

## **AP 7150 EMPLOYEE EVALUATIONS**

### **Reference:**

ACCJC Accreditation Standard III.A.5 (formerly III.A.1.b)

The District assures the effectiveness of its human resources by evaluating all personnel systematically and at stated intervals. The District establishes written criteria for evaluating all personnel. The evaluation process assesses the effectiveness of personnel and encourages improvement. Actions taken following evaluations are formal, timely, and documented.

Classified and Confidential employee evaluations will be conducted in accordance with Article XII, titled "Performance Evaluation" of the Agreement between Riverside Community College District and Riverside Community College Classified Employees, Chapter 535, an affiliate of the California School Employees' Association.

Management employee evaluations will be conducted in accordance with the procedures identified in the Management Handbook. More information on management evaluations, and the required forms, can be found on the MLA website at <http://websites.rccd.edu/mla>.

Faculty, full and part-time, evaluations will be conducted in accordance with Article XI, Improvement of Instruction and Tenure Review, of the Agreement between Riverside Community College District and Riverside Community College Chapter CCA/CTA/NEA.

The documents referred to in this procedure can be reviewed in the District's Diversity and Human Resources Department or on the District's web site.

Office of Primary Responsibility: Diversity and Human Resources Department

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Administrative Approval: April 13, 2009

Revised: August 17, 2015