

Institutional Strategic Planning Council
November 29, 2017
ST 107 (1:00-3:00pm)
Minutes

Members Present: Kris Anderson (Faculty Accreditation Co-chair), Greg Aycock, Melissa Bader (Faculty Co-Chair), Ceila Brockenbrough, Peggy Campo, Chris Castillo (ASNC Rep.), Leona Crawford, Mark DeAsis, Monica Esparza, Monica Green, Daniel Landin, Ruth Leal (Staff Co-Chair), Sam Lee, Mark Lewis, Chris Poole, Bryan Reece (Administrative Co-Chair), Jim Reeves, Mitzi Sloniger, Jim Thomas

Guests Present: Andy Aldasoro, Maria Barragan, Ashley Etchison, Kevin Fleming, Tenisha James, Daniela McCarson, Gustavo Ocegüera, Gail Zwart

Call to Order: 1:04pm

Approval of Minutes:

Approval of Minutes for November 15, 2017

MSC (Chris/Lewis)

Corrections: NSF ATE Grant Proposal motion was rescinded therefore does not need a revised motion; minutes to be amended accordingly. Approved. Abstentions: 1

I. Action Item:

- A. Completion Initiative (Melissa Bader)
MSC (DeAsis/Castillo)

Melissa gave an overview of the Guided Pathways presentation for the Dec. 12 BOT meeting and the first read of the Guided Pathways Self-Assessment Tool for Norco College.

Questions/Comments:

Discussion needed on aspects of counseling, faculty, staff, and administrators to reduce the misinformation based on pathways. Will continue the conversations in brown bags and information sessions.

Approved.

- B. Strong Workforce Proposals & Shovel Ready Projects (Ashley Etchison)
MSC (Landin/Thomas)

Strong Workforce Proposals

Mechatronics Proposal

Regional Data Analysis and Alignment

Employability and soft skills to Create Pathways

Shovel Ready Projects

Ashley informed the committee on the timeline for submission.

Supporting Student Success Through Employment
Hire a Veteran as your Apprentice

Questions/Comments:

Committee Co-Chair requested a report out from the grants committee on success and effectiveness of the grants.

Approved. Abstentions: 1

C. **Prioritization Lists**

(ISPC Co-Chairs)

New Faculty Ranking (MSC Campo/Anderson) Approved.

Replacement positions are voted on by APC, requesting to strike Math position since it was not sent through the process. Drafting and Engineering unfilled from last year Requested to amend to approve with the removal of the Math position.

Question: Are these the only positions requested through the program review process?

Answer: No, 5 FT counseling members, general fund counselors, 7 Categorical, we were able to expand through soft money and not general fund. Would like to see more general fund counselors.

Approved with amendment. Abstentions: 1

Staff (Campo/Reeves)

1. Sprinkler Repair Person Grounds
2. Lab Tech – PT Music
3. Lab Tech - Engineering
4. IDS
5. Computer Tech
6. Associate Dean of Special Funded Programs
7. Financial Services Clerk
8. Financial Aid Analyst
9. Custodian
10. Grounds person
11. Admin Asst. III Student Life
12. College Receptionist (PT)
13. Lab Tech - Chemistry
14. Asst. Director of Facilities
15. Computer Tech

Approved.

Questions/Comments:

Student Services Prioritization Council would have ranked differently if they had known ISPC's ranking process when they held their ranking meetings.

Equipment (Castillo/Thomas)

1. Hazardous Waste Disposal
2. Surveillance Cameras
3. Library 108 Classroom Updates
4. Microphones and various recording equipment
5. Acoustic treatment of the Theater
6. Hot Grab and Go Expansion
7. Golf Cart for Recycling
8. Mini dump truck
9. Walk Behind Mowers
10. Vacuum Cleaners
11. I-Stat Analyzer
12. Instruments, etc.
13. Digital GIS Anthropology
14. Office Chairs for Admissions
15. Office Chairs for Student Life

Approved.

Questions/Comments:

Recommend ISPC review all rubrics and have a discussion on its ranking process for next year. This should be added to the agenda for spring and include: rules for ranking process, items with the ability to fund within the department, clarification/rules for striking items for the lists, consideration of harms that are encountered when items are not funded, creation of a more sophisticated rubric, and discussion on prioritizing institutionalize positions on grant funds

II. Committee Reports

A. None

III. Information Items:

A. None

IV. Good of the order

Meeting adjourned: 3:09pm

Next meeting: ISPC Retreat (off campus) December 8, 2017

Minutes submitted by Denise Terrazas