

# Procedure for Review of Mission Statement

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- The cycle for formal review of the Norco College Mission Statement is every 5 years corresponding to the timeline for revision of the Norco College Strategic Plan. It consists of:
  - Review by ISPC-the main reviewing body for the mission statement that will decide whether to affirm or revise.
  - The mission statement will then be forwarded to COTW for affirmation or approval (if revised).
  - After COTW review, mission statement will be forwarded to president for review.
  - If revision has occurred to mission statement, the final approved version will be forwarded to the Board of Trustees for approval.
- Review of the mission statement will also occur through the annual survey of strategic planning committees and should address the following question:
  - Does the purpose of this committee align well with the Norco College mission? Why or why not?