exits are. More events to come in the near future. Our next big event we plan to invite the students. In talks with Cal-Fire perhaps we can do a natural disaster/active shooter combo event/training. Justin will work with the new Fire Captain on bringing more simulations to our college on a Friday afternoon. For the next event we will need better signage vs the small 8 ½ x 11 papers taped to cones.

c. Emergency Tack Boxes: Main Speaker – Justin C.

Currently in the process of receiving quotes for painting the tack boxes. After the tack boxes are painted they will be strategically placed and bolted down around campus. There will be 7 tack boxes total. All boxes will be secured with 2 flush mounted locks each. Facilities and Justin will be the only persons to have the codes to those locks at this time.

d. Emergency Preparedness Fair Sept. 18th: Main Speaker – Justin C.

There will be tables for the Safety Committee, Campus Police, BC/FC, Fire Department, Riverside County, Stop the Bleed, Riverside Community Hospital, Escape Room and more. Deadline for vendor sign-ups will be September 13th in the afternoon. If you would like to help out by sitting at one of the vendor tables in shifts please contact Justin. Anyone who downloads the RAVE Guardian App will receive a branded light up pen. Welcome Day we gave out keychain whistles and they were very popular. Safety Committee members should have something that identifies them such as stickers or buttons. Vanessa will look into options.

e. Traffic Control – Gates/Ballard: Main Speaker – Sgt. Henry

Weekends and Holidays our campus is wide open and there have been many thefts. We are in need of ideas. Is it worth it to gate the entrances into the college? Maybe have a kiosk entry? If not, how can we better secure our campus? We should bring JFK into this conversation because it affects them too. Immediate need right now is Palm Pathway. We need to choke the Palm Pathway as soon as possible. Possibly add a barricade? ATEC already has barricade capability it's just not set up at this time. We need to talk with Mike Collins to get approval to set it and leave it up. We may have some challenges with the Fire Department. Worth investigating auto poles that pop up out of the ground? Sgt. Henry will take photos of the areas in question and send via email to the safety committee.

6. New Business

a. CERT Training hosted at Moreno Valley College on October 19th and 26th: Main Speaker – Justin C.
If you would like to attend please reach out to Monica Esqueda.

b. NaBITA Training Hosted at Norco College on September 26th and 27th: Main Speaker – Lisa M.

NaBITA is coming back to Norco College with their Case Management Training. People from all across the country are coming to attend this training. If you see anyone who looks lost please direct them to ATEC 119.

c. Emergency Phone Update: Main Speaker – Justin C.

All of our phones currently look different and have no signage. We are hoping to switch out all phones for a more uniform look. Maybe re-evaluate their placement and place in new strategic places. Maybe make safety buttons with

lighted pathways and/or cameras on the phones? We should research what Universities do and potentially model our new system after them?

d. **Traffic blocking of crosswalk: Main Speaker – Miriam C.**

People are blocking the crosswalk at the STEM Center during peak traffic times exiting the school. We need signage painted on the ground or at the intersection that says “DO NOT BLOCK” or “KEEP CLEAR”.

That is not the only problem at this intersection. Many students are still confused by the HAWK System. Maybe we could have classroom presentations and/or a booth at the STEM Center with info on the HAWK System. When the crosswalk is activated the switch between the “solid red” and “blinking red” light is very quick even before students have a chance to make it half way across the crosswalk.

There is still a very big problem with Left Turns into the STEM Center. The “No Left Turn” signage is too small. There are less issues when the cones preventing the turning are up. Maybe we should keep the cones up permanently.

Motion to keep a permanent barricade up preventing left turns into STEM

1st: Sgt Henry

2nd: Miriam

Next steps are to go to BFPC and Facilities.

Similar problems at the roundabout by Parking Lot D. People constantly run the stop sign and do not give the right of way to those already on the road to make a U-turn. Some tickets in that area may fix that problem.

We need to start looking to the future as our college is growing rapidly. We need to start the discussion again of a proposed Pedestrian Walkway over the street. Perhaps it can be built into the budget for the new ECE and Veterans Buildings? Or perhaps look into the possibilities of an underground tunnel. We also will be in desperate need of Parking Structures as our college grows. This is already in the master plan. Unsure if they are 2 or 3 story structures. We will have issues with our neighbors if they are higher than two.

e. **RAVE Guardian Campaign: Main Speaker – Justin C.**

There is a big push across all district college to download the RAVE Guardian App. Updates will be coming shortly. Reminder to make sure and secure all doors/entrances to buildings are secured during evacuations.

f. **Information from the District Safety Meetings: Main Speaker – Justin C.**

All documents must go through a routing and approval process. Please see the Proposed Safety & Security Initiative Shared Governance process. This includes the IIPP (Illness Injury Prevention Plan).

Motion to submit the current IIPP Program for approval

1st: Lisa M.

2nd: Stan T.

7. Good of the order

• **Miriam: BC/FC Final List Distributed?**

- Justin C.: In October the list was submitted but until all of the moves have been made the list will not be finalized.

8. Adjournment – 10:40am