

<https://www.norcollege.edu/committees/pdc/Pages/documents.aspx>

The screenshot shows a web browser window with the URL <https://www.norcollege.edu/committees/pdc/Pages/documents.aspx>. The browser's address bar and tabs are visible at the top. The website's header features the Norco College logo on the left and navigation links for ACADEMICS & PROGRAMS, COST & ADMISSIONS, ABOUT, MYPORTAL, WEBADVISOR, and MORE. A search bar with the text "HOW CAN WE HELP YOU?" is on the right. Below the header is a banner image showing a group of diverse people. The main content area is divided into two columns. The left column contains a sidebar menu with the following items: Professional Development Committee, Professional Development Committee, Meeting Schedule, Committee Members, Supporting Documents (highlighted in bold), Archived Agendas & Minutes, Flex Information, Lynda.com, and Funding Request. The right column has the heading "Supporting Documents" followed by a bulleted list of three items, each highlighted in yellow: Professional Development Workshop Proposal (for FLEX credit), Proposal for Flex Day Training (you or your group will present), and Suggestion for Flex Day Event. The Windows taskbar is visible at the bottom of the screen, showing the search bar, task view button, and several application icons including Firefox, Edge, File Explorer, and Office apps. The system clock in the bottom right corner indicates 8:32 PM on 4/14/2019.

Norco College

Professional Development Committee

ACADEMICS & PROGRAMS COST & ADMISSIONS ABOUT MYPORTAL WEBADVISOR MORE

HOW CAN WE HELP YOU?

Professional Development Committee

Professional Development Committee

Meeting Schedule

Committee Members

Supporting Documents

Archived Agendas & Minutes

Flex Information

Lynda.com

Funding Request

Supporting Documents

- Professional Development Workshop Proposal (for FLEX credit)
- Proposal for Flex Day Training (you or your group will present)
- Suggestion for Flex Day Event

Proposal for Flex Day Presentation (you or your group will present)

Please submit this form if you would like to propose a Flex Day talk that you or your group will provide.

* Required

Who is the lead person to contact for this event? *

Your answer

Position/job title:

Your answer

Department:

Your answer

NEXT

Never submit passwords through Google Forms.

Event Title: _____

Short Description:

Presenter(s)*: _____

Contact Person: _____

Contact Email: _____

Contact Phone: _____

** Prior to submission, classified staff presenters must coordinate their workshop schedule with their direct supervisor.*

Scheduled in R25?

Yes ☐ No ☐

Are you requesting FLEX approval:

Yes ☐ No ☐

Event Date: _____

Event Location: _____

Event Start Time: _____

Event Duration (for FLEX): _____

CONNECT WITH STRATEGIC PLANNING:

Which of the 7 Strategic Goals does this event relate to?
(check all that apply)

- ☐ Increase Student Achievement and Success
- ☐ Improve the Quality of Student Life
- ☐ Increase Student Access
- ☐ Create Effective Community Partnerships
- ☐ Strengthen Student Learning
- ☐ Demonstrate Effective Planning Processes
- ☐ Strengthen Our Commitment to Our Employees
- ☐ None of the Above

If so, FLEX event connects to: (check all that apply)

- ☐ Improvement of Teaching
- ☐ Maintenance of Academic/Technical Knowledge and Skills
- ☐ In-Service Training (Vocational Ed and Employment Prep)
- ☐ Retraining
- ☐ Intersegmental Exchange Program
- ☐ Development of Innovations in Instructional and Administrative Techniques and Program Effectiveness
- ☐ Computer and Technological Proficiency Programs
- ☐ Course and Training Implementing Affirmative Action and Upward Mobility Programs
- ☐ Other activities determined to be related to educational and professional development pursuant to criteria established by the Board of Governors of the California Community Colleges, including, but not limited to, programs to develop self-esteem

***Please submit your completed form to the
Instructional Programs Support Coordinator
at least two weeks before your event.***

OFFICIAL PDC USE ONLY: Professional Development Workshop: Approved ☐ Not Approved ☐
FLEX Workshop (if requested): Approved ☐ Not Approved ☐

Date of Action: _____
Electronic ☐ PDC Meeting ☐

<https://docs.google.com/forms/d/e/1FAIpQLSe4XIFnATnySshtS39249FcSDPKjJyDh7PBQdvI15rXrzCZBA/viewform>

The screenshot shows a web browser window with the Google Forms interface. The browser's address bar displays the URL: <https://docs.google.com/forms/d/e/1FAIpQLSe4XIFnATnySshtS39249FcSDPKjJyDh7PBQdvI15rXrzCZBA/viewform>. The browser tabs include 'Norco College', 'Professional Development Commi...', and 'Suggestion for Flex Event'. The form itself has a purple header with the title 'Suggestion for Flex Event'. Below the title, there is a paragraph of instructions: 'Use this form if you would like to suggest an idea for a Flex Event. If you are requesting time to give a presentation yourself, please use the other form, "Proposal for Flex Event"'. The form contains three text input fields with labels: 'Your name:', 'Your position/job title:', and 'Your department:'. Each field has a placeholder text 'Your answer'. The final question is a paragraph: 'What event would you like to request for Flex Days? Please provide a description of the event you have in mind. Why is this training important?'. Below this question is another 'Your answer' placeholder. The Windows taskbar at the bottom shows the search bar, task view button, and several application icons including Chrome, Edge, File Explorer, and Office apps. The system clock in the bottom right corner shows '8:33 PM' and '4/14/2019'.

Suggestion for Flex Event

Use this form if you would like to suggest an idea for a Flex Event.
If you are requesting time to give a presentation yourself, please use the other form, "Proposal for Flex Event"

Your name:

Your answer

Your position/job title:

Your answer

Your department:

Your answer

What event would you like to request for Flex Days? Please provide a description of the event you have in mind. Why is this training important?

Your answer

The screenshot shows a web browser window with the address bar displaying the URL: <https://docs.google.com/forms/d/e/1FAIpQLSe4XIFnATnySshtS39249FcsDPKjyDh7PBQdvl15rXrzCZBA/viewform>. The browser's tab bar shows several open tabs, including 'Norco College', 'Professional Development Committ...', and 'Suggestion for Flex Event'. The main content area of the browser displays a Google Form titled 'Suggestion for Flex Event'. The form contains five text input fields with the following questions:

- What event would you like to request for Flex Days? Please provide a description of the event you have in mind. Why is this training important?
- Who do you suggest as the presenter of this event?
- Who do you think might benefit from this event?
- Would you like to add any other comments?
- Do you have any suggestions for improving this questionnaire?

Each question is followed by a text input field with the placeholder text 'Your answer'. At the bottom of the form is a blue 'SUBMIT' button. Below the button, a small note reads: 'Never submit passwords through Google Forms.' The browser's address bar also shows a search bar with the text 'Type here to search' and a search icon. The bottom of the screenshot shows the Windows taskbar with various application icons and the system clock displaying '8:34 PM 4/14/2019'.