

MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
OF APRIL 16, 2019

President Vackar called the Board of Trustees meeting to order at 6:00 p.m. in the District Office, Board Room, 3801 Market Street, Riverside, California. CALL TO ORDER

Trustees Present

Tracey Vackar, President
Mary Figueroa, Vice President
Bill Hedrick, Secretary
Virginia Blumenthal, Board Member
Jacob Alexander Velasquez, Student Trustee

Trustees Absent

Jose Alcala, Board Member

Staff Present

Dr. Wolde-Ab Isaac, Chancellor
Mr. Aaron Brown, Vice Chancellor, Business and Financial Services
Dr. Terri Hampton, Vice Chancellor, Human Resources and Employee Relations
Dr. Susan Mills, Vice Chancellor, Educational Services and Strategic Planning
Dr. Robin Steinback, President, Moreno Valley College
Dr. Bryan Reece, President, Norco College
Dr. Gregory Anderson, President, Riverside City College
Ms. Jennifer Floerke, Academic Senate Representative, Moreno Valley College
Dr. Peggy Campo, Academic Senate Representative, Norco College/RCCD
Dr. Mark Sellick, Academic Senate Representative, Riverside City College

Guests Present

Ms. Diana MacDougall, Professor, ASL/Interpreter Education Program Coordinator,
Riverside City College
Ms. Debra Yorba, Vice President, Keenan and Associates

Student Trustee Velasquez led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

Figueroa/Hedrick moved that the Board of Trustees approve Trustee Alcala's absence as excused. Motion carried. (4 ayes, 1 absent [Alcala])

MOTION TO EXCUSE ABSENCE

Geby Rawung, Student Senate for California Community Colleges, shared updates from Region 9, including several proposed assembly and senate bills.

PUBLIC COMMENTS

Figueroa/Blumenthal moved that the Board of Trustees approve the minutes of the Board of Trustees Regular/Committee Meeting of March 5, 2019. Motion carried. (4 ayes; 1 absent [Alcala])

MINUTES OF THE BOARD OF TRUSTEES REGULAR/COMMITTEE MEETING OF MARCH 5, 2019

Figueroa/Hedrick moved that the Board of Trustees approve the minutes of the Board

MINUTES OF THE BOARD OF TRUSTEES SPECIAL MEETING OF

of Trustees Special Meeting of March 9, 2019. Motion carried. (4 ayes; 1 absent [Alcala])

MARCH 9, 2019

Figueroa/Blumenthal moved that the Board of Trustees approve the minutes of the Board of Trustees Special Meeting of March 18, 2019. Motion carried. (4 ayes; 1 absent [Alcala])

MINUTES OF THE BOARD OF TRUSTEES SPECIAL MEETING OF MARCH 18, 2019

Hedrick/Blumenthal moved that the Board of Trustees approve the minutes of the Board of Trustees Regular Meeting of March 19, 2019. Motion carried. (4 ayes; 1 absent [Alcala])

MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING OF MARCH 19, 2019

CHANCELLOR'S REPORTS

Dr. Isaac led the award presentation for twelve professors from Moreno Valley, Norco and Riverside City colleges to the rank of full professor for 2019-2020.

Presentation of Rank of Professor for 2019-2020

Ms. MacDougall presented on the ASL Interpreter Education Program at Riverside City College.

Five to Thrive Presentation: ASL Interpreter Education Program at Riverside City College

Ms. Yorba provided the healthcare update and reported there are currently no open cases.

Healthcare Update

The Board of Trustees received information on documents that are used to monitor and review upcoming action items, information items, and presentations, as well as planning for the monthly committee and Board meetings.

Future Monthly Committee Agenda Planner and Annual Master Planning Calendar

Student Trustee Velasquez presented the report about recent and future student activities at Moreno Valley, Norco, and Riverside City colleges and Riverside Community College District.

STUDENT REPORT

CONSENT ITEMS

Action

Figueroa/Blumenthal moved that the Board of Trustees:

Approve/ratify the listed academic appointments, separations, and assignment and salary adjustments;

Academic Personnel

Approve/ratify the listed classified appointments, separations, and assignment and salary adjustments;

Classified Personnel

Approve/ratify the listed other personnel appointments, and assignment and salary adjustments;

Other Personnel

Approve/ratify the Purchase Orders and Purchase Order Additions totaling \$2,592,866 and District Warrant Claims totaling \$8,119,644;

Purchase Order and Warrant Report
– All District Resources

Approve the budget transfers as presented;

Budget Adjustments

Approve adding the revenue and expenditures of \$52,210 to the budget;

Resolution No. 52-18/19 – 2018-2019 Basic Skills Program

Approve adding the revenue and expenditures of \$154,885 to the budget;

Resolution No. 53-18/19 – 2018-2019 State Homeland Security Program Grant

Approve adding the revenue and expenditures of \$470,005 to the budget;

Resolution No. 54-18/19 – 2018-2019 State of California Employment Training Panel – #19-0401

Approve adding the revenue and expenditures of \$16,000 to the budget;

Resolution No. 55-18/19 – 2018-2019 Umoja Community Education Foundation Grant

Approve adding the revenue and expenditures of \$119,725 to the budget;

Resolution No. 56-18/19 – 2018-2019 Professional Development for Classified Staff

Approve adding the revenue and expenditures of \$4,269,218 to the budget;

Resolution No. 58-18/19 – FY 2017-2018 Additional Apportionment

Approve Resolution No. 57-18/19 to approve sole source procurement of student psychological counseling services and for award of the service agreement to Loma Linda University;

Resolution 57-18/19 To Approve Sole Source Procurement of Student Psychological Counseling Services and for Award of Service Agreement to Loma Linda University

Approve the purchase of office and classroom supplies from Spicers Paper, Inc., utilizing the Corona-Norco Unified School District Bid No. 2018/19-023 through January 22, 2022;

Purchase of Office and Classroom Supplies from Spicers Paper, Inc Utilizing the Corona-Norco Unified School District Bid No. 2018/19-023

Award Bid No. 2018/19-17, Science & Technology Building Makerspace Remodel Project, in the total amount of \$687,500 to Torga Electrical;

Science & Technology Building Makerspace Remodel Project

Ratify contracts totaling \$216,721 for the period of March 1, 2019 through March 31, 2019;

Contracts and Agreements Report
Less than \$92,600 – All District Resources

Approve the selection of Tilden Coil to provide construction management services for the Welcome Center and Ben Clark Correction Training Platform projects at Moreno Valley College; and the Agreement with Tilden Coil in the total amount of \$1,850,040 - \$1,384,240 for the Welcome Center Project and \$465,800 for the BCTC Correctional Platform Project;

Agreement for Construction Management Services for the Welcome Center and Ben Clark Correction Training Platform Projects

Approve Out-of-State-Travel;

Out-of-State-Travel

Authorize the Chancellor or designee to establish a minimum selling price; and conduct a public bid;

Resolution No. 50-18/19
Authorizing Public Sale of Property

Approve Resolution No. 51-18/19 – Authorization to Encumber Funds;

Resolution No. 51-18/19
Authorization to Encumber Funds

Approve the agreement between Riverside Community College District and the Riverside County Superintendent of Schools in the amount of \$177,000;

Agreement with Riverside County Superintendent of Schools for Information Technology Support Services Related to the Galaxy System

Declare the property on the attached list to be surplus; find the property does not exceed the total value of \$5,000; and authorize the property to be consigned to The Liquidation Company to be sold on behalf of the District;

Surplus Property

Declare the property on the attached list to be surplus; and authorize the property to be donated to the Victor Valley Community College District;

Surplus Property – Donation

Motion carried. (4 ayes, 1 absent [Alcala])

Information

The Board received the Capital Program Executive Summary Report for March 2019.

Capital Program Executive
Summary Report – March 31, 2019

The Board received the Monthly Financial Report for Month Ending – March 31, 2019.

Monthly Financial Report for Month Ending – March 31, 2019

BOARD COMMITTEE REPORTS

Teaching and Learning

Vackar/Figueroa moved that the Board of Trustees approve the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings. Motion carried. (4 ayes, 1 absent [Alcala])

Proposed Curricular Changes

Planning and Operations

Figueroa/Hedrick moved that the Board of Trustees approve Riverside City College Child Care Center fee increase and the revised Early Childhood Education Center salary schedule for FY 2019-2020. Motion carried. (4 ayes, 1 absent [Alcala])

Proposed Child Care Fee Increase and Revised Early Childhood Education Salary Schedule for FY 2019-2020

Figueroa/Hedrick moved that the Board of Trustees approve the RCCD Foundation Strategic Plan. Motion carried. (4 ayes, 1 absent [Alcala])

RCCD Foundation Strategic Plan

ADMINISTRATIVE REPORTS

Vice Presidents

Blumenthal/Vackar moved that the Board of Trustees approve Resolution No. 48-18/19, authorizing the Chancellor, or Designee, of the District to layoff and/or reduce the hours of the classified service and send appropriate notification to the impacted employee. Motion carried. (4 ayes, 1 absent [Alcala])

Resolution No. 48-18/19
Authorizing the Chancellor, or Designee, of the District to Layoff and/or Reduce Hours of the Classified Service

ACADEMIC SENATE REPORTS

Ms. Floerke presented the report on behalf of Moreno Valley College.

Moreno Valley College

Dr. Sellick presented the report on behalf of Riverside City College.

Riverside City College

BARGAINING UNIT REPORTS

Dr. Taube presented the report on behalf of the CTA.

CTA – California Teachers Association

BUSINESS FROM BOARD MEMBERS

Figueroa/Hedrick moved that the Board of Trustees approve the recommended amendments to the 2019 meeting dates to hold the meetings on June 4 and June 11, 2019. Motion carried (4 ayes, 1 absent [Alcala]).

Amend Board of Trustees 2019 Meeting Dates

The Board adjourned to closed session at 7:00 p.m. and reconvened at 7:25 p.m. after considering the following closed session items:

CLOSED SESSION

The Board announced no reportable action.

Conference with Legal Counsel – Existing Litigation [Paragraph (1) of Subdivision (D) of Government Code Section 54956.9]

Figueroa/Blumenthal moved that the Board of Trustees uphold the recommendation of the termination of RCC tenured professor, Michael Cryder. Motion carried (4 ayes, 1 absent [Alcala]).

Pursuant to Government Code Section 54957 – Public Employee Discipline/Suspension/Release

The Board adjourned the meeting at 7:26 p.m.

ADJOURNMENT

Official Minutes
Approved on 5/21/19

Certified By:



Board of Trustees Regular Meeting (VIII.A)

Meeting	April 16, 2019
Agenda Item	Teaching and Learning (VIII.A)
Subject	Teaching and Learning Proposed Curricular Changes
College/District	District
Funding	N/A
Recommended Action	Recommend approving the proposed curricular changes for inclusion in the college catalogs and in the schedule of class offerings.

Background Narrative:

Presented for the Board's review and consideration are proposed curricular changes. The District Curriculum Committee and the administration have reviewed the attached proposed curricular changes and recommend their adoption by the Board of Trustees.

Prepared By: Susan Mills, Vice Chancellor Educational Services and Strategic Planning

Proposed Curricular Changes

Course_Proposal Type Title	Course_Campus (Multi) Title	Course_Subject Code	Course Course Number	Course Title	Course Rationale
Course Deletion					
Course Deletion	Norco	MAN	38	General Machine Shop	MAN-38 and MAN-39 will be replaced by MAN-36
Course Deletion	Norco	MAN	39	Machine Shop Theory	MAN-38 and MAN-39 will be replaced by MAN-36
Course Exclusion					
Course Exclusion	Norco	EAR	EXCL35	NOR Exclude EAR-35	EAR-35 was part of the Infant/Toddler program at Norco College, which has been discontinued.
Course Major Modification					
Course Major Modification	Moreno Valley	ANT	1L	Physical Anthropology Laboratory	This course is being proposed as extensive lab.
Course Major Modification	Norco	ANT	1L	Physical Anthropology Laboratory	This course is being proposed as extensive lab.
Course Major Modification	Riverside City	ANT	1L	Physical Anthropology Laboratory	This course is being proposed as extensive lab.

Proposed Curricular Changes

Course_Proposal Type Title	Course_Campus (Multi) Title	Course_Subject Code	Course Course Number	Course Title	Course Rationale
Course Major Modification	Moreno Valley	ASL	1	American Sign Language 1	As part of program review, all AML courses are being updated. In addition, the AML discipline is proposing to switch its name to ASL (American Sign Language) which would change discipline affiliation for all courses in its inventory.
Course Major Modification	Riverside City	ASL	1	American Sign Language 1	As part of program review, all AML courses are being updated. In addition, the AML discipline is proposing to switch its name to ASL (American Sign Language) which would change discipline affiliation for all courses in its inventory.
Course Major Modification	Riverside City	ASL	10	Introduction to Sign Language Interpreting	Updating CORs and SLOs, added course objectives.
Course Major Modification	Riverside City	ASL	11	American Sign Language Interpreting I	As part of program review, all ASL courses are being updated. In addition, the ASL discipline is proposing to switch its name to ASL (American Sign Language), which would change discipline affiliation for all courses in its inventory.

Proposed Curricular Changes

Course_Proposal Type Title	Course_Campus (Multi) Title	Course_Subject Code	Course Course Number	Course Title	Course Rationale
Course Major Modification	Riverside City	ASL	12	American Sign Language Interpreting II	As part of program review, all AML courses are being updated. In addition, the AML discipline is proposing to switch its name to ASL (American Sign Language) which would change discipline affiliation for all courses in its inventory.
Course Major Modification	Riverside City	ASL	13	American Sign Language Interpreting III	As part of program review, all AML courses are being updated. In addition, the AML discipline is proposing to switch its name to ASL (American Sign Language) which would change discipline affiliation for all courses in its inventory.
Course Major Modification	Riverside City	ASL	14	American Sign Language Interpreting IV/Practicum	As part of program review, all ASL courses are being updated. In addition, the ASL discipline is proposing to switch its name to ASL (American Sign Language) which would change discipline affiliation for all courses in its inventory.

Proposed Curricular Changes

Course_Proposal Type Title	Course_Campus (Multi) Title	Course_Subject Code	Course Course Number	Course Title	Course Rationale
Course Major Modification	Moreno Valley	ASL	2	American Sign Language 2	As part of program review, all AML courses are being updated. In addition, the AML discipline is proposing to switch its name to ASL (American Sign Language) which would change discipline affiliation for all courses in its inventory.
Course Major Modification	Riverside City	ASL	2	American Sign Language 2	As part of program review, all AML courses are being updated. In addition, the AML discipline is proposing to switch its name to ASL (American Sign Language) which would change discipline affiliation for all courses in its inventory.
Course Major Modification	Riverside City	ASL	20	Ethical and Professional Standards of Interpreting	As part of program review, updated COR and added objectives.
Course Major Modification	Riverside City	ASL	22	American Deaf Culture	As part of program review, all AML courses are being updated. In addition, the AML discipline is proposing to switch its name to ASL (American Sign Language) which would change discipline affiliation for all courses in its inventory.

Proposed Curricular Changes

Course_Proposal Type Title	Course_Campus (Multi) Title	Course_Subject Code	Course_Course Number	Course Title	Course Rationale
Course Major Modification	Riverside City	ASL	3	American Sign Language 3	As part of program review, all AML courses are being updated. In addition, the AML discipline is proposing to switch its name to ASL (American Sign Language) which would change discipline affiliation for all courses in its inventory.
Course Major Modification	Riverside City	ASL	4	American Sign Language 4	As part of program review, all AML courses are being updated. In addition, the AML discipline is proposing to switch its name to ASL (American Sign Language) which would change discipline affiliation for all courses in its inventory.
Course Major Modification	Riverside City	ASL	5	American Sign Language for Interpreters	As part of program review, all AML courses are being updated. In addition, the AML discipline is proposing to switch its name to ASL (American Sign Language) which would change discipline affiliation for all courses in its inventory.
Course Major Modification	Norco	ELE	61	Robotics for Manufacturing	This course is being updated to keep pace with the industry. Note: ELE-61 is cross-listed with MAN-61 which is listed below.

Proposed Curricular Changes

Course_Proposal Type Title	Course_Campus (Multi) Title	Course_Subject Code	Course_Course Number	Course Title	Course Rationale
Course Major Modification	Moreno Valley	GEG	1H	Honors Physical Geography	link SLOs to GE outcomes. Add assignments. Update textbooks. Align SLOs to GEG-1 SLOs.
Course Major Modification	Norco	GEG	1H	Honors Physical Geography	link SLOs to GE outcomes. Add assignments. Update textbooks. Align SLOs to GEG-1 SLOs.
Course Major Modification	Riverside City	GEG	1H	Honors Physical Geography	link SLOs to GE outcomes. Add assignments. Update textbooks. Align SLOs to GEG-1 SLOs.
Course Major Modification	Riverside City	KIN	V20	Basketball, Varsity, Women	Add course learning objectives, update SLO's, update course materials.
Course Major Modification	Riverside City	KIN	V82	Speed, Agility, and Quickness Training	Change from an "A" - Activity to a "V" - Varsity course. Update the course description. Add course learning objectives, update SLO's, update course content, and update course materials.
Course Major Modification	Norco	MAN	56	CNC Machine Set-Up and Operation	Change one of the SLOs Change the textbooks
Course Major Modification	Norco	MAN	57	CNC Program Writing	In order to add transferability with San Bernardino Valley College
Course Major Modification	Norco	MAN	61	Robotics for Manufacturing	This course is being updated to keep pace with the industry. Note: MAN-61 is cross-listed with ELE-61 which is listed above.

Proposed Curricular Changes

Course_Proposal Type Title	Course_Campus (Multi) Title	Course_Subject Code	Course Course Number	Course Title	Course Rationale
Course Major Modification	Moreno Valley	MAT	5	Calculus for Business and Life Science	Update of COR, creating new SLOs and Course Objectives
Course Major Modification	Norco	MAT	5	Calculus for Business and Life Science	Update of COR, creating new SLOs and Course Objectives
Course Major Modification	Riverside City	MAT	5	Calculus for Business and Life Science	Update of COR, creating new SLOs and Course Objectives
Course Major Modification	Moreno Valley	MAT	52	Elementary Algebra	Unit change.
Course Major Modification	Norco	MAT	52	Elementary Algebra	Unit change.
Course Major Modification	Riverside City	MAT	52	Elementary Algebra	Unit change.

Proposed Curricular Changes

Course_Proposal Type Title	Course_Campus (Multi) Title	Course_Subject Code	Course Course Number	Course Title	Course Rationale
New Course					
New Course	Riverside City	ACC	819	VITA Certification – Volunteer Income Tax Assistance Training & Certification	<p>The course will serve as a non-credit offering with real-world application to assist the economically disadvantaged in our community. Students will recognize the benefit of knowledge and skills gained in the classroom and its usage as a step toward a future career opportunity.</p> <p>Working in conjunction with the Internal Revenue Service, this course will prepare students to apply for certification. This is not a certification course.</p>
New Course	Moreno Valley	EMS	200	EMS Work Experience	To change the course description to be compliant with the State Chancellor's office recommendation. COR has not been updated since 2008.
New Course	Norco	GAM	1	Business of Video Games	replaces GAM-35 and adds emphasis on business aspects of game development
New Course	Norco	GAM	2	History of Video Games	Curriculum restructure to streamline the program.

Proposed Curricular Changes

Course_Proposal Type Title	Course_Campus (Multi) Title	Course_Subject Code	Course Course Number	Course Title	Course Rationale
New Course	Norco	GAM	3A	Game Design	Curriculum restructure to streamline the program.
New Course	Norco	GAM	3B	Advanced Game Design	Curriculum restructure to streamline the program.
New Course	Norco	GAM	4A	Game Scripting	Curriculum restructure to streamline the program.
New Course	Norco	GAM	4B	Advanced Game Scripting	Curriculum restructure to streamline the program.
New Course	Norco	GAM	5A	Concept Art	Curriculum restructure to streamline the program.
New Course	Norco	GAM	5B	Advanced Concept Art	Curriculum restructure to streamline the program. This particular course would thoroughly strengthen our fundamentals offerings in game art and improve curricular alignment with the schools our programs feed into.
New Course	Norco	GAM	6A	3D Digital Modeling	Curriculum restructure to streamline the program.
New Course	Norco	GAM	6B	3D Animation	Curriculum restructure to streamline the program.

Proposed Curricular Changes

Course_Proposal Type Title	Course_Campus (Multi) Title	Course_Subject Code	Course Course Number	Course Title	Course Rationale
Course Inclusion					
Course Inclusion	Norco	ADJ	INCL 12	NOR Inclusion ADJ-12	Our crime scene investigations certificate currently has a class that is offered only once every two years which does not meet the perimeters of our certificate. Our industry advisory board recommended that we include ADJ-12 as an optional course for the certificate. We recommend that it also be added to the ADT.
Program Incursion					
Program Incursion	Moreno Valley	CIS	CERT	Business Information Worker	<p>The Certificate of Achievement is often used by students who already have Associate or Bachelor's Degrees and want to change careers or enhance their skills. The Business Information Worker Certificate of Achievement is ideal for students seeking to be trained in a field different from their previous work experience, and offers an affordable alternative to more costly private college and university programs in this field of study.</p> <p>See attachment 1</p>

PROGRAM OUTLINE OF RECORD
NEW CERTIFICATE OF ACHIEVEMENT

BUSINESS INFORMATION WORKER I

COLLEGE: MORENO VALLEY COLLEGE

TOP CODE: 0514

The Business Information Worker Certificate of Achievement is designed to prepare students for entry-level and administrative support in a variety of fields and businesses.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Demonstrate computer literacy with respect to computer hardware and software applications.
- Apply standard rules of business conduct and customer service.
- Develop specialized keyboarding skills at an employable level of accuracy and speed.
- Use word processing, spreadsheet, presentation graphics, and scheduling software to perform business and office tasks.
- Apply oral and written communication skills in various business and office environments.
- Design, modify, query, and manipulate lists (database and information in workbooks using common formulas, data and what if scenario tools to organize and convey information.

Required Courses (19 units)		Units
CAT-1A	Business Etiquette	1
CAT/CIS/BUS-3	Computer Applications for Business	3
CAT-31	Business Communications	3
CAT-51	Intermediate Keyboarding/Document Formatting	3
CAT/CIS-90	Microsoft Outlook	3
CAT/CIS 93	Computers for Beginners	3
CAT/CIS-98A	Introduction to Excel	1.5
CAT/CIS-98B	Advanced Excel	1.5

*Cabinet: 03/18/19
Committee: 04/02/19
Board: 04/16/19
Attachment 1: Bus Info Wrkr*