

BP 3250 INSTITUTIONAL PLANNING**References:**

ACCJC Accreditation Standards I.B.9, III.B.4, III.C.2, III.D.2, IV.B.3, and IV.D.5 (formerly I.B);
Title 5 Sections 51008, 51010, 51027, 53003, 54220, 55080, 55190, 55250, 55400 et seq., 55510, and 56270 et seq.;

The Chancellor shall ensure that the District has and implements a broad-based comprehensive, systematic and integrated system of planning that involves appropriate segments of the District community and is supported by institutional effectiveness research.

The planning system shall include plans required by law, including, but not limited to the:

- Long Range Educational or Academic Master Plan, which shall be updated periodically as deemed necessary by the governing Board
- Facilities Plan
- Faculty and Staff Diversity Plan
- Student Equity Plan
- Matriculation
- Transfer Center
- Cooperative Work Experience
- EOPS

The Chancellor shall submit those plans for which Board approval is required by Title 5 to the Board of Trustees.

The Chancellor shall inform the Board about the status of planning and the various plans.

The Chancellor shall ensure the Board has an opportunity to assist in developing the general institutional mission and goals for the comprehensive plans.

Date Adopted: May 15, 2007

Revised: April 22, 2008

Revised: November 25, 2014 (references only)

AP 3250 INSTITUTIONAL PLANNING

References:

ACCJC Accreditation Standards I.B.9, III.B.4, III.C.2, III.D.2, IV.B.3 and IV.D.5 (formerly I.B)
Title 5 Sections 51008, 51010, 51027, 53003, 54220, 55080, 55190, 55510, and 56270 et seq.;

Institutional Planning processes shall be broad-based, comprehensive, systematic, and integrated into all aspects of decision making within the district. Data driven program review processes shall provide the foundational documents used for planning. Each campus/college shall utilize campus/college academic planning councils and campus/college strategic planning committees for developing, reviewing, updating and implementing plans. In addition, campus/college planning efforts shall include, or consider, as appropriate:

- The Academic Senate
- The Curriculum Committee
- The Educational and/or Academic Master Plan
- The Facilities Plan
- The Faculty and Staff Diversity Plan
- The Student Equity Plan
- The Matriculation Plan
- The Staff and/or Faculty Development Plans
- Institutional effectiveness research.

As appropriate, campus/college planning processes shall be submitted to the District Academic Planning Council and the District Strategic Planning Committee for their consideration and recommendations. Planning recommendations for district wide initiatives may originate from the District Academic Planning Council or the District Strategic Planning Committee.

Other bodies which shall participate in planning recommendations include the District Executive Cabinet.

Final approval authority will be with the Board of Trustees.

Documents related to planning shall be submitted to the CCC System Office, when required.

Office of Primary Responsibility: Institutional Effectiveness

Administrative Approval: October 18, 2007

Revised: November 26, 2014 (References only)