

# Norco College: Tutor Accountability Sheet

Tutor Name: \_\_\_\_\_

Academic Year: 2023-2024

Month: \_\_\_\_\_

Tutor				Staff	Tutor		Staff		Tutor: Timesheet - Budget Allocation			
Day	Resource	Subject	Start	Staff	End	Staff	Total Hours	General	Block	MESA	Umoja	
2	Appointment(s)   Drop-in	English	9am	DK	10:15am	DK	1.25			1.25		

I certify that this report represents a true recording of effort for the period indicated and that I have full knowledge of those activities.

**\*\*This is an official document, please complete thoroughly and legibly. Incorrect Accountability Sheets will delay your pay\*\***

Tutor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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